



DUE TO THE COVID-19 PANDEMIC, IN-PERSON ATTENDANCE IS NOT PERMITTED

THIS MEETING WILL BE LIVE STREAMED AT: <https://us02web.zoom.us/j/81016529552>

Agenda
Page County Board of Supervisors
Regular Meeting
Board of Supervisors Room – County Government Center
103 South Court Street, Luray, VA
May 19, 2020 – 7:00 p.m.

Call to Order

- Moment of Silence (District 1)
- Pledge of Allegiance

Adoption of Agenda

Public Hearings (Joint with the Planning Commission)

Zoning Ordinance Amendment – Airport

Tracy Clatterbuck (p. 3)

Public Comments on Agenda Items

Action Matters

Budget Changes

Dennis Click (p. 12)

Ordinance for the Disposal of Unclaimed Property and Firearms
in Possession of the Sheriff

Nathan Miller (p. 16)

Consent Agenda (p. 19)

- Approval of Financial Reports
- Approval of Accounts Payable
- Approval of Minutes – April 7, 2020 and April 21, 2020

Old Business

New Business

Review of Rezoning Request for Gary Cabbage

Tracy Clatterbuck (p. 49)

Open Public Comments

Administrator's Report

Amity Moler

Supervisors Time

Agenda - Board of Supervisors
May 19, 2020

Closed Session

- Personnel Matters, Pursuant to § 2.2-3711(A)(1) of the Code of Virginia

Exit Closed Session/Certification of Closed Session

Adjourn

Comments on the Public Hearings, Public Comment on Agenda Items, or Open Public Comments can be submitted by completing the [Public Hearing & Comment Form](#) on the County's website. The deadline for submitting comments is 12:00 p.m., Tuesday, May 19, 2020.

Mission Statement

To provide our citizens and businesses with a superior quality of life by delivering County services and programs in a fiscally prudent and responsible manner.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Morgan Phenix –Chairman-At-Large
D. Keith Guzy, Jr. -District I
Allen Louderback -District 2
Mark Stroupe -District 3
Larry Foltz -District 4
Jeff Vaughan -District 5

County Administrator:
Amity Moler

TO: Chairman Phenix and Board of Supervisors
FROM: Tracy Clatterbuck, Zoning Administrator
SUBJECT: Zoning Ordinance Amendment- Airport related uses
DATE: May 13, 2020

SUMMARY:

Proposed amendment regarding airport related uses.

BACKGROUND:

Staff has met with individuals associated with the Luray-Page County Airport about the potential for new businesses associated with the airport to be located upon tax map number 41-A-6. This property is currently zoned as Agriculture (A-1).

ISSUES:

Based on how the code is currently written, without an amendment to address these potential new businesses, they will not be allowed. The individuals are requesting that a code amendment be made to the Agriculture (A-1) zoning district, to allow for these buildings and/or structures as a by-right use.

RECOMMENDATIONS:

Staff is proposing an amendment to § 125-10.B(18) to be read as follows:

“(18) Aircraft maintenance facilities, avionics repair facilities, aviation terminal buildings, and any other buildings and/or structures related to aviation that are associated with a public airport.”

Staff has provided a copy of the above listed language to a representative from the airport, and it is satisfactory to the individual as the above change will address planned development for the future. The proposed amendment has also been reviewed by legal.

PLANNING COMMISSION ACTIONS:

The proposed amendment was presented to the Planning Commission on April 28, 2020 in which they agreed to participate in a joint public hearing with the Board of Supervisors.

FISCAL IMPACT:

By making this code amendment, this will allow new businesses which will generate additional tax revenue to Page County.

MOTION(S):

I move that the Page County Board of Supervisors approve the above listed amendment as presented.

ATTACHMENT:

1. Draft amendment § 125-10
2. Proposed Site Layout
3. Aerial Map

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 125-10 Agriculture (A-1).

[Amended 4-8-1991; 4-12-1993; 9-9-1996; 5-11-1999; 7-13-1999; 2-12-2002; 6-10-2003; 6-21-2005; 12-19-2006; 3-18-2008; 12-16-2008; 4-21-2009; 6-16-2009; 10-20-2009; 4-20-2010; 9-18-2012; 9-16-2014; 2-7-2017]

- A. Statement of intent. This district is intended to preserve the character of those portions of the County where agricultural and other low-intensity uses predominate. To ensure the success of the above goal, it is necessary to maintain a relatively low density of development. The permitted uses should include mainly agriculture and related uses. Generally, soils in these areas are well suited for agricultural purposes. As agricultural land is a primary resource and economic asset of the County, it must be preserved to the greatest extent possible. Very low-density development may be permitted in this area, but agricultural preservation is the primary intent of this district.
- B. Permitted uses shall be as follows:
- (1) Agriculture.
 - (2) Wayside or roadside stand or market.
 - (3) Forest, scenic and wildlife preserves and conservation areas.
 - (4) Single-family detached dwellings.
 - (5) Cemeteries; police, fire and rescue squad stations; other essential public services.
 - (6) Portable sawmills, portable chipping mills, and portable shaving mills.
 - (7) Electric facilities operating at 40 kilovolts or below.
 - (8) Bed-and-breakfast establishments and short-term tourist rentals, subject to the provisions of § 125-30.21. [Amended 8-1-2017]
 - (9) Manufactured homes and individual mobile homes.
 - (10) Confined feeding operations pursuant to the requirements of Article VI of this chapter and pursuant to all other provisions of this chapter.
 - (11) Only one permitted principal residential structure shall be allowed on any lot, tract or parcel of land.
 - (12) Town of Luray Wastewater Facility.
 - (13) Distilleries which are licensed by the Commonwealth in accordance with the Virginia Alcoholic

Beverage Control Act, or other Virginia laws, as amended, from time to time. There shall be a limit of 5,000 gallons per year. The applicant shall provide a measured site sketch of the property, including but not limited to parking, and the building used to house the operation. Anything above and beyond the gallons allowed or activity allowed will require a special use permit.

(14) Farmers market. [Added 6-5-2018]

(15) Greenhouse retail sales. [Added 6-5-2018]

(16) Brewery. [Added 6-5-2018]

(17) Winery. [Added 6-5-2018]

(18) Aircraft maintenance facilities, avionics repair facilities, aviation terminal buildings, and any other buildings and/or structures related to aviation that are associated with a public airport.

Commented [TMC1]: Proposed amendment to address airport related uses.

C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

- (1) Private garage or private parking area.
- (2) Signs pursuant to § 125-20.
- (3) Home occupations pursuant to § 125-15.
- (4) Customary accessory uses and buildings, provided that they are clearly incidental to the principal use pursuant to § 125-16.
- (5) Guesthouse, as defined in § 125-4.
- (6) Family day home (less than five unrelated children).
- (7) Small system wind energy facility.
- (8) Windmill.

D. Uses permitted by special permit shall be as follows:

- (1) Lodges or clubs for climbing, hunting, fishing, gunning, nature observation or other similar recreation purposes pursuant to § 125-22.
- (2) Commercial outdoor recreation areas and facilities: parks (except amusement parks), playgrounds, picnic grounds, swimming clubs, country clubs, golf courses and driving ranges, miniature golf courses; archery; laser tag; paintball; and other similar uses, all pursuant to § 125-22.
- (3) Publicly owned sanitary landfills which meet all federal, state and County requirements.

- (4) Recreational trailer camps pursuant to § 125-19.
- (5) Airstrips meeting all federal, state and County requirements and not to be closer than 1,000 feet from a residential district boundary. All airstrips shall meet requirements as established in § 125-26.
- (6) Electric facilities operating above 40 kilovolts.
- (7) Churches and public schools.
- (8) Professional offices, not higher than two stories and not exceeding 5,000 square feet in area, by special use permit.
- (9) Outdoor commercial recreation areas and facilities: camps and campgrounds pursuant to § 125-66.
- (10) Pole-designed tower facilities or pole-designed structures not to exceed 100 feet in height with a minimum setback from all property lines of 200 feet, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit.
- (11) Commercial sawmills, commercial chipping mills, and commercial shaving mills pursuant to § 125-30.4.
- (12) Commercial workshops as defined in § 125-4.
- (13) Veterinarian clinics, pet grooming, boarding and breeding of animals as defined in § 125-4.
- (14) Family day home (five or more unrelated children) pursuant to § 125-30.6.
- (15) Wholesale businesses and storage warehouses within "confined poultry feeding operation" buildings constructed prior to October 1, 2009. Storage of personal property of the property owner and all agricultural uses are exempt.
- (16) Banquet facility and event facility.
- (17) (Reserved)
- (18) (Reserved)
- (19) Self-storage unit.
- (20) Farm implements sales with or without service facilities.
- (21) Indoor and outdoor shooting ranges.
- (22) Auto repair service facility/public garage.

Commented [2]: Editor's Note: Former Subsection D(17), Farmers market, was repealed 6-5-2018; see now Subsection B(14).

Commented [3]: Editor's Note: Former Subsection D(18), Greenhouse, was repealed 6-5-2018; see now Subsection B(15).

(23) (Reserved)

Commented [4]: Editor's Note: Former Subsection D(23), Brewery, was repealed 6-5-2018; see now Subsection B(16).

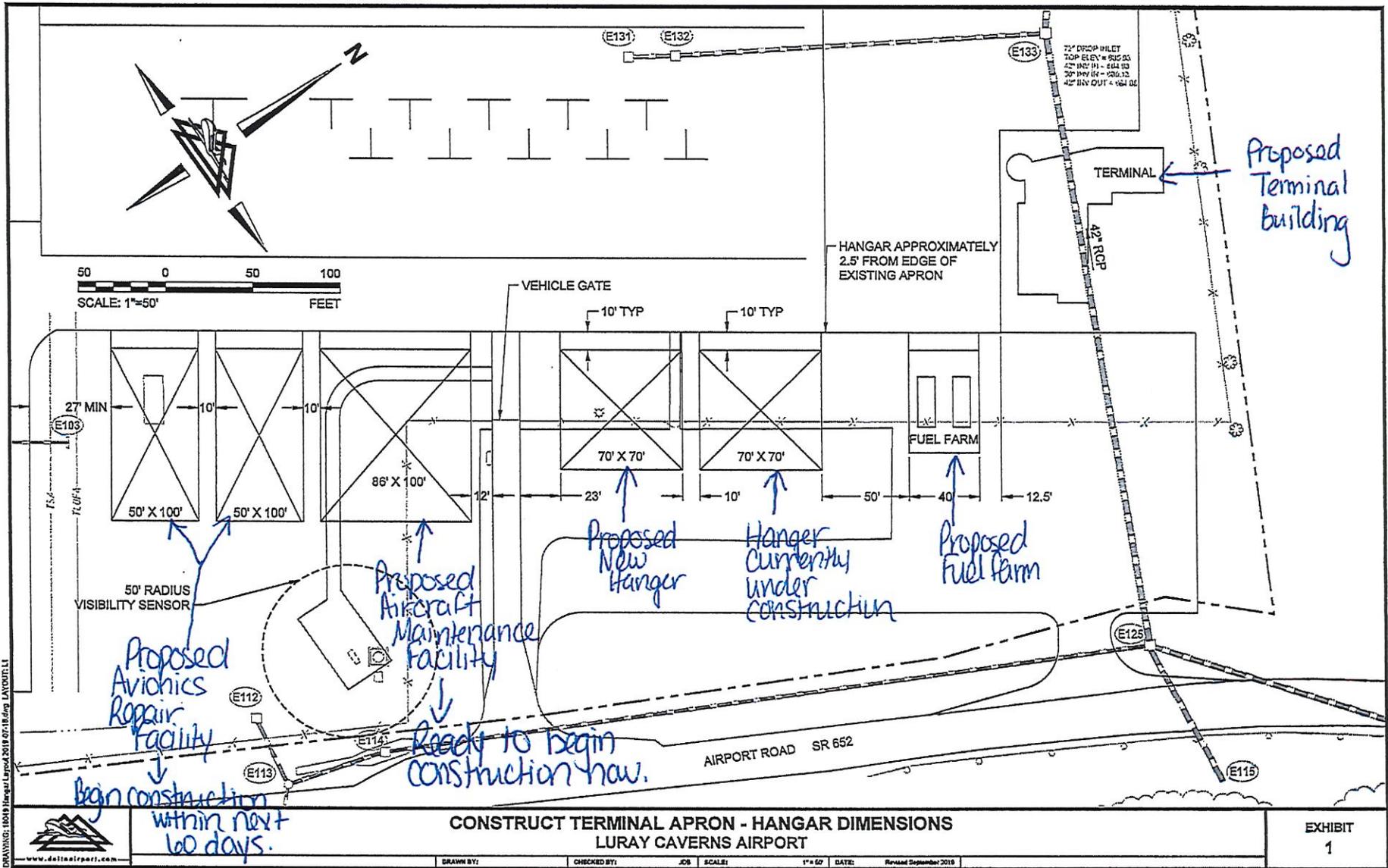
(24) (Reserved)

Commented [5]: Editor's Note: Former Subsection D(24), Winery, was repealed 6-5-2018; see now Subsection B(17). Former Subsection D(25), Air bed-and-breakfast establishments, which immediately followed this subsection, was repealed 8-1-2017.

- E. Minimum lot size shall be as follows: area: 1 3/4 acres; width at setback line: 150 feet.
- F. Minimum yard dimensions shall be as follows: front yard: 50 feet, except cul-de-sac lots may be 70 feet; each side yard: 20 feet; rear yard: 50 feet.
- G. Maximum building coverage and height shall be as follows: maximum building coverage: 10%; maximum height from average grade: 35 feet/2 1/2 stories. All accessory buildings shall be less than the main building in height, except as provided in § 125-14D.
- H. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in § 125-32, Article VI, of this chapter.
- I. All wells in Agricultural Zoned Districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B), Code of Virginia (1950), as amended. A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria listed can be achieved: i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property line; or ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a variance conveyance form, which is part of the Page County appeal/variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure.
- J. Site plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:
 - (1) Boundary of the parcel with project name, tax map number, and owner name and contact information.
 - (2) Building location and setbacks from property lines.
 - (3) Parking spaces.
 - (4) Proposed signs.

Commented [6]: Editor's Note: See now Code of Virginia, § 3.2-300.

(5) Lighting with a description.



Proposed Terminal building

Proposed New Hangar

Hanger currently under construction

Proposed Fuel Farm

Proposed Avionics Repair Facility

Proposed Aircraft Maintenance Facility

Begin construction within next 60 days.

Ready to begin construction now.

CONSTRUCT TERMINAL APRON - HANGAR DIMENSIONS
LURAY CAVERNS AIRPORT

EXHIBIT
1

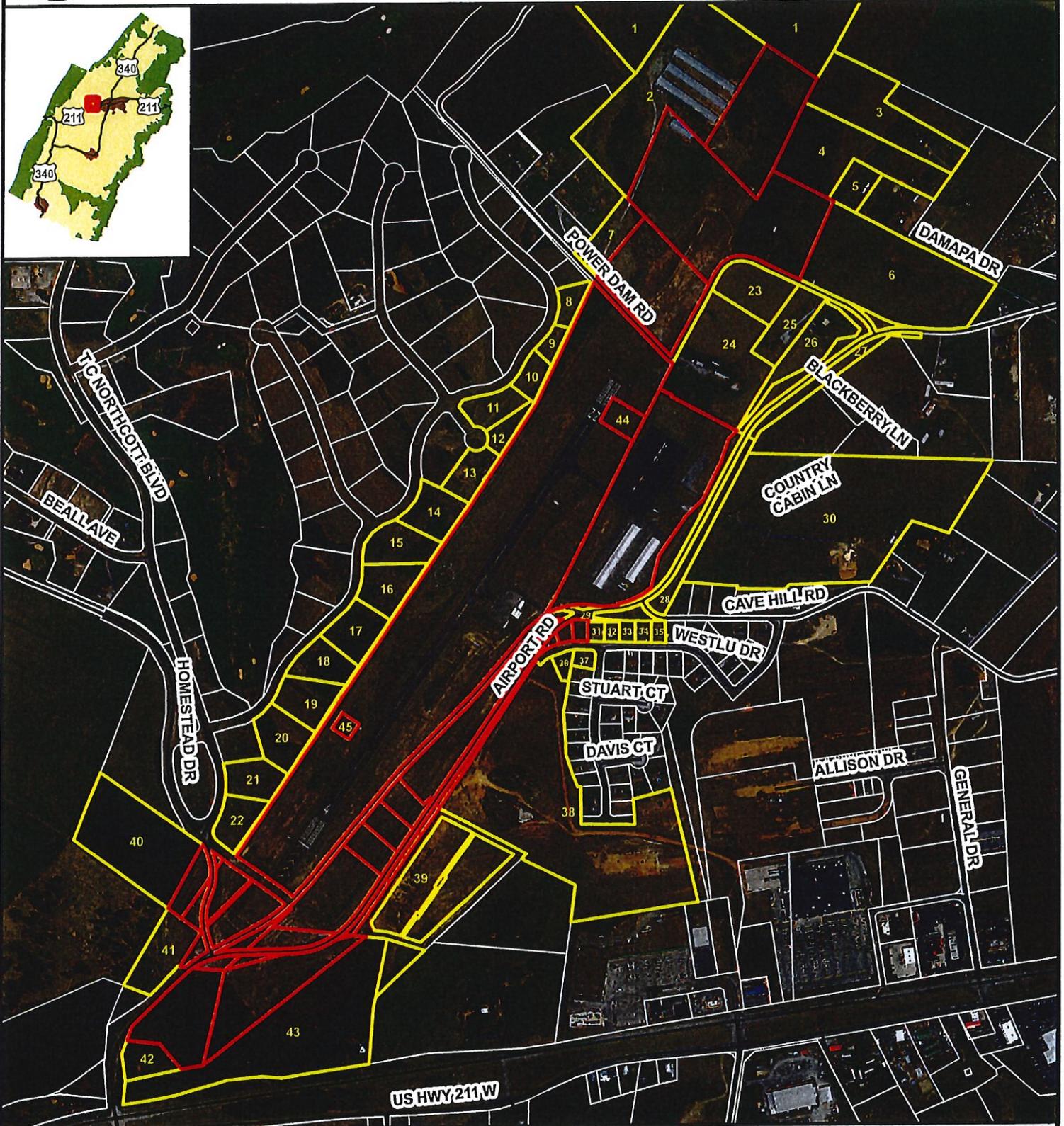
DRAWING: 10019 Inquest Luray 2018.07.18.dwg LAYOUT: L1



DRAWN BY: | CHECKED BY: | DATE: | SCALE: | REVISION: |

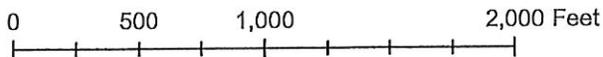


Luray/Page County Airport Authority



April 28, 2020
Page County GIS Department
2018 VGIN Aerial Imagery
Reference Use Only
Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.

See attached page for adjacent property owner information.



Legend

- Roads
- Luray/Page County Airport Authority
- Adjacent Parcels
- Other Parcels

Map Index	Tax Map ID	Property Owner	Physical Address
1	41-A-1	FOLEY LOIS S	819 RUFFNERS FERRY RD
2	41-A-4C	SEAL JAMES S & PENNY A	226 POWER DAM RD
3	41-A-15	BURNER MARK A & BURNER MARY M DOW	154 DAMAPA DR
4	41-A-16	BURNER DAVID	160 DAMAPA DR
5	41-A-15A	BURNER NELSON L & DONNA L	190 DAMAPA DR
6	41-A-8	HELMS JANET L	
7	41-A-4B	CEDAR GREEN CABIN LLC	236 POWER DAM RD
8	40B3-1-2-17	OH SHENANDOAH DEVELOPMENT LLC	
9	40B3-1-2-16	OH SHENANDOAH DEVELOPMENT LLC	
10	40B3-1-2-15	OH SHENANDOAH DEVELOPMENT LLC	
11	40B2-2-2-14	OH SHENANDOAH DEVELOPMENT LLC	
12	40B2-2-2-13	OH SHENANDOAH DEVELOPMENT LLC	
13	40B2-2-2-12	OH SHENANDOAH DEVELOPMENT LLC	
14	40B4-2-2-10	OH SHENANDOAH DEVELOPMENT LLC	
15	40B4-2-2-9	OH SHENANDOAH DEVELOPMENT LLC	
16	40B4-2-2-8	OH SHENANDOAH DEVELOPMENT LLC	
17	40B4-2-2-7	OH SHENANDOAH DEVELOPMENT LLC	
18	40B4-2-2-6	OH SHENANDOAH DEVELOPMENT LLC	
19	40B4-2-2-5	OH SHENANDOAH DEVELOPMENT LLC	
20	40B4-2-2-4	OH SHENANDOAH DEVELOPMENT LLC	
21	40B4-2-2-2	OH SHENANDOAH DEVELOPMENT LLC	
22	40B4-2-2-1	OH SHENANDOAH DEVELOPMENT LLC	
23	41-A-7C	DOFFLEMYER C GENE & JOYCE A LIFE ESTATE	
24	41-A-7	DOFFLEMYER C GENE & JOYCE A LIFE ESTATE	115 POWER DAM RD
25	41-A-7A	DOFFLEMYER TIMOTHY W & DONNA S	67 POWER DAM RD
26	41-A-7D	HILLIARD ETHAN B & COURTNEY D	39 POWER DAM RD
27	41-A-7B	COMMONWEALTH OF VIRGINIA	
28	41-A-6A	COMMONWEALTH OF VIRGINIA	
29	41-A-5A	COMMONWEALTH OF VIRGINIA	
30	41-A-80	SHENK RONALD L	180 COUNTRY CABIN LN
31	42A1-1-48	SHEPPARD LARRY DEAN	1455 AIRPORT RD
32	42A1-1-49	WESTCOTT HOLDINGS INC	1421 AIRPORT RD
33	42A1-2-1	PITTS THOMAS	1391 AIRPORT RD
34	42A1-2-2	BEAHM MARK A & JOAN M CLARKE	302 WESTLU DR
35	42A1-2-3	MILLER JAMES THOMAS	290 WESTLU DR
36	42A1-1-43	UTTERBACK HUNTER F	151 AYDEN LN
37	42A1-1-42	BRADLEY MICHAEL V	370 WESTLU DR
38	42A8-A-1E	BAKER DEVELOPMENT PARTNERSHIP LLC	
39	40-A-43A	LURAY MEADOWS LLC	
40	40-A-39	JENKINS LEONARD F & CHARLOTTE LEE GRAY	
41	40-A-63B	THE TOWN OF LURAY,VIRGINIA & THE COUNTY OF PAGE,VIRGINIA	
42	40-A-47	GREEN ADA REBECCA GOOD	2239 AIRPORT RD
43	40-A-44	PRICE DUDLEY R & PATRICIA TRUSTEES	2042 US HWY 211 W
44	41-A-5	TOWN OF LURAY VIRGINIA & THE COUNTY OF PAGE VIRGINIA	
45	40-A-37	CEMETERY (UNKNOWN PROPERTY OWNER)	



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:
Morgan Phenix – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
Allen Louderback – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Jeff Vaughan – District 5

County Administrator:
Amity Moler

TO: Chairman Phenix and Board of Supervisors

FROM: Dennis Click, Director of Finance

SUBJECT: Budget Appropriations

DATE: May 12, 2020

SUMMARY:

The Page County EMS Department requests appropriation of federal revenues in the amount of \$23,554.03.

RECOMMENDATIONS:

Staff recommends appropriation of federal funding in the amount of \$23,554.03.

BACKGROUND:

The Page County EMS Department requests \$23,554.03 in federal revenues received as a disbursement through the CARES Act for Medicare fee for service providers. This was an allocation payment from the Public Health and Social Emergency Fund of the CARES Act that was distributed to Medicare providers. The amount was based on individual payments based on the proportion of the 2019 Medicare payments to providers.

ISSUES:

None.

ALTERNATIVES:

None.

FISCAL IMPACT:

Appropriation of the requested funding for the Page County EMS department will increase the total County budget by \$23,554.03

The total fiscal impact is an increase to the county budget of \$23,554.03

MOTION(S):

- 1) I move to approve the appropriation of federal funding in the amount of \$23,554.03

ATTACHMENT(S):

Letter(s) of request, Page County EMS Department



COUNTY OF PAGE

103 South Court Street, Suite F
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(540) 743-4142
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Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

TO: Dennis Click, Director of Finance

FROM: Woody Brown, Coordinator

SUBJECT: Transfer funds

DATE: April 29, 2020

SUMMARY:

Page County Fire and EMS received a payment from the Department of Health and Human Service of \$23,554.03. This was an allocation payment from the Public Health and Social Emergency Fund from the CARES Act that was distributed to the Medicare providers. The amount was based on individual payments based on the proportion of the 2019 Medicare payments to providers. These funds will be used to replace an ambulance. These funds were placed into revenue line item 101-0000-333-01-74. I would like for these monies to be moved into line item 101-3230-432-59-99.

RECOMMENDATION:

BACKGROUND:

Page County Fire-EMS is eligible for these funds due to being a provider of Medicare recipients.

ISSUES:

N/A

ALTERNATIVES:

N/A

FISCALIMPACT:

MOTION:

ATTACHMENTS:

SUPPLEMENTAL APPROPRIATIONS REQUESTS:

<i>Item #</i>	<i>Department</i>	<i>Funding Type</i>	<i>Description/Reason</i>	<i>Revenue Source</i>	<i>Expenditure</i>	<i>Requested Amt.</i>
A	EMS	Federal	CARES Act Disbursement	CARES Act 101-0000-333.01-74	CARES Act 101-3230-432.59-99	\$23,554.03
TOTAL REQUESTS:						\$23,554.03

BUDGET TRANSFER REQUESTS:

<i>Item #</i>	<i>Department</i>	<i>Description/Reason</i>	<i>Transfer From</i>	<i>Transfer to</i>	<i>Requested Amt.</i>

TOTAL REQUESTS:

\$0

State Funding	\$0.00
NGO Funding	\$0.00
Carryover Funding	\$0.00
Federal Funding	\$23,554.03
Local Funding	\$0.00
Local Match	\$0.00
Recovered Costs	\$0.00
Total Funding	<u>\$23,554.03</u>

**ORDINANCE
DISPOSAL OF UNCLAIMED PROPERTY AND FIREARMS IN
POSSESSION OF SHERIFF**

ARTICLE I - Disposal of Unclaimed Property and Firearms in Possession of Sheriff

Pursuant to §§ 15.2-1719 and 15.2-1721 of the Code of Virginia, as amended, The Sheriff of Page County is authorized to sell or retain by way of public sale unclaimed personal property which has been in the possession of the Sheriff's Department for more than sixty (60) days.

ARTICLE II - Unclaimed Personal Property, Definition

"Unclaimed personal property" is any personal property belonging to another which has been acquired by a law enforcement officer pursuant to his/her duties, which is not needed in any criminal prosecution, which has not been claimed by its rightful owner and which the State Treasurer has indicated will be declined if remitted under the Uniform Disposition of Unclaimed Property Act (Sections 15.2-1719 and 15.2-1721, Code of Virginia).

ARTICLE III - Procedure for Sale

Prior to the sale of any unclaimed item, the Sheriff or his/her duly authorized agent shall make reasonable attempt to notify the rightful owner of the property, obtain from the Commonwealth Attorney, in writing, a statement advising that the item is not needed in any criminal prosecution, and cause to be published in a newspaper of general circulation in the locality once a week for two (2) successive weeks a notice that there will be a sale of unclaimed personal property. Such property shall be described generally in the notice together with the date, time, and place of sale.

ARTICLE IV - Disposal of Proceeds

The Sheriff or his/her duly authorized agent shall pay for the proceeds of such sale, the costs of advertisement, removal, storage, investigation and liens, and notice of sale. The balance of the funds shall be held for the owner and paid to the owner upon satisfactory proof of ownership.

ARTICLE V – Disposal of Firearm

Pursuant to Sections 15.2-1719 and –15.2-1721 of the Code of Virginia, as amended, the Sheriff or his/her designees is authorized to sell or dispose of firearms in the possession of the Sheriff.

ARTICLE VI - Claim of Owner

If no claim has been made by the owner for the proceeds of such sale within sixty (60) days after the sale, the remaining funds shall be deposited in the general fund of the County.

ARTICLE VII - Effective Date

This Ordinance shall be in full force and effect from and after _____, 2020, as provided by Virginia law.

Dates of Notice Publication: _____, 2020

_____, 2020

Date of Adoption of Ordinance _____, 2020

Morgan Phenix, Chairman-at-Large
Board of Supervisors of the County of Page, Virginia

Attest:

Amity Moler, Clerk to Board of Supervisors

CERTIFICATE OF VOTES

The undersigned Clerk of the Board of Supervisors of Page County, Virginia, hereby certifies that the foregoing Ordinance constitutes a true and correct copy thereof adopted by the Board of Supervisors at a regular meeting duly held and called on April ____, 2020. A record of the roll-call vote by the Board of Supervisors is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
Morgan Phenix				
Mark Stroupe				
D. Keith Guzy, Jr.				
Larry Foltz				
Jeff Vaughan				
Allen Louderback				

Dated: _____, 2020

Amity Moler, Clerk, Board of Supervisors
Page County, Virginia



COUNTY OF PAGE

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Luray, Virginia 22835
(540) 743-4142
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Board of Supervisors:

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Jeff Vaughan – District 5

County Administrator:

Amity Moler

TO: Chairman Phenix and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Consent Agenda
DATE: May 15, 2020

SUMMARY:

The Consent Agenda is a part of the Board's regular meeting agenda, which includes the financial reports, accounts payable and payroll, the meeting minutes for the prior month, and any other items, which would not require discussion.

RECOMMENDATION:

Approval of the Consent Agenda.

BACKGROUND:

The purpose of the Consent Agenda is to provide a method for the expeditious handling of items, which will not require discussion by the Board. The Code of Virginia requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic fund transfers. According to the Board's Rules of Procedure, all warrants must be presented to the Board of Supervisors for action as a consent agenda item at their regular meeting.

FISCAL IMPACT:

The accounts payable checks, payroll checks, payroll direct deposit, and payroll tax electronic fund transfers totaling \$1,868,693.77 for the month of April 2020.

MOTION:

I move to approve the Consent Agenda as follows:

- Financial reports for the periods of April 1-30, 2020;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,868,693.77 for the month of April 2020;
- Minutes of April 7, 2020 and April 21, 2020.

ATTACHMENTS:

1. Financial Reports for April 1-30, 2020 (provided separately)
2. Warrant Report for April 1-30, 2020
3. Payroll Report for April 3, 2020
4. Payroll Report for April 17, 2020
5. Board of Supervisors Minutes of April 7, 2020
6. Board of Supervisors Minutes of April 21, 2020

MOTION: I move to accept the Financial Reports for the period April 1 – April 30, 2020.

AGENDA **BOARD OF SUPERVISORS** **May 19, 2020**

SUBJECT: Financial Reports

ISSUE: Approval by the Board of Supervisors of monthly Financial Reports in accordance with county policy and the Code of Virginia.

RECOMMENDATION: Approval

FISCAL IMPLICATIONS: These are summaries of all fiscal activity for the month.

TIMING: Routine

POLICY IMPLICATIONS: None

DISCUSSION: The County's budget ended the month with an unencumbered balance of \$15,836,191.04. The general fund accounts for \$4,467,493.73 of the unencumbered amount.

The county's cash and investment portfolio equaled \$6,929,600.45 at the end of the month.

*Numbers were submitted based on reports generated by the computer and by a study of reports submitted in prior months by the Finance Department.

STAFF:





ATTACHMENTS: Summary of Revenue and Expenditures
Balance Sheet
Departmental Expenditures

AGENDA**BOARD OF SUPERVISORS****April 21st, 2020**

	March, 2019	April, 2020
Payroll Checks - 1st Monthly Period	15,434.00	17,825.51
Direct Deposits	169,960.37	186,801.80
Tax Electronic Transfers	56,549.21	64,110.05
Payroll Checks - 2nd Monthly Period	16,427.22	17,563.30
Direct Deposits	174,198.70	181,996.39
Tax Electronic Transfers	58,642.21	62,767.13
Payroll Checks - 3rd Monthly Period		-
Direct Deposits		-
Tax Electronic Transfers		-
	Payroll Total	491,211.71
Accounts Payable - Physical Checks	1,177,377.79	1,276,359.41
Electronic Transfers	60,404.99	61,270.18
	Accounts Payable Total	1,237,782.78
	TOTAL Accounts Payable and Payroll	1,728,994.49
	Year over Year Increase (Decrease)	139,699.28

Warrant Report

April 1, 2020

through

April 30, 2020

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
04/15/2020	91851	USDA RURAL DEVELOPMENT	2751	3,663.00
04/08/2020	91852	TREASURER OF VA. - VRS	256	16,014.25
04/15/2020	91853	USDA RURAL DEVELOPMENT	2751	3,663.00
04/15/2020	91854	SUNTRUST BANK	3632	26,954.93
04/15/2020	91855	BMS DIRECT INC	4216	4,390.00
04/15/2020	91856	BMS DIRECT INC	4216	6,585.00
04/01/2020	201396	AMAZON.COM	4580	1,105.16
04/01/2020	201397	AMERICAN FAMILY LIFE ASSURANCE	270	1,194.80
04/01/2020	201398	ANTHEM BLUE CROSS BLUE SHIELD	276	95,997.00
04/01/2020	201399	ARC3 GASES	2962	5.58
04/01/2020	201400	BERGEY'S, INC	4478	143.00
04/01/2020	201401	CARSON LAND CONSULTANTS	4416	504.00
04/01/2020	201402	CARTER MACHINERY CO., INC.	2346	8,064.94
04/01/2020	201403	CENTURYLINK	3616	3,844.93
04/01/2020	201404	CHARM-TEX	4304	534.20
04/01/2020	201405	CLEAR COMMUNICATIONS & ELECTRO	27	337.75
04/01/2020	201406	CONTRACT PHARMACY SERVICES INC	4126	1,791.97
04/01/2020	201407	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
04/01/2020	201408	CRYSTAL SPRINGS	4599	36.43
04/01/2020	201409	DON LARGENT ROOFING, INC.	452	203.20
04/01/2020	201410	EMERGENCY MEDICAL PRODUCTS INC	2032	28.58
04/01/2020	201411	FLOWERS BAKING CO. OF LYNCHBUR	59	150.24
04/01/2020	201412	GANNETT FLEMING, INC	4885	1,586.00
04/01/2020	201413	HOLTZMAN OIL CORP	1167	2,005.69
04/01/2020	201414	HOLTZMAN OIL CORPORATION	1872	1,685.93
04/01/2020	201415	HORIZONS UNLIMITED, LLC	3258	380.40
04/01/2020	201416	KEYSER CONTRACTING	4291	370.00
04/01/2020	201417	LABELLA ASSOCIATES, D.P.C., P.	4873	11,802.72
04/01/2020	201418	LAWRENCE ENVIRONMENTAL	4830	467.05
04/01/2020	201419	LD&B INSURANCE & FINANCIAL SER	4135	679.61
04/01/2020	201420	LETTER PERFECT	758	12.00
04/01/2020	201421	LORD FAIRFAX EMS COUNCIL	141	34.00
04/01/2020	201422	LURAY-PAGE CO CHAMBER OF COMME	146	25,000.00
04/01/2020	201423	MARLOW FORD	1777	818.62
04/01/2020	201424	MASSANUTTEN REGIONAL LIBRARY	199	55,760.25
04/01/2020	201425	MCKESSON MEDICAL-SURGICAL	4901	735.39
04/01/2020	201426	MINNESOTA LIFE	257	191.64
04/01/2020	201427	PAGE CO-OP FARM BUREAU, INC.	175	832.83
04/01/2020	201428	TONY PAINTER	1899	49.74
04/01/2020	201429	PAINTERS GARAGE TOWING & RECOV	3613	787.62
04/01/2020	201430	PENN VETERINARY SUPPLY, INC.	171	39.34
04/01/2020	201431	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,663.03
04/01/2020	201432	QUARLES ENERGY SERVICES	4039	397.58
04/01/2020	201433	RICOH USA INC	3973	1,301.62
04/01/2020	201434	ROCAN INDUSTRIAL PRODUCTS, INC.	4639	1,753.91
04/01/2020	201435	ROCKINGHAM REDI-MIX, INC	538	835.00
04/01/2020	201436	SHENANDOAH VOLUNTEER FIRE CO.,	336	269.92
04/01/2020	201437	SHENANDOAH VALLEY ELECTRIC COO	3703	352.98
04/01/2020	201438	SHANNON SANKAR	4240	220.00
04/01/2020	201439	STANLEY AUTO PARTS & SERVICE	4226	245.74
04/01/2020	201440	STANLEY VOLUNTEER FIRE DEPARTM	340	13,000.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
04/01/2020	201441	STANLEY VOLUNTEER RESCUE SQUAD	226	3,686.49
04/01/2020	201442	TOWN OF STANLEY	227	11,613.66
04/01/2020	201443	STEVE'S AUTOMOTIVE & TOWING	2009	175.00
04/01/2020	201444	STOKES GENERAL STORE COMPANY,	2818	454.49
04/01/2020	201445	THE SUPPLY ROOM COMPANIES	205	51.82
04/01/2020	201446	TOM'S AUTO REPAIR	2677	4,957.43
04/01/2020	201447	TREASURER OF PAGE COUNTY	811	75.00
04/01/2020	201448	TREASURER OF VIRGINIA	4411	228.60
04/01/2020	201449	TREASURER OF VIRGINIA (DCSE)	4587	202.12
04/01/2020	201450	UNITED WAY OF NORTHERN SHEN VA	1556	1.00
04/01/2020	201451	VACORP HYBRID DISABILITY PROGR	880	316.55
04/01/2020	201452	VALIC	1231	1,912.50
04/01/2020	201453	VALLEY AUTOMATION, INC.	3327	384.79
04/01/2020	201454	VIRGINIA CREDIT UNION	385	275.00
04/01/2020	201455	WITMER PUBLIC SAFETY GROUP, IN	4327	769.99
04/08/2020	201456	AIRGAS USA LLC	2509	69.59
04/08/2020	201457	ALLIED PORTABLE TOILETS	2988	150.00
04/08/2020	201458	AMERIGAS	3494	253.52
04/08/2020	201459	JOHN ARMENTROUT	5027	100.00
04/08/2020	201460	AUTOZONE INC.	2703	286.76
04/08/2020	201461	BREEDEN'S AUTO SERVICE	544	335.96
04/08/2020	201462	WOODY BROWN	4727	600.00
04/08/2020	201463	CAROLINA SOFTWARE INC.	2484	300.00
04/08/2020	201464	CARTER MACHINERY CO., INC.	2346	59.06
04/08/2020	201465	CATERPILLAR FINANCIAL SERVICES	4076	969.75
04/08/2020	201466	BRIAN CAVINESS	2787	60.73
04/08/2020	201467	CENTURYLINK	3616	893.61
04/08/2020	201468	CIVIC ACCESS, LLC	4988	8,568.75
04/08/2020	201469	COMCAST	2892	149.20
04/08/2020	201470	CORNET, INC.	4730	186.83
04/08/2020	201471	COUNTY OF PAGE, BCLF	5069	200.00
04/08/2020	201472	CRYSTAL SPRINGS	4599	1,039.62
04/08/2020	201473	DAILY NEWS-RECORD	48	735.00
04/08/2020	201474	DOMINION VIRGINIA POWER	255	29.29
04/08/2020	201475	DON LARGENT ROOFING, INC.	452	19,888.00
04/08/2020	201476	EMERGENCY MEDICAL PRODUCTS INC	2032	71.45
04/08/2020	201477	FIRE & SAFETY EQUIPMENT CO INC	4194	206.00
04/08/2020	201478	FLOWERS BAKING CO. OF LYNCHBUR	59	241.43
04/08/2020	201479	FORM NETWORKS LLC	4242	5,611.90
04/08/2020	201480	GALLS LLC	116	206.14
04/08/2020	201481	HOLTZMAN OIL CORP	1167	1,235.88
04/08/2020	201482	H. WEBB HUDSON, JR.	3489	192.00
04/08/2020	201483	HUGHES CENTER, LLC	4517	13,692.99
04/08/2020	201484	HUGHESNET	4286	130.92
04/08/2020	201485	J & C TOWING	4603	75.00
04/08/2020	201486	HANNAH MARIE JACKSON	4804	1,207.00
04/08/2020	201487	KIMBALL MIDWEST	5005	103.20
04/08/2020	201488	LAWRENCE ENVIRONMENTAL	4830	792.38
04/08/2020	201489	LD&B INSURANCE & FINANCIAL SER	4135	98.46
04/08/2020	201490	MICHAEL LLOYD	5067	250.00
04/08/2020	201491	LORD FAIRFAX EMS COUNCIL	141	2,676.25

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
04/08/2020	201492	KIMBERLY M. LUCAS	4458	945.00
04/08/2020	201493	LURAY COPY SERVICE, INC.	145	67.92
04/08/2020	201494	TOWN OF LURAY	147	2,930.95
04/08/2020	201495	MARLOW FORD	1777	625.87
04/08/2020	201496	MAY SUPPLY	1860	402.63
04/08/2020	201497	MCKESSON MEDICAL-SURGICAL	4901	403.45
04/08/2020	201498	MID-ATLANTIC WASTE SYSTEMS	2223	741.94
04/08/2020	201499	MILLER, EARLE & SHANKS, PLLC	2647	15,331.50
04/08/2020	201500	MUDDY FEET LLC	4842	1,634.57
04/08/2020	201501	MUNDY STONE COMPANY	3855	1,936.91
04/08/2020	201502	NATIONAL COUNSELING GROUP, INC	2681	848.00
04/08/2020	201503	PAGE CO-OP FARM BUREAU, INC.	175	214.94
04/08/2020	201504	PAGE NEWS & COURIER	185	561.02
04/08/2020	201505	PERFORMANCE FOODSERVICE-VIRGIN	4480	2,947.15
04/08/2020	201506	AMBER KAY POWELL	4814	1,169.00
04/08/2020	201507	TIMMY PRICE	5068	375.00
04/08/2020	201508	RAPPAHANNOCK CREATIVE HEALTH C	2887	3,750.70
04/08/2020	201509	REED & REED, PC	2664	120.00
04/08/2020	201510	RICOH USA INC	3999	31.29
04/08/2020	201511	ROBERTS OXYGEN COMPANY, INC.	2583	490.86
04/08/2020	201512	ROCAN INDUSTRIAL PRODUCTS, INC.	4639	1,316.80
04/08/2020	201513	SCHINDLER ELEVATOR CORPORATION	4323	2,517.96
04/08/2020	201514	SHENANDOAH AREA AGENCY ON AGIN	334	16,250.00
04/08/2020	201515	SHENANDOAH VOLUNTEER FIRE CO.,	336	13,000.00
04/08/2020	201516	SHENANDOAH VALLEY ELECTRIC COO	3703	7,610.18
04/08/2020	201517	SHENANDOAH VALLEY SOIL & WATER	223	625.00
04/08/2020	201518	MELODY L. SNIDER	4394	9,281.00
04/08/2020	201519	SPRINT	3238	1,268.84
04/08/2020	201520	STANLEY AUTO PARTS & SERVICE	4226	114.14
04/08/2020	201521	TOWN OF STANLEY	227	100.87
04/08/2020	201522	SUNTRUST BANK	1274	6,187.35
04/08/2020	201523	ELISA THOMPSON	4958	2,846.00
04/08/2020	201524	TITAN RESTORATION COMPANY	5062	56,565.00
04/08/2020	201525	TOM'S AUTO REPAIR	2677	169.10
04/08/2020	201526	TREASURER OF VIRGINIA	412	120.00
04/08/2020	201527	TRUCK & EQUIPMENT CORP.	2581	139.84
04/08/2020	201528	VALLEY AUTOMATION, INC.	3327	1,059.40
04/08/2020	201529	VECTOR SECURITY	2926	27.30
04/08/2020	201530	VERIZON	1645	27.00
04/08/2020	201531	VETERAN'S HEATING & AIR	508	6,400.00
04/08/2020	201532	VISA	1914	14,395.53
04/08/2020	201533	WALMART COMMUNITY/GECRB	1790	404.21
04/08/2020	201534	WEST CENTRAL COMM OF REVENUE A	1987	60.00
04/08/2020	201535	PAMELA S. WIGHTMAN	4254	710.00
04/15/2020	201536	ADVANCE AUTO PARTS	2956	51.79
04/15/2020	201537	AMBULANCE MEDICAL BILLING	4470	1,417.06
04/15/2020	201538	AMERICAN FAMILY LIFE ASSURANCE	270	1,249.80
04/15/2020	201539	ANTHEM BLUE CROSS BLUE SHIELD	276	94,456.00
04/15/2020	201540	ARC3 GASES	2962	19.22
04/15/2020	201541	AUTOZONE INC.	2703	41.62
04/15/2020	201542	BLUE RIDGE EDUCATIONAL CENTER,	4970	1,817.64

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
04/15/2020	201543	KENNETH C. BOYD	2380	47.65
04/15/2020	201544	BURNER ELECTRICAL SERVICE, INC	21	3,781.10
04/15/2020	201545	CATERPILLAR FINANCIAL SERVICES	4076	6,290.49
04/15/2020	201546	CENTURYLINK	3616	339.44
04/15/2020	201547	CHOICES	36	2,500.00
04/15/2020	201548	CITY OF WINCHESTER	1206	50,727.00
04/15/2020	201549	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
04/15/2020	201550	CROSSROADS COUNSELING CENTER I	4073	50.00
04/15/2020	201551	CULLIGAN OF FRONT ROYAL	4806	31.95
04/15/2020	201552	EMERGENCY MEDICAL PRODUCTS INC	2032	803.97
04/15/2020	201553	FAMILY EDUCATIONAL SERVICES, L	4508	280.00
04/15/2020	201554	FLOWERS BAKING CO. OF LYNCHBUR	59	187.84
04/15/2020	201555	FORM NETWORKS LLC	4242	299.00
04/15/2020	201556	FOSTAC ARMS	5071	400.00
04/15/2020	201557	JOHN M. FRY	4440	100.00
04/15/2020	201558	GRAFTON SCHOOL, INC.	1721	18,986.30
04/15/2020	201559	GRANITE TELECOMMUNICATIONS, LL	4950	1,790.43
04/15/2020	201560	HALLMARK YOUTHCARE-RICHMOND, I	3138	6,468.00
04/15/2020	201561	HOLTZMAN OIL CORP	1167	1,404.68
04/15/2020	201562	HOLTZMAN OIL CORPORATION	1872	10,855.06
04/15/2020	201563	HUFFY'S ROLLBACK & WRECKER SER	803	2,952.58
04/15/2020	201564	HUGHES CENTER, LLC	4517	13,520.61
04/15/2020	201565	LD&B INSURANCE & FINANCIAL SER	4135	641.15
04/15/2020	201566	LEARY EDUCATIONAL FOUNDATION	1857	1,093.20
04/15/2020	201567	LUTHERAN FAMILY SERVICES OF VA	3224	7,272.00
04/15/2020	201568	MONICA L. MARTIN	2324	53.88
04/15/2020	201569	MCKESSON MEDICAL-SURGICAL	4901	307.39
04/15/2020	201570	MINNESOTA LIFE	257	191.64
04/15/2020	201571	NORTH SPRING BEHAVIORAL HEALTH	2784	17,135.10
04/15/2020	201572	BLUETARP FINANCIAL	4161	59.97
04/15/2020	201573	NORTHWEST VA REGIONAL DRUG TAS	160	3,044.30
04/15/2020	201574	PAGE CO-OP FARM BUREAU, INC.	175	377.30
04/15/2020	201575	PERFORMANCE FOODSERVICE-VIRGIN	4480	2,601.89
04/15/2020	201576	PITNEY BOWES GLOBAL FINANCIAL	2788	765.15
04/15/2020	201577	PITNEY BOWES RESERVE ACCOUNT	3812	1,000.00
04/15/2020	201578	QUARLES ENERGY SERVICES	4039	196.89
04/15/2020	201579	RICOH USA INC	3973	821.91
04/15/2020	201580	SEAL'S SEPTIC SERVICE INC	407	525.00
04/15/2020	201581	SHELL FLEET/WEX BANK	4966	88.70
04/15/2020	201582	SHENANDOAH VALLEY ELECTRIC COO	3703	659.75
04/15/2020	201583	SHENANDOAH VALLEY S.O.T.P.	2745	320.00
04/15/2020	201584	DEPARTMENT OF SOCIAL SERVICES	1545	279.13
04/15/2020	201585	SOUTHSIDE REGIONAL JAIL AUTHOR	4876	46,739.09
04/15/2020	201586	STANLEY AUTO PARTS & SERVICE	4226	162.02
04/15/2020	201587	TOWN OF STANLEY	227	107.17
04/15/2020	201588	STONEWALL TECHNOLOGIES, INC.	507	500.00
04/15/2020	201589	THE SUPPLY ROOM COMPANIES	205	24.00
04/15/2020	201590	THOMSON REUTERS - WEST	262	367.00
04/15/2020	201591	THYSSENKRUPP ELEVATOR CORPORAT	648	716.37
04/15/2020	201592	TREASURER OF PAGE COUNTY	811	75.00
04/15/2020	201593	TREASURER OF VIRGINIA	4411	228.60

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
04/15/2020	201594	TREASURER OF VIRGINIA (DCSE)	4587	202.12
04/15/2020	201595	UNITED WAY OF NORTHERN SHEN VA	1556	1.00
04/15/2020	201596	VACORP HYBRID DISABILITY PROGR	880	316.55
04/15/2020	201597	VALIC	1231	2,037.50
04/15/2020	201598	VERIZON	1645	33.48
04/15/2020	201599	VETERAN'S HEATING & AIR	508	8,500.00
04/15/2020	201600	VIRGINIA CREDIT UNION	385	275.00
04/15/2020	201601	VIRGINIA INTERACTIVE	4241	95.00
04/15/2020	201602	VOLATIA	5055	6,087.18
04/15/2020	201603	WHSV	114	450.00
04/15/2020	201604	WOLFE SPEECH THERAPY PLUS	4999	1,277.24
04/22/2020	201605	ADVANCE AUTO PARTS	2956	60.40
04/22/2020	201606	AMAZON.COM	4580	2,033.21
04/22/2020	201607	AMERIGAS	3494	179.36
04/22/2020	201608	APPLE VALLEY SCALE COMPANY	3332	444.00
04/22/2020	201609	CARTER MACHINERY CO., INC.	2346	895.87
04/22/2020	201610	CHARM-TEX	4304	1,139.90
04/22/2020	201611	COMCAST	2892	29.24
04/22/2020	201612	CONTRACT PHARMACY SERVICES INC	4126	1,434.40
04/22/2020	201613	CTA CONSULTANTS, LLC	4948	10,000.00
04/22/2020	201614	CURTIS BAY MEDICAL WASTE SERVI	4819	159.15
04/22/2020	201615	EMERGENCY MEDICAL PRODUCTS INC	2032	46.24
04/22/2020	201616	FLOWERS BAKING CO. OF LYNCHBUR	59	240.80
04/22/2020	201617	HALLMARK YOUTHCARE-RICHMOND, I	3138	10,106.00
04/22/2020	201618	HOLTZMAN OIL CORP	1167	1,938.48
04/22/2020	201619	LAWRENCE ENVIRONMENTAL	4830	246.00
04/22/2020	201620	LURAY COPY SERVICE, INC.	145	2,014.50
04/22/2020	201621	MARLOW FORD	1777	706.17
04/22/2020	201622	MUNDY STONE COMPANY	3855	4,097.28
04/22/2020	201623	NETWORK SERVICE BILLING, INC	5025	17.99
04/22/2020	201624	OAK HILL EMBROIDERY	3693	300.00
04/22/2020	201625	OFFICE DEPOT BUSINESS ACCOUNT	4091	44.98
04/22/2020	201626	PAGE CO-OP FARM BUREAU, INC.	175	607.81
04/22/2020	201627	PAGE COUNTY HEALTH DEPARTMENT	402	69,020.50
04/22/2020	201628	PAGE COUNTY SHERIFF,PETTY CASH	404	45.00
04/22/2020	201629	PAINTERS GARAGE TOWING & RECOV	3613	811.17
04/22/2020	201630	PERFORMANCE FOODSERVICE-VIRGIN	4480	2,719.66
04/22/2020	201631	REED'S TIRE CENTER #1 INC.	887	3,724.68
04/22/2020	201632	RICOH USA INC	3973	1,310.87
04/22/2020	201633	ROBERTS OXYGEN COMPANY, INC.	2583	225.00
04/22/2020	201634	ROCAN INDUSTRIAL PRODUCTS,INC.	4639	1,491.49
04/22/2020	201635	RSW REGIONAL JAIL	4765	71,740.20
04/22/2020	201636	SHENANDOAH VALLEY ELECTRIC COO	3703	2,011.90
04/22/2020	201637	STANLEY AUTO PARTS & SERVICE	4226	146.46
04/22/2020	201638	STANLEY VOLUNTEER FIRE DEPARTM	340	13,000.00
04/22/2020	201639	TOWN OF STANLEY	227	3,081.68
04/22/2020	201640	THE SUPPLY ROOM COMPANIES	205	457.16
04/22/2020	201641	TELEFLEX, LLC	4997	109.50
04/22/2020	201642	TOM'S AUTO REPAIR	2677	173.44
04/22/2020	201643	TREASURER, VA. TECH.	347	19,367.82
04/22/2020	201644	TURNER'S BODY SHOP INC	592	1,864.57

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04/22/2020	201645	U. S. POSTMASTER	240	220.00
04/22/2020	201646	W.B. MASON, INC	4539	688.84
04/29/2020	201647	ADVANCE AUTO PARTS	2956	26.59
04/29/2020	201648	WILLIAM W. ALESHIRE	69	80.00
04/29/2020	201649	AMERICAN FAMILY LIFE ASSURANCE	270	1,222.30
04/29/2020	201650	WILLIAM N. AMONETTE	5022	104.00
04/29/2020	201651	ANTHEM BLUE CROSS BLUE SHIELD	276	92,402.00
04/29/2020	201652	MARY ANN ARRINGTON	645	120.00
04/29/2020	201653	MIKE ATKINS	2447	96.00
04/29/2020	201654	AUTOZONE INC.	2703	52.63
04/29/2020	201655	THE BERKLEY GROUP	4996	6,543.75
04/29/2020	201656	BLUE RIDGE BANK	173	2,868.39
04/29/2020	201657	BLUE RIDGE POWERSPORTS	3931	187.04
04/29/2020	201658	BOB BARKER COMPANY INC.	17	233.72
04/29/2020	201659	JOYCE BURKE	371	104.00
04/29/2020	201660	FAITH CARLSON	4141	20.00
04/29/2020	201661	CARTER MACHINERY CO., INC.	2346	407.31
04/29/2020	201662	CATERPILLAR FINANCIAL SERVICES	4076	969.75
04/29/2020	201663	CATLETT VOLUNTEER FIRE AND	5076	40,000.00
04/29/2020	201664	CENTURYLINK	3616	5,074.03
04/29/2020	201665	CHARM-TEX	4304	1,166.82
04/29/2020	201666	CLEAR COMMUNICATIONS & ELECTRO	27	82.20
04/29/2020	201667	ROCKINGHAM AUTO GLASS, INC.	3819	280.00
04/29/2020	201668	COMCAST	2892	285.88
04/29/2020	201669	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
04/29/2020	201670	COUNTY OF PAGE, BCLF	5069	273.40
04/29/2020	201671	PETER J. CREATURO, JR.	4138	120.00
04/29/2020	201672	CRYSTAL SPRINGS	4599	120.39
04/29/2020	201673	GLENROSE DAMERON	368	120.00
04/29/2020	201674	WILLIAM DAVIS	4766	16.00
04/29/2020	201675	EMERGENCY MEDICAL PRODUCTS INC	2032	571.66
04/29/2020	201676	FLOWERS BAKING CO. OF LYNCHBUR	59	91.42
04/29/2020	201677	TIM FOSTER	375	36.00
04/29/2020	201678	JOHN M. FRY	4440	200.00
04/29/2020	201679	CINDY GOOD	496	120.00
04/29/2020	201680	JACQUELINE E. GREEN	4137	48.00
04/29/2020	201681	EVELYN A. HARVEY	4139	72.00
04/29/2020	201682	BRENDA C. HILLIARD	781	120.00
04/29/2020	201683	HOLTZMAN OIL CORP	1167	622.43
04/29/2020	201684	INCLUSION SOLUTIONS, LLC	3356	124.97
04/29/2020	201685	MARY E. JOHNSON	513	128.00
04/29/2020	201686	SUE C. KEYTON	947	120.00
04/29/2020	201687	OTIS R. LAM, JR.	1467	120.00
04/29/2020	201688	LAWRENCE ENVIRONMENTAL	4830	96.00
04/29/2020	201689	LD&B INSURANCE & FINANCIAL SER	4135	641.15
04/29/2020	201690	LURAY COPY SERVICE, INC.	145	853.74
04/29/2020	201691	TOWN OF LURAY	147	5,967.91
04/29/2020	201692	MARLOW FORD	1777	3,216.50
04/29/2020	201693	RONALD MCCLELLAND	3434	20.00
04/29/2020	201694	CAROYLN A. MILLER	3547	16.00
04/29/2020	201695	MILLER, EARLE & SHANKS, PLLC	2647	13,673.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
04/29/2020	201696	KAY MIMS	651	120.00
04/29/2020	201697	PHILIP MIMS	727	120.00
04/29/2020	201698	MINNESOTA LIFE	257	191.64
04/29/2020	201699	NATIONAL COUNSELING GROUP, INC	2681	848.00
04/29/2020	201700	JAMES E. NICHOLSON, JR.	2280	28.00
04/29/2020	201701	NORTHERN VIRGINIA 4-H EDUCATIO	161	1,125.00
04/29/2020	201702	PAGE CO-OP FARM BUREAU, INC.	175	496.31
04/29/2020	201703	PAGE COUNTY SHERIFF,PETTY CASH	404	34.90
04/29/2020	201704	PAINTERS GARAGE TOWING & RECOV	3613	1,258.27
04/29/2020	201705	ROBERT T. PARLETT	5073	50.00
04/29/2020	201706	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,026.87
04/29/2020	201707	DANIEL W. PRESGRAVES	996	40.00
04/29/2020	201708	ELVENA PRICE	1013	48.00
04/29/2020	201709	RACER'S FIRE EXTINGUISHER SERV	493	21.00
04/29/2020	201710	REED'S TIRE CENTER #1 INC.	887	2,440.00
04/29/2020	201711	RICOH USA INC	3973	599.43
04/29/2020	201712	CHARLES W. ROSE	566	120.00
04/29/2020	201713	COREY A. SEAL	4459	50.00
04/29/2020	201714	EDWARD M. SEDWICK	4136	120.00
04/29/2020	201715	SHENANDOAH RESCUE SQUAD INC.	335	735.60
04/29/2020	201716	SHENANDOAH VALLEY ELECTRIC COO	3703	371.12
04/29/2020	201717	SPRINT	3238	3,074.50
04/29/2020	201718	BETTY JO STILLWELL	1165	120.00
04/29/2020	201719	STOKES GENERAL STORE COMPANY,	2818	225.00
04/29/2020	201720	REBECCA W. STRAWDERMAN	4149	68.00
04/29/2020	201721	PATRICIA TEMPLE	1691	104.00
04/29/2020	201722	TFS LEASING A PROGRAM OF DE LA	4746	155.00
04/29/2020	201723	JOHN B. THOMAS	1670	24.00
04/29/2020	201724	TOM'S AUTO REPAIR	2677	266.82
04/29/2020	201725	TREASURER OF PAGE COUNTY	811	75.00
04/29/2020	201726	TREASURER OF VIRGINIA	4411	228.60
04/29/2020	201727	TREASURER OF VIRGINIA (DCSE)	4587	202.12
04/29/2020	201728	TREASURER OF VIRGINIA (MED EXA	1843	40.00
04/29/2020	201729	UMFS	3724	7,652.86
04/29/2020	201730	UNITED WAY OF NORTHERN SHEN VA	1556	1.00
04/29/2020	201731	VACORP HYBRID DISABILITY PROGR	880	308.36
04/29/2020	201732	VALIC	1231	2,037.50
04/29/2020	201733	VIRGINIA CREDIT UNION	385	275.00
04/29/2020	201734	VISA	5064	24.11
04/29/2020	201735	VISA	1914	994.74
04/29/2020	201736	WALMART COMMUNITY/GEGRB	1477	346.84
04/29/2020	201737	WILLIAM "BILL" KIBLER MEM LIBR	3836	10,000.00
04/29/2020	201738	JERRY WILLIAMS	5075	149.00
04/29/2020	201739	DONALD L. YOUNG	1732	120.00

DATE RANGE TOTAL * 1,337,629.59 *

Payroll Warrant Report
Checks Dated April 3, 2020

Payroll Warrant Report
Checks Dated April 17, 2020

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
***** Final Totals *****		296939.56	97379.87	199559.69	.00	.00	181996.39	17563.30
HR\$	40.00	ADMINISTRATIVE LEAVE	703.68		OTHER PAY			3536.33
HR\$	112.50	COMP TIME EARNED		96.50	COMP TIME PREMIUM			
HR\$	119.25	COMP TIME TAKEN	2639.27	8.00	HOLIDAY DAY		104.50	
HR\$	346.00	OVERTIME PREMIUM	2501.97	342.00	OVERTIME		4952.20	
HR\$	4479.50	REGULAR PAY	81883.62		RETRO PAY		390.00	
HR\$		SALARY ADJUSTMENT	193592.99	148.25	SICK LEAVE		3554.96	
HR\$	181.25	VACATION	3038.82					296898.34 HR\$
ADD		SUPPLEMENTAL HEALTH	41.22					41.22 ADD
ABT		AFLAC	917.54		VRS DEFINED BENEFIT		2398.11	
ABT		FLEXIBLE SPENDING ACCT	641.15		HEALTH SINGLE W/ COMP		2602.00	
ABT		HEALTH DUAL W/ COMP	5492.50		HEALTH FAMILY W/ COMP		11174.00	
ABT		HEALTH/KEY ADV 500/SINGLE	144.00		HEALTH/KEY ADV 500/DUAL		601.50	
ABT		HEALTH/KEY ADV 500/FAMILY	2340.00		SUPP LIFE EMPLOYEE (TEMP)		191.64	
ABT		VALIC	2037.50		VRS DEFINED CONT ICMA		599.56	
ABT		VRS	10919.08		VRS ICMA VOL .50%		107.85	
ABT		VRS ICMA VOL 1.00%	187.37		VRS ICMA VOL 1.5%		21.34	
ABT		VRS ICMA VOL 3.0%	51.50		VRS ICMA VOL 4.00%		148.78	40575.42 ABT
TAX		FEDERAL WITHHOLDING	22943.39		MEDICARE		3774.15	
TAX		FICA	16137.72		VIRGINA WITHHOLDING		12779.71	55634.97 TAX
DED		AFLAC	332.26		VA. CREDIT UNION		275.00	
DED		CHILD SUPPORT	228.60		CHILD SUPPORT		202.12	
DED		EMPLOYEE DONATION	48.00		GARNISHMENT		75.00	
DED		CORR PEACE OFFICERS FOUN	7.50		UNITED WAY OF PAGE COUNTY		1.00	1169.48 DED
BEN		GROUP LIFE INSURANCE	3646.14		HEALTH INS. DUAL		13584.00	
BEN		HEALTH INS. FAMILY	26432.00		HEALTH INSURANCE		23927.50	
BEN		VRS HYBRID ER 9.14%	1971.57		VRS HYBRID ER 7.14%		265.58	
BEN		HEALTH/KEY ADV 500/SINGLE	1300.00		HEALTH/KEY ADV 500/DUAL		1402.50	
BEN		HEALTH/KEY ADV 500/FAMILY	5456.00		VRS HYBRID ER 8.64%		1618.96	
BEN		VRS ICMA-RC	599.56		MEDICARE		3774.15	
BEN		VRS RETIREMENT EE	23235.80		VRS HYBRID ER 8.39%		119.38	
BEN		VRS HYBRID ER 7.64%	131.15		HYBRID DISABILITY		316.55	
BEN		SOCIAL SECURITY	16137.72		VRS HYBRID ER 9.64%		1232.43	
BEN		VRS ICMA ER MATCH .50%	107.85		VRS ICMA ER MATCH 1%		187.37	
BEN		VRS ICMA ER MATCH 1.25%	17.79		VRS ICMA ER MATCH 2.0%		34.33	
BEN		VRS ICMA ER MATCH 2.50%	92.99					125591.32 BEN
		IMPUTED INCOME	766.68					
197 Employees	197 Checks							
	197 Regular checks amount -		17,563.30					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	78 Females paid							
	155 Full time employees paid							
	42 Part time employees paid							

Minutes
Board of Supervisors
Work Session
April 7, 2020

Members Physically Present: Morgan Phenix, Chairman At-Large
Allen Louderback, District 2
Larry Foltz, District 4
Jeff Vaughan, District 5

Members Present Remotely: D. Keith Guzy, Jr. District 1
Mark Stroupe, District 3

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Nathan Miller, County Attorney

Call to Order:

Chairman Morgan Phenix called to order the work session of the Page County Board of Supervisors on April 7, 2020, at 7:00 p.m. in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. Due to the pandemic and threat of transmission of COVID-19 and in order to adhere to the Governor's Order, in-person attendance was prohibited. The meeting was lived streamed using Zoom. The Call to Order was followed by a Moment of Silence and the *Pledge of Allegiance*.

Declaration of a Local Emergency:

Mrs. Moler explained that on March 17, 2020 a local emergency was declared due to the Coronavirus (COVID-19). She stated that the Board needs to officially adopt the Resolution. This will also enable the county to get reimbursed with Federal funds on any or all money spent due to the pandemic.

RESOLUTION DECLARATION OF A LOCAL EMERGENCY

WHEREAS, the Director of Emergency Management of Page County did hereby find:

1. That due to the COVID-19 pandemic, Page County needs to take precautionary measures in the event that said pandemic reaches our community; and that due to the COVID-19 pandemic, a potential for extreme peril to life and property necessitates the proclamation of a local emergency.
2. The emergency declaration enables Page County to draw on additional

resources to prepare for and coordinate the county's response to the potential spread of the virus. Specifically, the declaration will allow the county to pursue reimbursements that may be available from the federal and state governments as a result of their declarations, among other response tools.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that an emergency existed throughout said Jurisdiction; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said emergency, the powers, functions, and duties of the Emergency Management Organization of Jurisdiction were those prescribed by State Law and the Ordinances, Resolutions, and approved plans of Jurisdiction in order to mitigate the effects of said emergency.

Motion: Supervisor Vaughan moved to adopt the Declaration of a Local Emergency Resolution. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

Resolution to Address Non-Compliance with the Declaration of a Local Emergency:

Mrs. Moler said this is an amendment to the original declaration of the local emergency, with regard to the restriction on the rental of a hotel room, motel room, rental housing unit, condominium, RV campsite, primitive campsite, rental cabin. County Attorney Miller said this was amending the original Resolution because it did not have an enforcement provision in the event of non-compliance. This will be in effect as long as the emergency declaration is in effect, which is for 60 days, at which time it can be revisited. This will be in line with the Governor and his state of emergency.

RESOLUTION TO ADDRESS NON-COMPLIANCE
WITH DECLARATION OF A LOCAL EMERGENCY

WHEREAS, the Governor of Virginia has declared a state of emergency to exist throughout the Commonwealth of Virginia as a result of the spread of the COVID-19 virus; and

WHEREAS, the Governor of Virginia and the State Health Commissioner have jointly declared a public health emergency to exist throughout the Commonwealth of Virginia as a result of the spread of the COVID-19 disease; and

WHEREAS, the Director of Emergency Management of Page County did hereby issue a Declaration of a Local Emergency on March 17, 2020 pursuant to Code of Virginia §44-146.21; and

WHEREAS, the Governor of Virginia has issued a statewide "Stay at Home" Order, Executive Order Number Fifty-Five (2020); and

WHEREAS, since the Declaration of a Local Emergency on March 17, 2020, one or more residents have tested positive for the COVID-19 virus and the number of infected residents could increase in the coming days; and

WHEREAS, by Order of the Chairman of the Board of Supervisors dated March 31, 2020, the terms of which has been adopted and further enacted by the Amendment to the Declaration of a Local Emergency dated April 7, 2020, the rental of a hotel room, motel room, rental housing unit, condominium, RV campsite, primitive campsite, rental cabin, or similar accommodation for less than thirty (30) consecutive days is hereby prohibited.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that effective April 7, 2020 and continuing until such time as the state of emergency in the Commonwealth of Virginia is lifted or until such other further notice, with the exception of current guests in a hotel, motel, vacation rental, or other short-term rental housing unit who may remain in their occupied quarters for the duration of their existing rental agreement, any business or individual found to be in violation of the Amended Local Emergency Resolution adopted on April 7, 2020, shall, upon initial determination of non-compliance, be subject to review and possible cancellation of their license to operate in this jurisdiction until such time as this Order is lifted, or until the non-compliance is remedied, whichever comes first. If subsequent non-compliance is determined, or if the individual or entity is not otherwise subject to such sanctions, the Sheriff is authorized to enforce compliance consistent with the authority set forth in Page County Ordinance §1-8.

Motion: Supervisor Foltz moved to adopt the Resolution to Address Non-Compliance with Declaration of a Local Emergency. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Phenix. Nay: None.

Emergency Ordinance to Establish methods to Assure Continuity in Page County Government:

EXHIBIT A

Mrs. Moler explained that the Emergency Ordinance needs to be adopted in order for the Board to prohibit in-person attendance at Board meetings during the pandemic. Meetings will be live streamed instead. She pointed out the following edits that needs to be made before adoption: page 1, paragraph 4, Woodrow Brown changed to Amity Moler; and, page 2, section 4.b. needs to include Page County Public Schools.

Motion: Supervisor Vaughan moved to adopt the Emergency Uncodified Ordinance to Establish Methods to Assure Continuity in Page County Government, with the changes, as outlined. Supervisor Louderback seconded and the motion carried with a vote of 6-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Phenix, Guzy. Nay: None.

Adoption of Tax Rates for 2020:

Mrs. Moler said tax rates cannot increase this year because the rates were not advertised to be increased; however, they can be decreased. She reminded the Board that due to the current situation with the COVID-19 virus the transient occupancy tax (TOT) funds will be a less than last year. There is a fund balance with TOT in reserve, which is \$350,000 and will help get through the remainder of the year, if needed. Chairman Phenix suggested that the TOT funds be held to help those businesses who will need it once the virus passes. Mrs. Moler said as far as Capital Improvement there is a surplus in revenue of \$403,000 now, but the Board has not decided how much to appropriate to the school system. The schools originally asked for \$590,444 in additional local funds, but it has decreased to \$299,642. Chairman Phenix asked what the schools anticipate the savings to be due to closing for the pandemic. Mrs. Moler said she has not heard from them what their potential savings may be.

Supervisor Guzy said that the schools have yet to provide the information the Board requested several weeks ago and if the State is increasing their funding, they should have informed the Board. Supervisor Guzy wants the citizens to know that the Board has requested the schools provide more information multiple times over the last several weeks, and they have not.

Motion: Supervisor Guzy moved to set the Real Estate/Mobile Home tax rate at \$0.73. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Vaughan, Phenix, Guzy, Louderback. Nay: None.

Motion: Supervisor Louderback moved to reduce the Personal Property tax rate by \$0.19 to \$4.40. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Foltz, Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None.

Motion: Supervisor Louderback moved to reduce the Machinery and Tools tax rate by \$0.50 to \$1.50. Supervisor Guzy seconded and the motion carried by a vote of 5-0, with 1 abstention. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz. Abstain: Vaughan.

Motion: Supervisor Stroupe moved to reduce the Motor Carrier tax rate by \$0.50 to \$1.50. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

Motion: Supervisor Guzy moved to set the Aircraft tax rate at \$0.50. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Phenix. Nay: None.

Supervisor Vaughan asked to discuss economic development issues with TOT funds at the next meeting. The Board needs a better understanding of how these funds are used. Supervisor Guzy also indicated that he would like to move forward with Broadband as soon as possible.

Adjourn: 8:04 p.m.

With no further business, Chairman Phenix adjourned the meeting.

Morgan Phenix, Chairman

Amity Moler, County Administrator

DRAFT

Minutes
Board of Supervisors
Regular Session
April 21, 2020

Members Present: Morgan Phenix, Chairman At-Large
D. Keith Guzy, Jr., District 1 (remotely)
Allen Louderback, District 2
Mark Stroupe, District 3 (remotely)
Larry Foltz, District 4
Jeff Vaughan, District 5

Staff Present: Regina Miller, Assistant County Administrator
Nathan Miller, County Attorney
Janeena Zalipski, Office Aide

Call to Order:

Chairman Morgan Phenix called to order the work session of the Page County Board of Supervisors on April 21, 2020, in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray, VA 22835. Due to the COVID-19 pandemic, in-person attendance was not permitted; therefore, the meeting was live streamed, via Zoom. The Call to order was followed by a Moment of Silence and the *Pledge of Allegiance*.

Adoption of the Agenda:

Motion: Supervisor Louderback moved to adopt the agenda, as presented. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

Public Hearings:

Comprehensive Plan:

Chairman Phenix opened the public hearing on the Comprehensive Plan at 7:02 p.m.

Liz Lewis, Economic Development/Tourism Coordinator, explained that according to Virginia Code § 15.2-2230, the comprehensive plan must be reviewed by the Planning Commission once every five years. Since 2013, the Planning Commission Comp Plan Sub-Committee has been reviewing the Page County Comprehensive Plan (Volume I and II). The Planning Commission's public hearing was held on January 28, 2020 and they unanimously recommended approval to the Board of Supervisors. On March 3, 2020, the Board voted to hold a public hearing, at the Board's April 21, 2020 regular meeting, and directed staff to provide

adequate notice of such hearing in accordance with the Code of Virginia Section 15.2-2204.

There were no comments submitted for the hearing on the Comprehensive Plan. Chairman Phenix closed the public hearing at 7.04 p.m.

Supervisor Louderback suggested the following changes:

- Volume 1 – page 1-15, “The need to preserve our environment: The warming climate is threatening local streams, the diversity of plant and animal life in the forest, and the sustainability of agriculture in the fields. Page County *must* contribute to state, federal and *global* efforts to promote efficient energy management and renewable energy sources in order to protect local resources.” Suggestion was to remove the word *must* and replace with *may*. Also remove the word *global*.
- Volume 1 – page 1-81, Remove Policy 13.6 for redundancy.

Motion: Supervisor Guzy moved to replace the word “must” in Volume 1, page 1-15, with the word “may”. Supervisor Louderback seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Phenix. Nay: None.

Motion: Supervisor Louderback moved to remove the word “global” in Volume 1, page 1-15. There was no second to the motion. No vote was taken.

Motion: Supervisor Louderback moved to remove policy number 13.6 from Volume 1, page 1-81. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Phenix, Guzy. Nay: None.

Motion: Supervisor Louderback moved that the Page County Board of Supervisors approve the Page County Comprehensive Plan (Volume I and II), as amended. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Vaughan, Phenix, Guzy, Louderback. Nay: None

CDBG Funding Opportunities for COVID-19 Response:

Chairman Phenix opened the public hearing on Community Development Block Grant (CDBG) Funding Opportunities for COVID-19 Response at 7:13 p.m.

Liz Lewis, Economic Development/Tourism Coordinator, outlined that Page County Economic Development is submitting a letter of interest to the Virginia Department of Housing and Community Development (DHCD) for grant funding from the Community Development Block Grant (CDBG) Virginia Funding Opportunities for COVID-19 Response. The purpose of the grant funding is to

provide food assistance to the unemployed restaurant and hospitality workforce and masks to the essential and general population in Page County.

DHCD is making available current CDBG funding to small cities, towns, and rural counties to respond to local needs related to COVID-19 response. There is no fiscal impact to the County. She recommended the Board approve the Resolution of support for the proposed local need programs funded by the Community Development Block Grant Virginia Funding Opportunities for COVID-19 Response.

#2020-09
RESOLUTION OF SUPPORT
FOR
CDBG VIRGINIA FUNDING OPPORTUNITIES
FOR COVID-19 RESPONSE

WHEREAS, the Page County Board of Supervisors understand the importance of assistance for services needed to support segments of the population directly affected by the COVID-19 crisis; and

WHEREAS, funds are being requested to support assistance for service is estimated at \$125,000; and

WHEREAS, these programs offer economic security and contribute to community safety; and

WHEREAS, the Page County Board of Supervisors feel that it is in the best interest of the citizens of Page County to endorse said programs.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors hereby endorses the application to the Department of Housing and Community Development for Community Development Block Grant Virginia Funding Opportunities for COVID-19 Response.

There were no comments submitted for the public hearing for CDBG Funding Opportunities for COVID-19 Response. Chairman Phenix closed the public hearing at 7:14 p.m.

Supervisor Vaughan suggested that Mrs. Lewis contact Wrangler to see if they have any equipment available for use in making masks.

Motion: Supervisor Vaughan moved that the Board of Supervisors approve the Resolution of Support endorsing the proposed food assistance and mask production programs to be funded by the Community Development Block Grant Virginia Funding Opportunities for COVID-19 Response. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None.

Budget for FY 2020-2021:

Chairman Phenix opened the public hearing on the proposed budget for FY2020-2021 at 7:21 p.m.

Public Hearing
 Page County
 Synopsis of the Budget
 For Information and Fiscal Planning
 Purposes Only
 Fiscal year July 1, 2020 through June 30, 2021

Pursuant to the Code of Virginia Section 15.2-2503 and 15.2-2506, notice is hereby given that the Board of Supervisors will conduct a public hearing in the Page County Board of Supervisors Room, 103 South Court Street, Luray, VA 22835, at 7:00 p.m., on April 21, 2020, at which meeting any citizen of the County shall have the right to attend and state their written or oral views of the proposed budget for the fiscal year July 1, 2020 through June 30, 2021. The proposed budget will not be approved, adopted, or ratified by the Board of Supervisors until at least seven days following this public hearing.

Revenue Estimates	Adopted Revenue Budget Year Ending June 30, 2020	Proposed Revenue Budget Year Ending June 30, 2021
General Fund	\$19,664,754	\$20,941,895
VPA	2,752,700	3,118,300
Children's Services Act	2,552,410	2,552,410
Capital Improvement	376,728	590,191
School Operating	39,963,611	41,005,635
School Cafeteria	1,917,900	1,961,877
Parks and Recreation	25,000	25,000
VJCCCA	30,076	30,076
CVWP	81,554	81,554
Page County Water Quality	2,500	3,000
Airport Hangars	91,000	91,000
Total Revenue	\$67,458,233	\$70,400,938

Expenditure Estimates	Adopted Expenditure Budget Year Ending June 30, 2020	Proposed Expenditure Budget Year Ending June 30, 2021
General Fund	\$19,664,754	\$20,941,895
VPA	2,752,700	3,118,300
Children's Services Act	2,552,410	2,552,410
Capital Improvement	376,728	590,191
School Operating	39,963,611	41,005,635

School Cafeteria	1,917,900	1,961,877
Parks and Recreation	25,000	25,000
VJCCCA	30,076	30,076
CVWP	81,554	81,554
Page County Water Quality	2,500	3,000
Airport Hangars	91,000	91,000
Total Expenditures	\$67,458,233	\$70,400,938

Dennis Click, Director of Finance, reviewed the synopsis of the budget and said some changes will occur once the State's figures are received.

There were no comments submitted for the public hearing. Chairman Phenix closed the hearing at 7:21 p.m. Budget adoption is scheduled for May 5, 2020.

Public Comments on Agenda Items:

There were no comments submitted for Public Comments on Agenda items:

Action Matters:

Set the PPTR Rate for 2020:

Ms. Miller, Assistant County Administrator, said that the reimbursement amount for PPTR (Personal Property Tax Relief) that the County receives from the Commonwealth of Virginia annually is \$1,640,790.80. This amount was set forth by the Commonwealth and frozen in Tax Year 2007. This reimbursement amount is given to taxpayers whose vehicles qualify as personal use. Each year the percentage granted to the taxpayers changes due to the number of vehicles qualifying, values and tax rate. The amount for tax year 2020 will be 27.5%.

Motion: Supervisor Vaughan moved to approve the Personal Property Tax Relief (PPTR) rate at 27.5% for tax year 2020. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Vaughan, Phenix, Guzy, Louderback, Stroupe, Foltz. Nay: None.

Budget Changes:

Dennis Click, Director of Finance, reviewed the budget changes with the Board. He stated that the Page County Sheriff's Department requested an appropriation of state revenues in the amount of \$20,000, for the school resource officer program.

Department	Description	Revenue Source	Expenditure	Amount
Crime Prevention	School Resource Officer	DCJS/SRO program 101-0000-324.04-45	Part-Time 101-3130-431.11-04	\$20,000.00
Total				\$20,000.00

Motion: Supervisor Stroupe moved to approve the appropriation of state funding in the amount of \$20,000. Supervisor Vaughan seconded and the motion carried

by a vote of 6-0. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

Resolution – Page County ECC to Join the Central Shenandoah Criminal Justice Training Academy:

Woody Brown, Director of Emergency Services, asked the Board to approve the following Resolution which will enable the ECC staff to go to the Central Shenandoah Criminal Justice Training Academy, without having to go through the Sheriff's Department.

#2020-08
Resolution

WHEREAS, it has been recommended that this governmental unit join as a member of the Central Shenandoah Criminal Justice Training Academy; and

WHEREAS, the Central Shenandoah Criminal Justice Training Academy provides required basic and in-service training for the Page County Emergency Communications Center; and

WHEREAS, this governmental unit understands that the annual per dispatcher fee is to be charged to each participating locality for the operation of the training academy.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Page, Virginia, pursuant to Virginia Code Section 15.2-1747, 1950, as amended, that the Charter of the Central Shenandoah Criminal Justice Training Academy is hereby adopted and this governmental unit joins as a member of this Academy formed for the principal purpose of establishing and conducting criminal justice training and education for criminal justice personnel.

Motion: Supervisor Vaughan moved to adopt the Resolution, as presented. Supervisor Louderback seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Phenix, Nay: None.

Board and Commission Appointments:

Ms. Miller, Assistant County Administrator, reviewed the vacancies for the following Boards and Commissions:

Massanutten Regional Library Board:

A vacancy exists on the Massanutten Regional Library Board. Linda West is interested in serving. She resides in Shenandoah and serves on the local Shenandoah Community Library Board. She was recommended for the appointment. The term would begin immediately and expire September 30, 2022.

Motion: Supervisor Vaughan moved to appoint Linda West to the Massanutten Regional Library Board of Trustees for a term through September 30, 2022. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Phenix, Guzy. Nay: None.

Broadband Authority:

The term of Gary Grant (At-Large) has expired. He is eligible for reappointment to serve a four- year term, which will expire on April 1, 2024.

Motion: Supervisor Vaughan moved to reappoint Gary Grant (At-Large) to the Broadband Authority for a four-year term, which will expire on April 1, 2024. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Vaughan, Phenix, Guzy, Louderback. Nay: None.

Northwestern Community Services Board:

One seat on the Northwestern Community Services Board is currently vacant. An appointment is needed for a term through December 31, 2022.

Board meetings are held the third Wednesday of each month beginning at 6:30 at their office in Front Royal. The Board's responsibility is to review and evaluate mental health, developmental, and substance abuse services and facilities and to provide services authorized under the performance contract with the governing body of each city or county.

No names were given for consideration. The appointments were deferred until the May meeting.

Economic Development Authority:

Motion: Supervisor Guzy moved to appoint Alex White to the Economic Development Authority (District 1) to fill an unexpired term, which will expire on January 31, 2022. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None.

Consent Agenda:

Motion: Supervisor Stroupe moved to approve the Consent Agenda as follows:

- Financial reports for the period of March 1-31, 2020;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,579,545.57 for the month of March 2020
- Minutes of March 3, 2020, March 11, 2020, March 17, 2020, and March 24, 2020;
- Coyote claims totaling \$250.

Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Vaughan, Phenix, Guzy, Louderback, Stroupe, Foltz. Nay: None.

Old Business:

Update of COVID-19:

Woody Brown, Director of Emergency Services, reported that staff is participating in conference calls daily with the Virginia Department of Health, Virginia Department of Emergency Management, Office of EMS, and various other state agencies. As of April 21, 2020, there are 14 cases in Page County, none of which have been hospitalized or on ventilators. It is projected that April 23, 2020 will be the peak for the virus in the state, according to the models. Based on this, it is recommended to reopen on June 8th.

Update of Short Term Occupancy Restrictions Due to COVID-19:

The Board discussed action they previously took regarding restrictions on short term occupancy rentals, due to COVID-19. The action prohibited accommodations for less than 30 consecutive days in the rental of a hotel room, motel room, rental housing unit, condominium, RV campsite, primitive campsite, rental cabin, or similar accommodation. This is effect until the safe of emergency is lifted in the Commonwealth or until other notice by the Board. After lengthy discussion, the Board did not take any action to set a date on when these accommodations can be reopened. It will be discussed further at the May 5th work session.

New Business:

Supervisor Vaughan said the Board needs to work harder to bring broadband to the entire county. The COVID-19 virus has made this clear, a lot of our children have suffered not being able to have on-line classes.

Open Public Comments:

Ms. Miller, Assistant County Administrator, read the open public comments submitted on-line due to prohibited in-person attendance because of the COVID-19 pandemic.

William Foltz wrote: "With the closing of the Shenandoah Recycle Center that occurred several weeks ago due to the outbreak of the COVID-19, looking at your reason for personal health precautions, I don't understand why this was shut down with only 1 employee working at any given time they were no more than 3 vehicles dispose of trash. The time that I used the facility, was one vehicle unloading and waiting to pull out before I could pull up to unload. I don't see where this was an issue with the county in closing the site. I don't know on the value at the Springfield facility. My concern is that this needs to be looked into and reconsidered to be made to reopen the Shenandoah site again. Most of the time each resident unloaded their own trash and not in contact with the worker. This has put an impact of the area residents that needs to make the travel to Battlecreek. I fill that this was a wrong move you all have decided to vote for. Voting needs to be reversed. I'm sure that there are no more than 10 people gathered at a single time and social distance was enforced. Please re-open this site!!!!!"

Administrator's Report:

No report was given.

Supervisors Time:

All the Supervisors asked the public to stay safe during the pandemic.

Budget Discussion:

Dennis Click, Director of Finance, said since the last meeting, when the Board set the tax rates, there have been some slight reductions from the advertisement that kicked off the public hearing, in the amount of \$411,879 in revenue projection decreases, which was absorbed by the contingency money. The schools are looking at new forecasts from the state of about \$500,000 less in revenue. The state is looking at a revenue re-forecast maybe in the summer once everything is back open. TOT funds are at \$818,000 as of April 1, 2020, with a budgeted amount of \$1 million. We have a TOT reserve, but are about 18% short for the year, no money is coming in, but with the reserve we should be able to pay out everything this year. Most of the state projects are pre-COVID-19 shut down. Mr. Click said he should have more accurate numbers soon.

Adjourn: 8:40 p.m.

With no further business, Chairman Phenix adjourned the meeting.

Morgan Phenix, Chairman

Amity Moler, County Administrator



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Morgan Phenix - Chairman - At-Large
D. Keith Guzy, Jr. - District 1
Allen Louderback - District 2
Mark Stroupe - District 3
Larry Foltz - District 4
Jeff Vaughan - District 5

County Administrator:
Amity Moler

TO: Chairman Phenix and Board of Supervisors

FROM: Tracy Clatterbuck, Zoning Administrator

SUBJECT: Martin/Cabbage Rezoning Application- Introduction

DATE: May 13, 2020

SUMMARY:

Application to rezone from Agriculture (A-1) to Commercial (C-1).

BACKGROUND:

Gary Cabbage has filed an application to rezone property located at TBD US Highway BSN 340, Stanley, VA, and further identified by tax map number 72-A-34. This property contains 4.9 acres and is currently zoned as Agriculture (A-1). The applicant is proposing to rezone this parcel to Commercial (C-1). If approved, this rezoning would allow for retail, office space, and a service shop.

ISSUES:

The applicant has plans to construct a new building that will potentially house an auto repair service facility, multiple office spaces, and/or retail services. In the Agriculture (A-1) zoning district, several of these uses either require a special use permit or are not permitted by-right or by special use permit. In the Commercial (C-1) zoning district, all of the proposed uses are permitted by-right which is why the applicant is requesting to rezone the property to Commercial (C-1).

REFERRAL COMMENTS:

The applicant has reached out to the following agencies for comment:

Virginia Department of Transportation (VDOT) - As you will see in the application packet, the applicant was required to upgrade the existing entrance to a commercial entrance. The entrance has been permitted by VDOT and is currently under construction.

Page County Health Department- Mr. Gerald Dovel has stated he has no objections to the rezoning request. Proper means of sewage disposal will need to be approved before issuance of the building permit.

Page County Building Office- Mr. Don Williams has stated he has no objections to the rezoning request. He is currently working with the applicant on building code/permit requirements.

ADJACENT ZONING:

The properties that are adjacent to this lot are zoned as Agriculture (A-1) and Commercial (C-1). There is a pending rezoning application for property located beside this property (tax map number 72-A-93G) from Agriculture (A-1) to Commercial (C-1) as well.

ENVIRONMENTAL:

According to the FEMA flood maps, a portion of this property is located in the floodplain. The applicant plans to construct the new building out of the floodplain.

RECOMMENDATIONS:

The Page County Comprehensive Plan, Volume I, Goal 6 states:

Policy 6.2: "Encourage economic growth that is compatible with the County's rural character while generating a positive net cash flow for the County".

Policy 6.6 states: "Promote local employment opportunities."

Policy 6.8 states:

"Encourage small business incubators in existing or new buildings in commercially zoned areas."

Policy 6.13 states:

"Support and encourage a local skilled labor force needed by local employers."

Based on the above referenced policies, staff feels the rezoning of this property from Agriculture (A-1) to Commercial (C-1) is appropriate for our community. Also, considering that this property is located directly on business 340 and is adjacent to already commercially zoned property, staff recommends that the board consider granting this rezoning request.

PLANNING COMMISSION ACTIONS:

The Planning Commission held their public hearing on this application on May 12, 2020. The commission voted unanimously (8-0) to recommend approval of the rezoning request. Copies of comments received from adjoining landowners have been included in your packet for review.

FISCAL IMPACT:

If the rezoning is approved, the proposed new building could possibly house several new businesses in which they will be required to obtain a county business license which will generate additional tax revenue.

MOTION(S):

I move that the Board of Supervisors hold a public hearing on the rezoning request for property identified by tax map number 72-A-34 at the June 16, 2020 regular meeting, and direct staff to provide adequate notice of such hearing in accordance with the Code of Virginia 15.2-2204.

ATTACHMENT:

1. Cabbage/Martin Rezoning Application

COUNTY OF PAGE
REZONING APPLICATION

FOR OFFICE USE ONLY:

DATE RECEIVED: 4/3/2020 DENSITY RANGE: Medium
AMOUNT PAID: 1300⁰⁰ pd 4/22/2020 RECEIPT #: ch#
ZONING AMENDMENT #: _____

1. The applicant is the owner _____ other (Check one)

2. OWNER/MAILING ADDRESS:

OCCUPANT (If other than owner)

Name: Thomas K. Martin
Address: 373 River Rd.
Stanley, VA 22851

Name: Gary Cabbage
Address: 415 River Rd.
Stanley, VA 22851

Phone Number: (540) 244 9400

Phone Number: (540) 244 9400

3. Site Address: TBD US Hwy BSN 340, Stanley, VA 22851

4. Directions to property: 340S to Stanley. Lot located beside
Knotts Roofing in Stanley.

5. Property size: 4.9

6. Tax Map Number: 72-A-34
Magisterial District: Marksville District

7. It is desired and requested that the property be rezoned from Agriculture (A-1)
to Commercial (C-1).

8. It is proposed that the property will be put to the following use: Retail/service Shop/office
(Auto Repair)

9. It is proposed that the following buildings will be constructed: _____

Applicants' additional comments, if any: Building that is approx. 63x200 total in size with
36x36 offices on each side of the building

RECEIVED
PLANNING AND COMMUNITY DEVELOPMENT OFFICE

I (we), the undersigned, do hereby certify that the above information is correct and true. I (we) further understand that in granting approval of this application, the Board of Supervisors may require that I (we) comply with certain conditions and that such approval shall not be considered valid until these conditions are met. *Please refer to the attached "Power of Attorney" form for those applicants that desire to have a spokesperson, who is not the property owner, represent the application and property.*

Signature of Owner: Thomas K. Martens

Signature of Applicant: Frank Allway

COMMENTS BY PLANNING AND COMMUNITY DEVELOPMENT OFFICE:

ZONING ADMINISTRATOR

DATE

Submit names and complete mailing addresses of all adjoining property owners, including property owners across any road or right-of-way (continue on separate sheet if needed).

Note: Names and address of property owners may be found in the Real Estate and Land Use Office at the Commissioner of Revenue's Office.

NAME	ADDRESS
<u>Farmview Farms II LLC</u>	<u>318 Farmview Rd, Luray, VA 22835</u>
<u>Michael P. Cave</u>	<u>5343 US Hwy/BSW 310, Stanley, VA 22851</u>
<u>Ronnie D + Dianna S. Alger</u>	<u>165 W Breezy Hill Dr, Stanley, VA 22851</u>
<u>Johnny E. + Beth A. Breeden Jr</u>	<u>250 Vista View Rd., Stanley, VA 22851</u>
<u>Sheila R. McKay</u>	<u>1411 Marksville, Rd., Stanley, VA 22851</u>

ADJOINING PROPERTY OWNER VERIFICATION:

AS APPLICANT FOR THIS REZONING REQUEST, I Gary Lee Cabbage HEREBY ACKNOWLEDGE THAT I HAVE FAITHFULLY AND CORRECTLY PROVIDED NAMES AND COMPLETE MAILING ADDRESSES OF ALL MY ADJOINING PROPERTY OWNERS AND THOSE DIRECTLY ACROSS THE ROAD OR RIGHT-OF-WAY. I UNDERSTAND THAT FAILURE TO PROVIDE ALL ADJOINING PROPERTY OWNERS WILL LEAVE ME LIABLE FOR ADDITIONAL COSTS FOR RE-ADVERTISEMENT AND NOTICES MAILED AND THAT MY REQUEST COULD BE DELAYED UNTIL PROPER NOTIFICATION HAS BEEN GIVEN TO ALL ADJOINING PROPERTY OWNERS AND THOSE PROPERTY OWNERS ACROSS THE ROAD OR RIGHT-OF-WAY.

4-3-2020
DATE

Gary Lee Cabbage
SIGNATURE OF APPLICANT

PLEASE HAVE THE FOLLOWING AGENCIES ENTER THEIR COMMENTS BELOW BEFORE SUBMITTING THIS APPLICATION TO THE PLANNING DEPARTMENT.

VIRGINIA DEPARTMENT OF TRANSPORTATION- HARRISONBURG RESIDENCY
3536 NORTH VALLEY PIKE
HARRISONBURG, VIRGINIA 22802
(540) 434-2587

Attached

DATE

VDOT OFFICIAL

PAGE COUNTY HEALTH DEPARTMENT
75 COURT LANE
LURAY, VIRGINIA 22835
(540) 743-6528

NO OBJECTIONS TO RECEIVING REQUEST. PROPER MEANS OF SEWAGE DISPOSAL

WILL NEED TO BE APPROVED BEFORE ISSUANCE OF BUILDING PERMITS

4/7/2020

DATE

[Signature]
HEALTH OFFICIAL

PAGE COUNTY BUILDING OFFICIAL
103 SOUTH COURT STREET, SUITE B
LURAY, VIRGINIA 22835
(540) 743-6674

No objections

4-2-2020

DATE

[Signature]
BUILDING OFFICIAL

SUBDIVISION PROPERTY OWNERS ASSOCIATION

N/A

DATE

PRESIDENT OR SECRETARY



HARRISONBURG RESIDENCY
LAND USE MEMORANDUM

DATE: April 17, 2020
TO: Tracy Clatterbuck, Page County Acting Zoning Administrator
FROM: David B. Atwood, P.E., Area Land Use Engineer
RE: Rezoning – Gary Cubbage/Thomas Martin Property (US 340 Business)

Ms. Clatterbuck,

The following are VDOT comments for the upcoming hearing on the above rezoning application:

Owner: Gary Cubbage, 415 River Road, Stanley, VA 22851 and Thomas Martin, 373 River Road, Stanley, VA 22851, to rezone 4.9 acres (Taxmap No. 72-A-34 from Agricultural (A-1) to Commercial (C-1).

Roadway Information:

US 340 Business (Route 340)
Functional Class.: Rural Major Collector
Geometry: Two Lane Highway
Traffic Count: 4100 VPD (2018)
Posted Speed: 45 MPH

VDOT Comments:

1. This proposed rezoning of 4.9 acres from Agricultural (A-1) to Commercial (C-1) should not have a significant impact to the roadway network (based on surrounding development trends).
2. A commercial entrance at this property has been permitted by VDOT and is currently under construction. The entrance will be able to support the proposed building(s) and undetermined land use; future modification would only be required if traffic generated by the site warrants a right and/or left turn lane. Based on current traffic data on Rt. 340, turn lanes would not need to be considered unless the business generates in excess of 48 vehicles per hour entering via left or right hand turning movement.

Thank you for allowing VDOT the opportunity to comment. Please let me know if you have any additional questions or concerns.

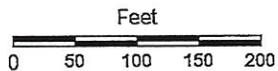
Sincerely,

David B. Atwood, P.E.
VDOT | Area Land Use Engineer

Page County, Virginia

Legend

- 9-1-1 Addresses
- Major Roads
- Roads
- Railroads
- Other Counties
- Parcels
- FEMA Flood Zones
 - 500-Year Flood
 - ▨ 100-Year Flood
- Shenandoah River
- Streams



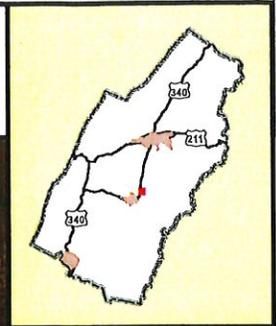
Title:

Date: 3/24/2020

DISCLAIMER: THIS MAP IS PROVIDED WITHOUT WARRANTY OF ANY KIND, either expressly or implied, but no limited to, the implied warranties of merchantability and fitness for a particular purpose. Site-specific information is best obtained after an onsite visit by a competent professional. Please call Page County, VA for specialized products. Any person, firm or corporation which uses this map or any of the enclosed information assumes all risk for the inaccuracy thereof, as Page County, VA expressly disclaims any liability for loss or damage arising from the use of said information by any third party. In addition use of Virginia Base Mapping Program (VBMP) statewide aerial photography requires the following disclaimer: "Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination."



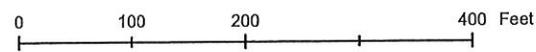
Tax Map 72-((A))-34



March 24, 2020
Page County GIS Department
2018 VGIN Aerial Imagery
Reference Use Only
Any determination of topography or contours,
or any depiction of physical improvements,
property lines or boundaries is for general
information only and shall not be used for the
design, modification, or construction of
improvements to real property or for flood
plain determination.

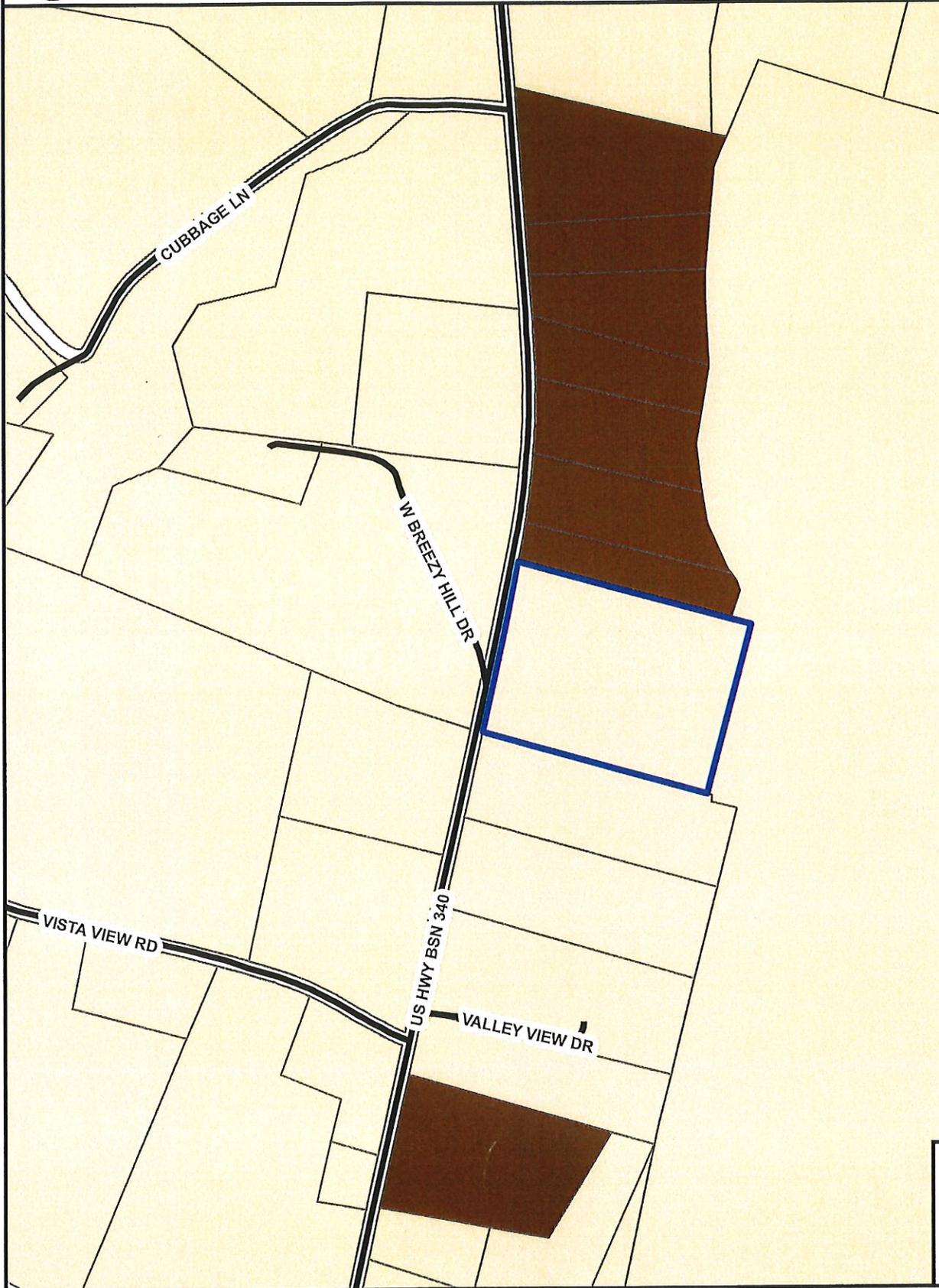
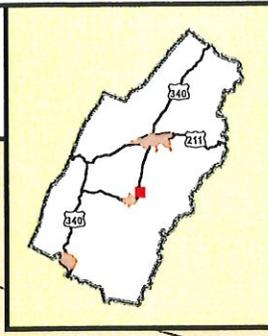
Legend

- Roads
- 72-((A))-34
- Other Lots





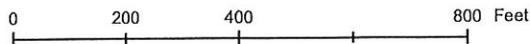
Tax Map 72-((A))-34



March 24, 2020
Page County GIS Department
Reference Use Only
Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.

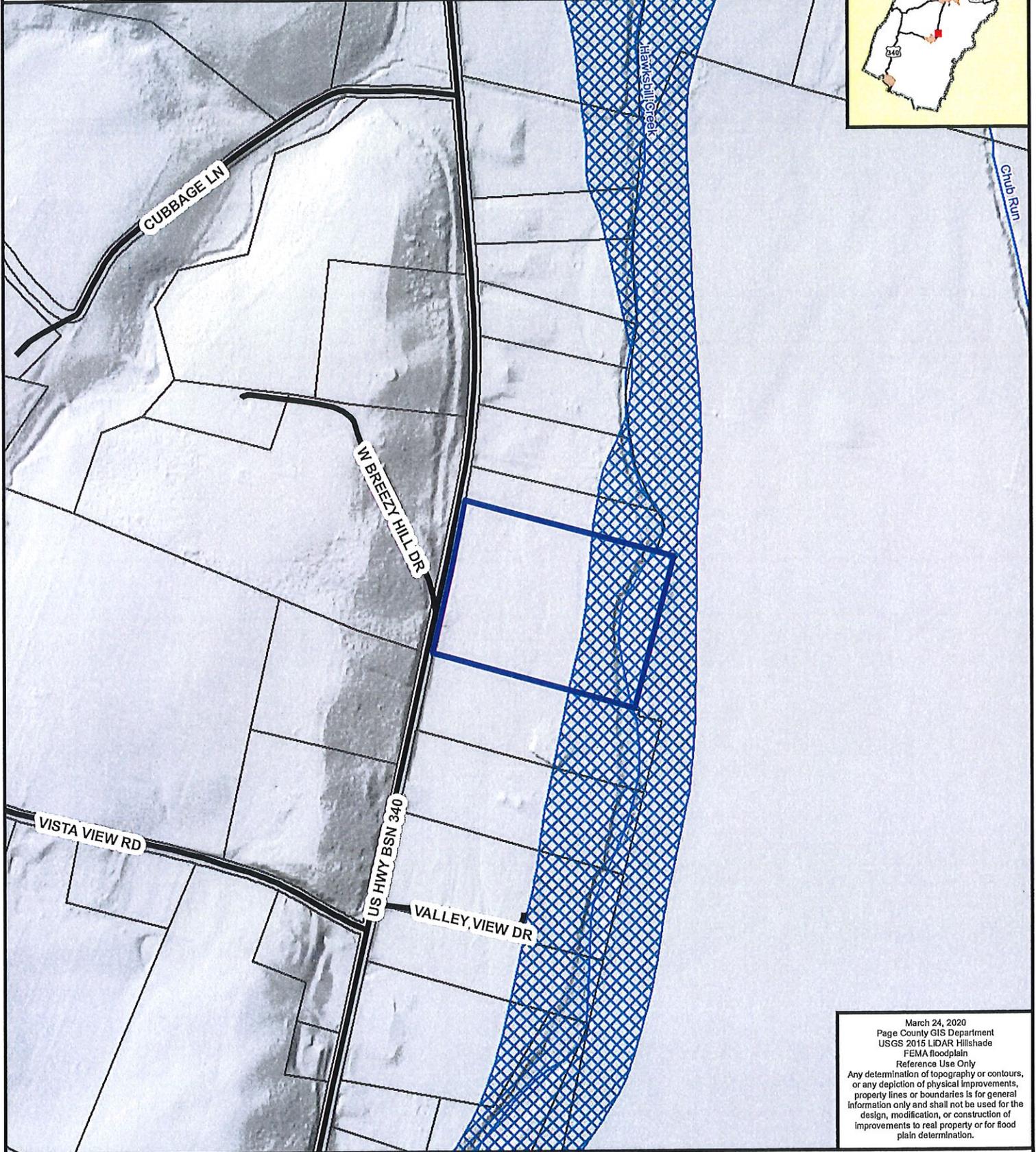
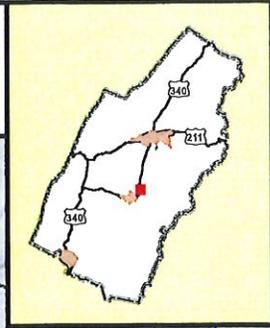
Legend

- | | | | |
|--|-------------|-----------------------|--------------|
| | Roads | Current Zoning | |
| | 72-((A))-34 | | Agricultural |
| | Other Lots | | Commercial |



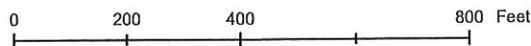


Tax Map 72-((A))-34



March 24, 2020
Page County GIS Department
USGS 2015 LIDAR Hillshade
FEMA floodplain
Reference Use Only
Any determination of topography or contours,
or any depiction of physical improvements,
property lines or boundaries is for general
information only and shall not be used for the
design, modification, or construction of
improvements to real property or for flood
plain determination.

- Legend**
- Roads
 - Streams
 - ▨ FEMA 100-year floodplain
 - ▭ 72-((A))-34
 - Other Lots



ADJOINING PROPERTY OWNERS COMMENTS

I (we) FREDERICK D. ATWOOD adjoining property owner(s) have the following comments on the rezoning application of Gary Cabbage, for property located at TBD US Highway BSN 340, Stanley, VA, and further identified by tax map number 72-A-34, to rezone the parcel from Agriculture (A-1) to Commercial (C-1).

(Check One)

I (we) have no opposition to this rezoning request.

I (we) object to this rezoning request.

COMMENTS:

(continue on reverse side if necessary)

Frederick D. Atwood
Signature of Adjoining Property Owner

Signature of Adjoining Property Owner

April 30 2020
Date

Date

Please complete and return this form (if desired) to the Department of Planning and Community Development, 103 South Court Street, Suite B, Luray, Virginia 22835. If you have any questions, please contact Tracy Clatterbuck, Zoning Administrator, at (540) 743-1324 or via email at tclatterbuck@pagecounty.virginia.gov. Thank you.

ADJOINING PROPERTY OWNERS COMMENTS

I (we) Sheila R. McKay adjoining property owner(s) have the following comments on the rezoning application of Gary Cabbage, for property located at TBD US Highway BSN 340, Stanley, VA, and further identified by tax map number 72-A-34, to rezone the parcel from Agriculture (A-1) to Commercial (C-1).

(Check One)

I (we) have no opposition to this rezoning request.

I (we) object to this rezoning request.

COMMENTS:

(continue on reverse side if necessary)

Sheila R. McKay
Signature of Adjoining Property Owner

Signature of Adjoining Property Owner

5/2/2020
Date

Date

Please complete and return this form (if desired) to the Department of Planning and Community Development, 103 South Court Street, Suite B, Luray, Virginia 22835. If you have any questions, please contact Tracy Clatterbuck, Zoning Administrator, at (540) 743-1324 or via email at telatterbuck@pagecounty.virginia.gov. Thank you.

05/06/2020

Staff (Tracy Clatterbuck) spoke to Mr. Wayne Petefish today regarding the rezoning request of Cabbage/Martin located on 340 in Stanley. Staff explained the details of the rezoning request and future plans of the applicant.

He would like to go on record to say that he would be very opposed to the auto repair facility if the applicant/lessee plans to keep inoperable motor vehicles onsite for more than 30 days.

He does not want the site to become a lot full of junk and/or inoperable vehicles as it would be an eyesore for neighbors and the community.

Wayne Petefish
843-4371

ADJOINING PROPERTY OWNERS COMMENTS

I (we) Mike & Darlene Cave adjoining property owner(s)

have the following comments on the rezoning application of Gary Cabbage, for property located at TBD US Highway BSN 340, Stanley, VA, and further identified by tax map number 72-A-34, to rezone the parcel from Agriculture (A-1) to Commercial (C-1).

(Check One)

I (we) have no opposition to this rezoning request.

I (we) object to this rezoning request.

COMMENTS:

Do not wish to see this happen. Its a very quiet & beautiful neighborhood. Dont want to see junk & other things next door. my husband gets up early plus goes to bed early & sometimes work at night and need to sleep during the day. Lived here for 12 years and it has been so peaceful. Really dont want to hear trucks going in and out all the time. Plus something else we hope you consider. There is alot of traffic on this road. People dont do the
(continue on reverse side if necessary)
speed limit and we really dont need more accidents from over

Michael Cave
Signature of Adjoining Property Owner

Michael Cave
Signature of Adjoining Property Owner

5/4/2020
Date

5/4/2020
Date

Please complete and return this form (if desired) to the Department of Planning and Community Development, 103 South Court Street, Suite B, Luray, Virginia 22835. If you have any questions, please contact Tracy Clatterbuck, Zoning Administrator, at (540) 743-1324 or via email at tclatterbuck@pagecounty.virginia.gov. Thank you.

Vehicles pulling in and out. We really hope you consider our thoughts. Please don't let this happen!!! sorry have / more thing to say. We keep our property very clean and we know what its going to end up looking like with the property beside us. Please don't let this happen!!!

Mike + Darlene Cave

§ 125-10. Agriculture (A-1). [Amended 4-8-1991; 4-12-1993; 9-9-1996; 5-11-1999; 7-13-1999; 2-12-2002; 6-10-2003; 6-21-2005; 12-19-2006; 3-18-2008; 12-16-2008; 4-21-2009; 6-16-2009; 10-20-2009; 4-20-2010; 9-18-2012; 9-16-2014; 2-7-2017]

- A. Statement of intent. This district is intended to preserve the character of those portions of the County where agricultural and other low-intensity uses predominate. To ensure the success of the above goal, it is necessary to maintain a relatively low density of development. The permitted uses should include mainly agriculture and related uses. Generally, soils in these areas are well suited for agricultural purposes. As agricultural land is a primary resource and economic asset of the County, it must be preserved to the greatest extent possible. Very low-density development may be permitted in this area, but agricultural preservation is the primary intent of this district.
- B. Permitted uses shall be as follows:
- (1) Agriculture.
 - (2) Wayside or roadside stand or market.
 - (3) Forest, scenic and wildlife preserves and conservation areas.
 - (4) Single-family detached dwellings.
 - (5) Cemeteries; police, fire and rescue squad stations; other essential public services.
 - (6) Portable sawmills, portable chipping mills, and portable shaving mills.
 - (7) Electric facilities operating at 40 kilovolts or below.
 - (8) Bed-and-breakfast establishments and short-term tourist rentals, subject to the provisions of § 125-30.21. **[Amended 8-1-2017]**
 - (9) Manufactured homes and individual mobile homes.
 - (10) Confined feeding operations pursuant to the requirements of Article VI of this chapter and pursuant to all other provisions of this chapter.
 - (11) Only one permitted principal residential structure shall be allowed on any lot, tract or parcel of land.
 - (12) Town of Luray Wastewater Facility.

- (13) Distilleries which are licensed by the Commonwealth in accordance with the Virginia Alcoholic Beverage Control Act, or other Virginia laws, as amended, from time to time. There shall be a limit of 5,000 gallons per year. The applicant shall provide a measured site sketch of the property, including but not limited to parking, and the building used to house the operation. Anything above and beyond the gallons allowed or activity allowed will require a special use permit.
 - (14) Farmers market. **[Added 6-5-2018]**
 - (15) Greenhouse retail sales. **[Added 6-5-2018]**
 - (16) Brewery. **[Added 6-5-2018]**
 - (17) Winery. **[Added 6-5-2018]**
- C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:
- (1) Private garage or private parking area.
 - (2) Signs pursuant to § 125-20.
 - (3) Home occupations pursuant to § 125-15.
 - (4) Customary accessory uses and buildings, provided that they are clearly incidental to the principal use pursuant to § 125-16.
 - (5) Guesthouse, as defined in § 125-4.
 - (6) Family day home (less than five unrelated children).
 - (7) Small system wind energy facility.
 - (8) Windmill.
- D. Uses permitted by special permit shall be as follows:
- (1) Lodges or clubs for climbing, hunting, fishing, gunning, nature observation or other similar recreation purposes pursuant to § 125-22.
 - (2) Commercial outdoor recreation areas and facilities: parks (except amusement parks), playgrounds, picnic grounds, swimming clubs, country clubs, golf courses and driving ranges, miniature golf courses; archery; laser tag; paintball; and other similar uses, all pursuant to § 125-22.

- (3) Publicly owned sanitary landfills which meet all federal, state and County requirements.
- (4) Recreational trailer camps pursuant to § 125-19.
- (5) Airstrips meeting all federal, state and County requirements and not to be closer than 1,000 feet from a residential district boundary. All airstrips shall meet requirements as established in § 125-26.
- (6) Electric facilities operating above 40 kilovolts.
- (7) Churches and public schools.
- (8) Professional offices, not higher than two stories and not exceeding 5,000 square feet in area, by special use permit.
- (9) Outdoor commercial recreation areas and facilities: camps and campgrounds pursuant to § 125-66.
- (10) Pole-designed tower facilities or pole-designed structures not to exceed 100 feet in height with a minimum setback from all property lines of 200 feet, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit.
- (11) Commercial sawmills, commercial chipping mills, and commercial shaving mills pursuant to § 125-30.4.
- (12) Commercial workshops as defined in § 125-4.
- (13) Veterinarian clinics, pet grooming, boarding and breeding of animals as defined in § 125-4.
- (14) Family day home (five or more unrelated children) pursuant to § 125-30.6.
- (15) Wholesale businesses and storage warehouses within "confined poultry feeding operation" buildings constructed prior to October 1, 2009. Storage of personal property of the property owner and all agricultural uses are exempt.
- (16) Banquet facility and event facility.
- (17) (Reserved)¹
- (18) (Reserved)²

1. Editor's Note: Former Subsection D(17), Farmers market, was repealed 6-5-2018; see now Subsection B(14).

- (19) Self-storage unit.
- (20) Farm implements sales with or without service facilities.
- (21) Indoor and outdoor shooting ranges.
- (22) Auto repair service facility/public garage.
- (23) (Reserved)³
- (24) (Reserved)⁴
- E. Minimum lot size shall be as follows: area: 1 3/4 acres; width at setback line: 150 feet.
- F. Minimum yard dimensions shall be as follows: front yard: 50 feet, except cul-de-sac lots may be 70 feet; each side yard: 20 feet; rear yard: 50 feet.
- G. Maximum building coverage and height shall be as follows: maximum building coverage: 10%; maximum height from average grade: 35 feet/2 1/2 stories. All accessory buildings shall be less than the main building in height, except as provided in § 125-14D.
- H. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in § 125-32, Article VI, of this chapter.
- I. All wells in Agricultural Zoned Districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B), Code of Virginia (1950), as amended.⁵ A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria listed can be achieved: i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property

2. Editor's Note: Former Subsection D(18), Greenhouse, was repealed 6-5-2018; see now Subsection B(15).

3. Editor's Note: Former Subsection D(23), Brewery, was repealed 6-5-2018; see now Subsection B(16).

4. Editor's Note: Former Subsection D(24), Winery, was repealed 6-5-2018; see now Subsection B(17). Former Subsection D(25), Air bed-and-breakfast establishments, which immediately followed this subsection, was repealed 8-1-2017.

5. Editor's Note: See now Code of Virginia, § 3.2-300.

line; or ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a variance conveyance form, which is part of the Page County appeal/variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure.

- J. Site plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:
- (1) Boundary of the parcel with project name, tax map number, and owner name and contact information.
 - (2) Building location and setbacks from property lines.
 - (3) Parking spaces.
 - (4) Proposed signs.
 - (5) Lighting with a description.

§ 125-12. Commercial (C-1). [Amended 11-10-1999; 2-12-2002; 5-14-2002; 6-21-2005; 3-18-2008; 12-16-2008; 4-21-2009; 6-16-2009; 10-20-2009; 10-18-2016]

- A. Statement of intent. Generally, this district covers the areas of the County intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists.
- B. Permitted uses shall be as follows:
- (1) Retail stores or shops for the conducting of any retail business, including but not limited to convenience store; craft shop; florist; pawnshop; farmers market; greenhouses; hardware store; art and framing; antique shop; and other similar uses (excluding coal, wood and lumber yards).

- (2) Service shops, including but not limited to physical fitness center; funeral home; beauty, barber, or nail shops; laundromat and dry cleaner; self-storage unit; community center; auto body shop; car wash/detail; auto repair service facility; metal working and welding; and other similar uses.
- (3) Business, professional or government offices, and office buildings, including but not limited to post office; public safety facilities- police, fire, and rescue; real estate office; medical and dental offices; veterinarian clinic; animal husbandry/commercial kennel operation; media-related office; library; contractor office; rehabilitation centers; religious cultural and educational institutions; tax preparation; pharmacy; telecommunication call center; nursing homes; and other similar uses.
- (4) Banks, savings, and loan associations, including but not limited to credit unions; payday loans; investment services; and other similar uses.
- (5) Places serving food and/or beverages including but not limited to restaurant; cafe; tavern; nightclub; bar; pub; bakery; deli; brewery; winery; drive-ins; banquet facility; event facility; and other similar uses.
- (6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters.
- (7) Automobile or mobile home sales with or without service facilities.
- (8) Travel information areas.
- (9) Motels and hotels (except adult motels); short-term tourist rentals, subject to the provisions of § 125-30.21; bed-and-breakfast establishments; and accessory and/or upstairs apartments. **[Amended 8-1-2017]**
- (10) Indoor bowling alleys; skating rinks; archery; laser tag; and paintball.
- (11) Farm implement sales with or without service facilities.
- (12) Agriculture.
- (13) Single-family detached dwellings; however, each lot shall comply with the requirements of §§ 125-9E or 125-10E.

- (14) All facilities required by public utilities except power generation and water and/or wastewater treatment plants.
 - (15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery.
 - (16) Luray Caverns Airport.
 - (17) Child day center pursuant to § 125-30.6.
 - (18) Commercial outdoor recreation areas and facilities: parks (except amusement parks), playgrounds, picnic grounds, swimming clubs, country clubs, golf courses and driving ranges, miniature golf courses; archery; laser tag; paintball; and other similar uses.
- C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:
- (1) Off-street parking areas pursuant to the provisions of § 125-21.
 - (2) Signs pursuant to § 125-20.
 - (3) Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § 125-16.
 - (4) Small system wind energy facility and/or other small alternative energy (ex. Solar panels).
 - (5) Windmill.
- D. Uses permitted by special permit shall be as follows:
- (1) Gasoline service stations pursuant to § 125-23.
 - (2) Commercial parking facilities.
 - (3) Shopping centers pursuant to § 125-18.
 - (4) Outdoor recreation to include drive-in theaters and outdoor firearm ranges.
 - (5) Hospitals and residential care facilities to include group homes, halfway houses, adult day-care facilities, and assisted living facilities.
 - (6) Junkyards, but subject to the limitations of § 33.2-804(C) of the Code of Virginia 1950, as amended.

- (7) Pole-designed tower facilities or pole-designed structures or monopoles, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit.
 - (8) Motorsports facility pursuant to § 125-30.2.
 - (9) Adult business in accordance with § 125-30.7.
 - (10) Riding stable or academies.
 - (11) Water and/or wastewater treatment plants.
- E. Minimum lot size shall be as follows: 20,000 square feet with a minimum lot width of 100 feet.
 - F. Minimum yard dimensions shall be as follows: front yard: 40 feet; each side yard: 25 feet; rear yard: 25 feet; distance between buildings: 30 feet.
 - G. Maximum building coverage and height shall be as follows: maximum building height from average grade: 35 feet; maximum combined building coverage and paved area: 80% of the total lot area.
 - H. Buffer area. All property lines abutting a residential district shall be appropriately screened, fenced, walled or enclosed with a suitable enclosure of a minimum height of six feet, unless natural vegetation or wooded areas are used as buffer strips. All buffer strips must be at least six feet in height.
 - I. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in Article VI, § 125-32, of this chapter.
 - J. All wells in Commercial Zoned districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B),⁶ Code of Virginia 1950, as amended. A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria

6. Editor's Note: Said section was repealed by Laws 2008, Ch. 860, cl. 9, eff. 10-1-2008. See now § 3.2-300, Code of Virginia.

listed can be achieved: i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property line; or ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a variance conveyance form, which is part of the Page County appeal/variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure.

- K. Site plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:
- (1) Boundary of the parcel with project name, Tax Map number, and owner name and contact information.
 - (2) Building location and setbacks from property lines.
 - (3) Parking spaces.
 - (4) Proposed signs.
 - (5) Lighting with a description.
 - (6) Buffer area as described in the above Subsection H.

§ 125-30.11. Auto repair service facility. [Added 10-18-2016]

- A. Auto repair service facility includes a commercial garage and an auto body shop.
- B. They shall be screened from view of any adjacent residential district or residential use on an adjacent lot by means of a combination of evergreen landscaping and/or solid fencing with a minimum height of six feet and with the landscaping located nearest the affected lot.
- C. Auto repair service facility shall be located on a lot or parcel adjacent to and have access to a state-maintained road.
- D. The owner of the operation shall submit plan which meets the County's approval, in the County's sole discretion, stating how the environment will not be degraded by the following aspects:
 - (1) The commercial garage structure.
 - (2) The accumulation of operable or inoperable vehicles or parts.
 - (3) Repair equipment and tools.
 - (4) Containers for the storage of parts and liquids (used oil, antifreeze and similar fluids). Containers for liquids shall be clearly identified as to their contents.
- E. All associated materials for the operation of the garage at the particular site indicated in the application.
- F. A sketch of the parcel showing all of the following information:
 - (1) The location of the facility.
 - (2) All other buildings (house, outbuildings, storage buildings and similar structures).
 - (3) Proposed and existing parking areas and spaces.
 - (4) Septic tank and drain field location.
 - (5) Well location.
 - (6) All other prominent features of the property.
 - (7) Setback distances between all the features above shall be shown in feet.