

**PAGE COUNTY BOARD OF SOCIAL SERVICES
PO Box 47
STANLEY, VA 22851
540-778-1053**

August 10, 2023

Re: August 2023 Board Meeting

We are inviting you to the board meeting of the Page County Board of Social Services to be held on **Tuesday, August 15, 2023 @ 8:35 a.m.**

The meeting will be held at the **Page County Department of Social Services office at 215 W. Main St, Ste A, Stanley, VA 22851** in the agency conference room.

We look forward to seeing you then.

Page County Board of Social Services

PAGE COUNTY BOARD OF SOCIAL SERVICES
AGENDA
AUGUST 15, 2023
8:35 A.M.
PAGE COUNTY DEPT OF SOCIAL SERVICES AGENCY

- I. CALL TO ORDER
(TIME: _____ MOTION: _____ SECONDED: _____)
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVE MINUTES OF PREVIOUS MEETING, JUNE 20, 2023
(MOTION: _____ 2ND: _____)
- V. ADMINISTRATIVE EXPENDITURES AND REFUNDS AND COLLECTIONS OVERVIEW
(MOTION: _____ 2ND: _____)
- VI: STATISTICAL REPORT OVERVIEW
- VII: PUBLIC COMMENTS
- VIII: ADVISORY BOARD COMMENTS
- IX: PCDSS DIRECTOR'S REPORT
- X. ADJOURNMENT
(TIME: _____ MOTION: _____ SECONDED: _____)

PAGE COUNTY LOCAL BOARD OF SOCIAL SERVICES

JUNE 20, 2023

OPEN SESSION AGENDA

The Page County Board of Social Services held its regular meeting on June 20, 2023. The following board members were present: Beth Ancell, Amity Moler, Del Price and Darris Ritenour. Staff present were: Kurt Emmerling, Director, Linda McLain and Theresa Seastrom to take minutes of the meeting. Absent board members were: Chris Ponn.

- I. The motion was made to convene into the regular open session meeting at 8:42 am. The agenda for the meeting was approved by Darris Ritenour and seconded by Beth Ancell.
- II. **Statistical Reports:** The statistical reports for the months of February 2023, March 2023, April 2023 and May 2023 were presented for review. Medicaid renewals have been reinstated post covid. This has tremendously increased the workloads for Eligibility staff as well as many clients may lose benefits once renewals are processed due to changes in income. It was also noted that the cooling program is open June 15 through August 15 for clients to apply. Discussion followed.
- III. The Administrative Expenditures for the months of February, March and April 2023 were presented to the Board for review. The expenditures were approved as presented by Darris Ritenour and seconded by Beth Ancell.

The Refunds and Collections for the month of February, March and April 2023 were presented to the Board for review and approved as presented by Darris Ritenour and seconded by Beth Ancell.

- IV. The Director presented the Directors report to the board.

The agency is in the process of switching payroll systems over to the County system. Due to the change in payroll systems all employees have been changed to a 40 hour workweek from a 38 hour workweek for some employees prior to this change.

The agency is awaiting news from the State on a possible 5%-7% State COLA increase. All staff will receive a 10% increase effective July 1, 2023 with the remaining balance of the increase percentage funded by the County.

LDSS agencies are in the process of Medicaid unwinding and confusion of the protocols for this process. The State has allocated funds for overtime pay for staff to assist with the timely processing of Medicaid renewals during the unwinding process. There is no local match for these overtime funds.

The County has approved the request for a new agency vehicle.

The State has upgraded the agency's network connection. This has helped considerably with slow connections and connection errors due to poor network speed.

The agency held an Open House on June 14th. This event promoted awareness of the agency and available programs provided to the public. The event was attended by approximately 150 people.

The Director provided a review of the family and children services. There continues to be an increase in the severity of cases for children taken into care. There is dire need of mental health services for Children in Central/Northern Virginia. Discussion followed.

V. Administrative Expenditures:

May 2023

Administration:	\$ 211,798.12
Assistance:	\$ 70,162.23
Purchase of Service:	\$ 4,811.04

June 2023

Administration:	\$ 190,860.72
Assistance:	\$ 61,676.12
Purchase of Service:	\$ 1,383.09

V. Refunds and Collections:

May 2023

Total Special Welfare:	\$ 1,562.61
Total Public Assistance:	\$ 0.00
Total Purchase of Service:	\$ 0.00
Total Administrative:	\$ 0.00
SNAP Over issuance:	\$ 996.04
TANF Repayment:	\$ 0.00

June 2023

Total Special Welfare:	\$ 1,536.87
Total Public Assistance:	\$ 0.00
Total Purchase of Service:	\$ 0.00
Total Administrative:	\$ 839.79
SNAP Over issuance:	\$ 152.13
TANF Repayment:	\$ 0.00

VI. Cancellations:

The following checks were cancelled during the period of June 2023:

1. Check #58731, dated April 14, 2023, in the amount of \$203.31 payable to Minnesota Life. BL #855-Staff & Operations. Check damaged in mail.
2. Check #58776, dated April 30, 2023, in the amount of \$210.73 payable to Minnesota Life. BL #855-Staff & Operations. Check damaged in mail.

VII. Adjournment: There being no further business the meeting was adjourned at 9:20 am by motion from Darris Ritenour and seconded by Beth Ancell.

Del Price, Board Chair

Kurt Emmerling, Director

LASER

Date: 20-JUN-23 12:46:25

Local Budget Balance Report

Page: 1

Current Period: MAY-23

Currency: USD

No specific Budget Line requested

Budget Line	FIPS	Budget - YTD	Actual - MTD	Actual - YTD	Funds Available

Budget Line					
804 Auxiliary Grants	0139 Page County	85,845.00	4,735.00	65,343.00	20,502.00
808 TANF - Manual Checks	0139 Page County	1,000.00	0.00	(681.38)	1,681.38
810 TANF - Emergency Assis	0139 Page County	1,500.00	0.00	0.00	1,500.00
811 AFDC - Foster care	0139 Page County	153,538.00	20,151.82	152,758.83	779.17
812 Title IV-E Adoption Su	0139 Page County	462,581.00	37,859.00	453,419.52	9,161.48
814 Fostering Futures IV-E	0139 Page County	51,862.00	5,810.10	51,409.89	452.11
815 Fostering Futures Fede	0139 Page County	8,801.00	0.00	3,051.00	5,750.00
817 State Adoption Subsidy	0139 Page County	15,700.00	1,569.00	11,954.15	3,745.85
829 Family Preservation an	0139 Page County	1,985.00	0.00	1,798.99	186.01
830 Child Welfare Substanc	0139 Page County	2,364.00	0.00	2,344.74	19.26
833 Adult Services	0139 Page County	10,546.00	909.79	7,565.18	2,980.82
835 IV-E Prevention Servic	0139 Page County	54,307.00	0.00	0.00	54,307.00
843 Central Service Cost A	0139 Page County	58,970.52	0.00	58,970.52	0.00
848 TANF - Up Manual Check	0139 Page County	1,000.00	0.00	0.00	1,000.00
849 Staff & Operations - N	0139 Page County	97,647.00	241.53	97,647.00	0.00
851 LDSS Surge Overtime	0139 Page County	32,723.00	0.00	737.77	31,985.23
855 Staff & Operations Bas	0139 Page County	1,702,763.00	80.73	1,702,763.00	0.00
858 Staff & Operations Pas	0139 Page County	318,443.00	199,696.94	318,443.00	0.00
861 Chafee Education & Tra	0139 Page County	757.00	0.00	0.00	757.00
862 Independent Living Pro	0139 Page County	3,300.00	115.83	1,762.97	1,537.03
864 Respite Care for Foste	0139 Page County	750.00	0.00	0.00	750.00
866 Promoting Safe and Sta	0139 Page County	19,115.00	678.99	14,301.16	4,813.84
868 Promoting Safe and Sta	0139 Page County	7,351.90	0.00	7,351.90	0.00
872 VIEW - Purchased Servi	0139 Page County	25,704.00	446.68	1,384.03	24,319.97
873 IV-E Foster/Adopt Pare	0139 Page County	4,000.00	0.00	0.00	4,000.00
875 Child Welfare Admin Tr	0139 Page County	2,000.00	1,365.86	1,962.70	37.30
883 Non-View Day Care 100%	0139 Page County	0.00	0.00	(843.51)	843.51
884 CHAFEE Independent Liv	0139 Page County	25,870.75	0.00	25,870.75	0.00
895 Adult Protective Servi	0139 Page County	702.00	0.00	279.38	422.62
896 Adult Protective Servi	0139 Page County	6,560.00	0.00	6,560.00	0.00
898 Adult Protective Servi	0139 Page County	5,723.00	372.52	5,723.00	0.00

Total		3,163,409.17	274,033.79	2,991,877.59	171,531.58
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LASER

Date: 19-JUL-23 17:30:38

Local Budget Balance Report

Page: 1

Current Period: JUN-23

Currency: USD

No specific Budget Line requested

Budget Line	FIPS	Budget - YTD	Actual - MTD	Actual - YTD	Funds Available

Budget Line					
804 Auxiliary Grants	0139 Page County	61,366.00	4,735.00	4,735.00	56,631.00
808 TANF - Manual Checks	0139 Page County	1,000.00	0.00	0.00	1,000.00
810 TANF - Emergency Assis	0139 Page County	1,500.00	0.00	0.00	1,500.00
811 AFDC - Foster care	0139 Page County	148,052.00	11,512.41	11,512.41	136,539.59
812 Title IV-E Adoption Su	0139 Page County	457,339.00	37,859.00	37,859.00	419,480.00
814 Fostering Futures IV-E	0139 Page County	49,117.00	5,908.50	5,908.50	43,208.50
815 Fostering Futures Fede	0139 Page County	4,068.00	0.00	0.00	4,068.00
817 State Adoption Subsidy	0139 Page County	10,168.00	1,269.00	1,269.00	8,899.00
829 Family Preservation an	0139 Page County	1,985.00	530.46	530.46	1,454.54
830 Child Welfare Substanc	0139 Page County	2,364.00	1,985.00	1,985.00	379.00
833 Adult Services	0139 Page County	9,546.00	818.92	818.92	8,727.08
835 IV-E Prevention Servic	0139 Page County	38,015.00	0.00	0.00	38,015.00
848 TANF - Up Manual Check	0139 Page County	1,000.00	0.00	0.00	1,000.00
849 Staff & Operations - N	0139 Page County	102,399.00	12,743.30	12,743.30	89,655.70
851 LDSS Surge Overtime	0139 Page County	31,985.00	1,691.34	1,691.34	30,293.66
855 Staff & Operations Bas	0139 Page County	1,781,919.00	156,663.25	156,663.25	1,625,255.75
858 Staff & Operations Pas	0139 Page County	271,596.00	0.00	0.00	271,596.00
861 Chafee Education & Tra	0139 Page County	757.00	750.00	750.00	7.00
862 Independent Living Pro	0139 Page County	3,850.00	0.00	0.00	3,850.00
864 Respite Care for Foste	0139 Page County	563.00	0.00	0.00	563.00
866 Promoting Safe and Sta	0139 Page County	1,115.00	944.23	944.23	170.77
872 VIEW - Purchased Servi	0139 Page County	23,133.00	830.74	830.74	22,302.26
895 Adult Protective Servi	0139 Page County	702.00	0.00	0.00	702.00

Total		3,003,539.00	238,241.15	238,241.15	2,765,297.85
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CASELOAD STATISTICAL REPORT BY PROGRAM

FOR THE MONTH OF JUNE, 2023

PROGRAM	# APPLICATIONS FOR MONTH	# APPLICATIONS YEAR TO DATE	ACTIVE CASES	# RECERTS & REVIEWS
FOOD STAMPS	84	557	1635 CASES 3071 RECIP. \$445,890.00	152
TANF	2	36	35	3
MEDICAID	68	389	4462 CASES 7497 RECIP.	278
AUXILIARY GRANTS	1	4	8	—

**CASELOAD STATISTICAL REPORT BY PROGRAM
FOR THE MONTH OF JULY, 2023**

PROGRAM	# APPLICATIONS FOR MONTH	# APPLICATIONS YEAR TO DATE	ACTIVE CASES	# RECERTS & REVIEWS
FOOD STAMPS	85	642	1617 CASES 3032 RECIP. \$444,289.00 ISSUED	141
TANF	8	44	36	5
MEDICAID	58	447	4382 CASES 7325 RECIP.	524
AUXILIARY GRANTS	0	4	8	—
COOLING PROGRAM	440	440		

The Cooling program began June 15th and will end August 15th. This is the number of applications that we have received as of 08/06/2023