

**PAGE COUNTY BOARD OF SOCIAL SERVICES  
PO Box 47  
STANLEY, VA 22851  
540-778-1053**

October 12, 2023

Re: October 2023 Board Meeting

We are inviting you to the board meeting of the Page County Board of Social Services to be held on **Tuesday, October 17, 2023 @ 8:35 a.m.**

The meeting will be held at the **Page County Department of Social Services office at 215 W. Main St, Ste A, Stanley, VA 22851** in the agency conference room.

We look forward to seeing you then.

***Page County Board of Social Services***

**PAGE COUNTY BOARD OF SOCIAL SERVICES**  
**AGENDA**  
**OCTOBER 17, 2023**  
**8:35 A.M.**  
**PAGE COUNTY DEPT OF SOCIAL SERVICES AGENCY**

- I. CALL TO ORDER  
(TIME: \_\_\_\_\_ MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_)
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVE MINUTES OF PREVIOUS MEETING, JUNE 20, 2023  
(MOTION: \_\_\_\_\_ 2<sup>ND</sup>: \_\_\_\_\_)
- V. ADMINISTRATIVE EXPENDITURES AND REFUNDS AND COLLECTIONS OVERVIEW  
(MOTION: \_\_\_\_\_ 2<sup>ND</sup>: \_\_\_\_\_)
- VI: STATISTICAL REPORT OVERVIEW
- VII: PUBLIC COMMENTS
- VIII: ADVISORY BOARD COMMENTS
- IX: PCDSS DIRECTOR'S REPORT
- X. ADJOURNMENT  
(TIME: \_\_\_\_\_ MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_)

## PAGE COUNTY LOCAL BOARD OF SOCIAL SERVICES

AUGUST 15, 2023

### OPEN SESSION AGENDA

The Page County Board of Social Services held its regular meeting on August 15, 2023. The following board members were present: Beth Ancell, Amity Moler, Del Price, Chris Ponn and Darris Ritenour. Staff present were: Kurt Emmerling, Director, Linda McLain, Samantha Fox and Theresa Seastrom to take minutes of the meeting.

- I. The motion was made to convene by Del Price into the regular open session meeting at 8:39 am. The agenda for the meeting was approved by Beth Ancell and seconded by Darris Ritenour.
- II. **Statistical Reports:** The statistical reports for the months of June 2023 and July 2023 were presented for review. Linda advised that the reinstatement of Medicaid renewals has resulted in a large increase of Medicaid cases closing due to these reviews. DSS has now stated that renewals during the period of 6/15-8/15/2023 with any missing information cannot be closed. Discussion followed.

Linda advised that the agency received 440 applications for the cooling program. This program is for clients over the age of 65 or have children under 6 in the home.

- III. The Administrative Expenditures for the months of May and June 2023 were presented to the Board for review. The expenditures were approved as presented by Chris Ponn and seconded by Darris Ritenour.

The Refunds and Collections for the month of May and June 2023 were presented to the Board for review and approved as presented by Chris Ponn and seconded by Darris Ritenour.

- IV. The Advisory Board discussed Arise of Page County and what this service consists of. Arise of Page County provides a safe, temporary residence for homeless families and individuals in Page County and distributes food, personal hygiene items and other basic necessities. Discussion followed.
- V. The Director advised the Board that the agency's eligibility staff have been working hard. Page County DSS is on the top of the list of LDSS agencies getting things done timely.

The agency will participate in a Shelter Practice on 9/29/2023. Shelter training and participation is required by all staff.

The agency has completed a new MOU with the Page County Schools and is currently working on a MOU with law enforcement. The Director advised that communication with law enforcement has greatly improved. Staff has met with law enforcement chiefs and staff to clarify CPS reporting guidelines.

The Director advised that a fall compassion fatigue training is being planned for the agency.

**VI. Administrative Expenditures:**

**July 2023**

Administration:	\$ 190,860.72
Assistance:	\$ 61,676.12
Purchase of Service:	\$ 1,382.09

**August 2023**

Administration:	\$ 212,231.97
Assistance:	\$ 63,585.96
Purchase of Service:	\$ 3,997.87

**VII. Refunds and Collections:**

**July 2023**

Total Special Welfare:	\$ 2,265.41
Total Public Assistance:	\$ 0.00
Total Purchase of Service:	\$ 0.00
Total Administrative:	\$ 0.00
SNAP Over issuance:	\$ 577.13
TANF Repayment:	\$ 269.58

**August 2023**

Total Special Welfare:	\$ 798.18
Total Public Assistance:	\$ 1,167.03
Total Purchase of Service:	\$ 235.02
Total Administrative:	\$ 0.00
SNAP Over issuance:	\$ 130.00
TANF Repayment:	\$ 0.00

**VIII. Cancellations:**

The following checks were cancelled during the period of July 2023:

1. Check #59184, dated July 31, 2023, in the amount of \$150.00 payable to Page County Counseling. BL #830-Substance Abuse.

**IX. Adjournment:** There being no further business the meeting was adjourned at 9:25 am by motion from Darris Ritenour and seconded by Chris Ponn.

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Del Price, Board Chair

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Kurt Emmerling, Director

LASER

Local Budget Balance Report

Current Period: JUL-23

Date: 16-AUG-23 10:33:05

Page: 1

Currency: USD

No specific Budget Line requested

Budget Line	FIPS	Budget - YTD	Actual - MTD	Actual - YTD	Funds Available
804 Auxiliary Grants	0139 Page County	61,366.00	4,735.00	9,470.00	51,896.00
808 TANF - Manual Checks	0139 Page County	1,000.00	(269.58)	(269.58)	1,269.58
810 TANF - Emergency Assis	0139 Page County	1,500.00	0.00	0.00	1,500.00
811 AFDC - Foster care	0139 Page County	148,052.00	12,404.30	23,916.71	124,135.29
812 Title IV-E Adoption Su	0139 Page County	457,339.00	37,859.00	75,718.00	381,621.00
814 Fostering Futures IV-E	0139 Page County	49,117.00	5,675.00	11,583.50	37,533.50
815 Fostering Futures Fede	0139 Page County	4,068.00	0.00	0.00	4,068.00
817 State Adoption Subsidy	0139 Page County	10,168.00	1,269.00	2,538.00	7,630.00
829 Family Preservation an	0139 Page County	1,985.00	574.25	1,104.71	880.29
830 Child Welfare Substanc	0139 Page County	2,364.00	150.00	2,135.00	229.00
833 Adult Services	0139 Page County	9,546.00	139.50	958.42	8,587.58
835 IV-E Prevention Servic	0139 Page County	38,015.00	0.00	0.00	38,015.00
848 TANF - Up Manual Check	0139 Page County	1,000.00	0.00	0.00	1,000.00
849 Staff & Operations - N	0139 Page County	102,399.00	13,510.82	26,254.12	76,144.88
851 LDSS Surge Overtime	0139 Page County	31,985.00	2,654.39	4,345.73	27,639.27
855 Staff & Operations Bas	0139 Page County	1,782,819.00	160,335.12	316,998.37	1,465,820.63
858 Staff & Operations Pas	0139 Page County	271,596.00	0.00	0.00	271,596.00
861 Chafee Education & Tra	0139 Page County	757.00	0.00	750.00	7.00
862 Independent Living Pro	0139 Page County	3,850.00	0.00	0.00	3,850.00
864 Respite Care for Foste	0139 Page County	563.00	0.00	0.00	563.00
866 Promoting Safe and Sta	0139 Page County	19,115.00	131.02	1,075.25	18,039.75
872 VIEW - Purchased Servi	0139 Page County	23,133.00	388.32	1,219.06	21,913.94
873 IV-E Foster/Adopt Pare	0139 Page County	4,000.00	0.00	0.00	4,000.00
875 Child Welfare Admin Tr	0139 Page County	2,000.00	0.00	0.00	2,000.00
895 Adult Protective Servi	0139 Page County	702.00	0.00	0.00	702.00
<b>Total</b>		<b>3,028,439.00</b>	<b>239,556.14</b>	<b>477,797.29</b>	<b>2,550,641.71</b>

LASER

Date: 25-SEP-23 18:41:45

Local Budget Balance Report

Page: 1

Current Period: AUG-23

Currency: USD

No specific Budget Line requested

Budget Line	FIPS	Budget - YTD	Actual - MTD	Actual - YTD	Funds Available
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Budget Line					
804 Auxiliary Grants	0139 Page County	61,366.00	4,735.00	14,205.00	47,161.00
808 TANF - Manual Checks	0139 Page County	1,000.00	0.00	(269.58)	1,269.58
810 TANF - Emergency Assis	0139 Page County	1,500.00	0.00	0.00	1,500.00
811 AFDC - Foster care	0139 Page County	148,052.00	12,923.53	36,840.24	111,211.76
812 Title IV-E Adoption Su	0139 Page County	457,339.00	39,437.00	115,155.00	342,184.00
814 Fostering Futures IV-E	0139 Page County	49,117.00	5,221.43	16,804.93	32,312.07
815 Fostering Futures Fede	0139 Page County	4,068.00	0.00	0.00	4,068.00
817 State Adoption Subsidy	0139 Page County	10,168.00	1,269.00	3,807.00	6,361.00
829 Family Preservation an	0139 Page County	1,985.00	0.00	1,104.71	880.29
830 Child Welfare Substanc	0139 Page County	2,364.00	59.83	2,194.83	169.17
833 Adult Services	0139 Page County	9,546.00	961.09	1,919.51	7,626.49
835 IV-E Prevention Servic	0139 Page County	38,015.00	0.00	0.00	38,015.00
848 TANF - Up Manual Check	0139 Page County	1,000.00	0.00	0.00	1,000.00
849 Staff & Operations - N	0139 Page County	102,399.00	14,564.06	40,818.18	61,580.82
851 LDSS Surge Overtime	0139 Page County	31,985.00	7,724.41	12,070.14	19,914.86
855 Staff & Operations Bas	0139 Page County	1,784,259.00	172,477.13	489,475.50	1,294,783.50
858 Staff & Operations Pas	0139 Page County	271,596.00	0.00	0.00	271,596.00
861 Chafee Education & Tra	0139 Page County	757.00	0.00	750.00	7.00
862 Independent Living Pro	0139 Page County	3,850.00	0.00	0.00	3,850.00
864 Respite Care for Foste	0139 Page County	563.00	0.00	0.00	563.00
866 Promoting Safe and Sta	0139 Page County	17,675.00	2,102.44	3,177.69	14,497.31
872 VIEW - Purchased Servi	0139 Page County	23,133.00	148.72	1,367.78	21,765.22
873 IV-E Foster/Adopt Pare	0139 Page County	4,000.00	0.00	0.00	4,000.00
875 Child Welfare Admin Tr	0139 Page County	2,000.00	725.79	725.79	1,274.21
895 Adult Protective Servi	0139 Page County	702.00	0.00	0.00	702.00
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Total		3,028,439.00	262,349.43	740,146.72	2,288,292.28
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**CASELOAD STATISTICAL REPORT BY PROGRAM**  
**FOR THE MONTH OF AUGUST, 2023**

<b>PROGRAM</b>	<b># APPLICATIONS FOR MONTH</b>	<b># APPLICATIONS YEAR TO DATE</b>	<b>ACTIVE CASES</b>	<b># RECERTS &amp; REVIEWS</b>
<b>FOOD STAMPS</b>	<b>129</b>	<b>771</b>	<b>1629 CASES 3062 RECIP. \$454,765.00 ISSUED</b>	<b>107</b>
<b>TANF</b>	<b>8</b>	<b>52</b>	<b>33</b>	<b>4</b>
<b>MEDICAID</b>	<b>117</b>	<b>564</b>	<b>4276 CASES 7092 RECIP.</b>	<b>365</b>
<b>AUXILIARY GRANTS</b>	<b>0</b>	<b>4</b>	<b>8</b>	<b>—</b>



## CASELOAD STATISTICAL REPORT BY PROGRAM

FOR THE MONTH OF SEPTEMBER, 2023

<b>PROGRAM</b>	<b># APPLICATIONS FOR MONTH</b>	<b># APPLICATIONS YEAR TO DATE</b>	<b>ACTIVE CASES</b>	<b># RECERTS &amp; REVIEWS</b>
<b>FOOD STAMPS</b>	<b>127</b>	<b>898</b>	<b>1617 CASES 3025 RECIP. 445,279.00 ISSUED</b>	<b>107</b>
<b>TANF</b>	<b>11</b>	<b>63</b>	<b>36</b>	<b>4</b>
<b>MEDICAID</b>	<b>71</b>	<b>635</b>	<b>4388 CASES 7267 RECIP.</b>	<b>385</b>
<b>AUXILIARY GRANTS</b>	<b>0</b>	<b>4</b>	<b>7</b>	<b>--</b>
<b>Cooling Program</b>		<b>382 Approved</b>	<b>\$232,500.00 Amount Paid</b>	

**The Winter Heating Fuel program starts October 10<sup>th</sup> and runs through November 13<sup>th</sup>  
Payments won't begin until the end of December or the first part of January**