

Minutes
Board of Supervisors
Work Session
May 1, 2023

Members Present: Keith Weakley, Chairman At-Large
D. Keith Guzy, Jr. District 1
Allen Louderback, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Jeff Vaughan, District 5

Staff Present: Amity Moler, County Administrator
Regina Harner, Assistant County Administrator
Holly Williams, Drug Court Coordinator
English Henry, Economic Development and Tourism Specialist
Tyler Olsen, Finance Director
Kimberly Donohoe, Executive Assistant
Caleb Routhier, County Attorney

Call to Order:

Chairman Keith Weakley called to order the work session of the Page County Board of Supervisors on May 1, 2023, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray, VA 22835. The call to order was followed by Supervisor Foltz leading a Moment of Silence and the *Pledge of Allegiance*.

Addition to the Agenda:

Sheriff Chad W. Cabbage requested time on the agenda to discuss the purchase of a body scanner for the jail.

Motion: Supervisor Stroupe moved to approve Sheriff Chad W. Cabbage's request for time on the agenda and to place him first on the agenda. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Weakley, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

Sheriff's Office request for a body scanner:

Sheriff Chad W. Cabbage requested \$116,000 be allocated toward the purchase of a body scanner in the jail for the FY2023-2024 budget. Sheriff Cabbage explained that all inmates would be scanned every time they entered the jail, and it would benefit the county by helping to protect against future lawsuits.

Sheriff Cabbage noted that the machine emits one microsievert per scan and that there are approximately 50 of these body scanners at correctional facilities in Virginia.

After discussion, the Board decided to wait until the state budget is adopted to further discuss this request. The Board asked Sheriff Cabbage to demonstrate any budget savings that could help pay for the scanner.

Resolution to Accept Grant Funding from the Virginia Opioid Abatement

Authority:

Holly Williams, Drug Court Coordinator, presented the resolution to accept grant funding from the Virginia Opioid Abatement Authority, a requirement of the grant application process.

Motion: Supervisor Guzy moved to approve the Resolution to Accept Grant Funding from the Virginia Opioid Abatement Authority as presented. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Weakley. Nay: None.

RESOLUTION

**RESOLUTION to ACCEPT GRANT FUNDING from the
VIRGINIA OPIOID ABATEMENT AUTHORITY**

WHEREAS, the Page County Board of Supervisors seeks to mitigate and abate the impacts of the opioid epidemic in Page County; and

WHEREAS, the mission of the Virginia Opioid Abatement Authority (OAA) is to abate and remediate the opioid epidemic in the Commonwealth through financial support in the form of grants, donations, or other assistance; and

WHEREAS, the OAA has invited each city and county in Virginia to submit proposals for grants to support efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids in the Commonwealth; and

WHEREAS, the financial assistance offered by the OAA is needed to provide opioid mitigation and abatement efforts in Page County; and

WHEREAS, Page County has prepared a grant proposal for fiscal years 2023-2024 and 2024-2025 that accepts the terms and conditions required by the OAA; and

WHEREAS, the Page County voluntarily agrees to meet the OAA's "Gold Standard" requirements in return for a 25% increase in OAA funding eligibility during these two fiscal years; and

WHEREAS, Page County's grant request for fiscal years 2023-2024 and 2024-2025 seeks a total of \$55,770 in grant funding from the OAA, including the incentive amount.

NOW, THEREFORE, BE IT RESOLVED, Page County Board of Supervisors hereby authorizes the County Administrator to accept the grant award, and to execute all documents in connection therewith.

Special Entertainment Permits:
Shenandoah Valley Racketeers – Mid Atlantic Pre-War Swap Meet
Luray Swim Fest
Luray Triathlons

English Henry, Economic Development and Tourism Specialist, presented three special entertainment permits for Board approval.

Motion: Supervisor Guzy moved to approve the Special Entertainment Permits for The Shenandoah Valley Racketeers, Mid Atlantic Pre-War Swap Meet, on May 12 and 13, 2023 from 7 a.m. to 5 p.m.; Racine MultiSports, Luray Swim Fest, on June 17, 2023 from 8 a.m. to 12 p.m.; and Racine MultiSports, Luray Triathlons, on August 19 and 20, 2023 from 8:00 a.m. to 1 p.m. Supervisor Louderback seconded and the motion carried by a vote of 6-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Weakley, Guzy. Nay: None.

FY 2023-2024 Budget Adoption:
Resolution to Adopt the FY 2023-2024 Budget

Tyler Olsen, Finance Director, presented the resolution to adopt the FY 2023-2024 budget.

Motion: Supervisor Guzy moved to approve the FY2023-2024 budget at \$86,476,166 as presented. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Vaughan, Weakley, Guzy, Louderback. Nay: None.

RESOLUTION

RESOLUTION
ADOPTING THE FY 2023-2024 BUDGET
AND APPROPRIATE FUNDS

WHEREAS, it is the responsibility of the Page County Board of Supervisors to approve and control the County's fiscal plan for Fiscal Year 2023-2024; and

WHEREAS, the Board of Supervisors has reviewed each request for funding and has received comments from residents at a duly advertised public hearing.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors hereby adopts the Fiscal Year 2023-2024 budget totaling \$86,476,166.

Revenues of All Funds:

General Fund	\$ 31,345,684
VPA	4,623,922
Children's Services Act	2,556,458
Tourism	960,000
Capital Projects	1,827,041
School Operating	42,848,159
School Food Services	2,166,807
Parks & Recreation	20,000
VJCCCA	30,076
Criminal Victim/Witness Assistance	92,019
Page County Water Quality	6,000
Total Revenue of All Funds	\$ 86,476,166

Expenditures of All Funds:

Board of Supervisors	\$ 107,559
County Administrator	439,290
Finance	318,441
Legal Services	88,000
Commissioner of Revenue	628,928
Geographical Information Systems	91,490
Treasurer	639,851
Information Systems	298,500
Central Purchasing	51,773
Electoral Board	87,804
General Registrar	179,427
Circuit Court Judge	15,000
General District Court	8,788
Adult Drug Treatment Court	180,750
J&D Court	13,700
Clerk of the Circuit Court	606,490
Bailiffs	326,113
Magistrates	4,612
Commonwealth Attorney	671,555
Sheriff	3,614,658
Investigations	882,094
Crime Prevention	679,705
E911	132,228
Volunteer Fire Departments & Rescue Squads	617,600
EMS Career Staff	2,020,559
Emergency Communications Center	920,031
Jail	5,107,617
Care of Juveniles	212,620
Animal Shelter	303,543
Animal Law Enforcement	160,620
Medical Examiner	600

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Concern Hotline	1,500
Lord Fairfax Emergency Medical Services	11,798
Compactor Sites	95,820
Stanley Landfill	219,600
Battle Creek Landfill	1,928,817
General Properties	464,778
Local Health Department	208,864
Northwestern Community Services Board	107,430
Choices	7,000
Public Assistance	20,988
Social Services Board	3,768
Shenandoah Area Agency on Aging	65,000
Lord Fairfax Community College	59,606
Recreation	81,581
Libraries	283,794
Planning Commission	20,134
Planning and Community Development	567,050
Northern Shenandoah Valley Regional Commission	23,439
Zoning Board	5,877
Building Code Appeals Board	1,561
Economic Development	71,180
Airport Commission	49,820
Virginia Cooperative Extension 1	10,099
4-H	1,900
Human Resources	422,422
Reserve for Contingencies	100,000
Debt Service	7,001,912
Social Services	4,623,922
Children's Services Act	2,556,458
Tourism	960,000
Capital Improvements	1,827,041
School Operating	42,848,159
School Food Services	2,166,807
Recreation/Enterprise Fund	20,000
VJCCCA	30,076
Criminal Victim/Witness Assistance	92,019
Page County Water Quality	6,000
Total Expenditures of All Funds	\$ 86,476,166

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors hereby appropriates a Social Services Operating Budget of \$4,623,922 for Fiscal Year July 1, 2023 through June 30, 2024 and that the local tax supported expenditure of funds shall not exceed \$740,900.

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors hereby appropriates a Children's Services Act Budget of \$2,556,458 for Fiscal Year July 1,

2023 through June 30, 2024 and that the local tax supported expenditure of funds shall not exceed \$727,247.

Resolution to Adopt the FY 2023-2024 School Budget

Tyler Olsen presented the resolution to adopt the FY 2023-2024 school budget.

Motion: Supervisor Guzy moved to approve the FY 2023-2024 School Budget at \$42,848,159. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Foltz, Vaughan, Weakley, Guzy, Louderback, Stroupe. Nay: None.

RESOLUTION

**RESOLUTION TO ADOPT THE FY 2023-2024
PAGE COUNTY SCHOOL BUDGET**

WHEREAS, the School Board and the Board of Supervisors have held separate duly advertised public hearings; and

WHEREAS, the Board of Supervisors has received a presentation from the School Board; and

WHEREAS, the Board of Supervisors has received comments from staff and citizens and weighed the needs of the school system with the need to provide support for all County services.

NOW, THEREFORE BE IT RESOLVED that the Page County Board of Supervisors hereby adopts a School Operating budget of \$42,848,159 for Fiscal Year July 1, 2023 through June 30, 2024 by category:

Instruction	\$ 32,324,245
Administration, Attendance & Health	2,264,905
Pupil Transportation	2,424,906
Operations & Maintenance	3,888,970
Facilities	210,484
Technology	1,734,649
Total	42,848,159

BE IT FUTHER RESOLVED, that the local tax-supported expenditure of the School Operating budget for Fiscal Year July 1, 2023 through June 30, 2024 shall not exceed \$10,985,292.

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors also appropriates School Food Services in the amount of \$2,166,807 to the School Board for Fiscal Year July 1, 2023 through June 30, 2024.

Budget Appropriation:
Schools Request for Installation of Lights on the Softball Fields at Luray High School & Page County High School

Motion: Supervisor Vaughan moved to approve the \$360,000 budget appropriation to the School CIP Fund for the installation of lights on the softball fields at Luray High School and Page County High School. Supervisor Stroupe seconded and the motion carried by a vote of 5-1. Aye: Vaughan, Weakley, Guzy, Louderback, Stroupe. Nay: Foltz.

SUPPLEMENTAL APPROPRIATIONS REQUESTS:

<i>Item #</i>	<i>Department</i>	<i>Description/Reason</i>	<i>Revenue Source</i>	<i>Expenditure</i>	<i>Requested Amt.</i>
A	Page County School Board	Field Light Installation	Fund Balance	School CIP Fund	360,000
B					
C					
D					
E					
F					
G					
H					
I					
TOTAL REQUESTS:					\$ 360,000

BUDGET TRANSFER REQUESTS:

<i>Item #</i>	<i>Department</i>	<i>Description/Reason</i>	<i>Transfer From</i>	<i>Transfer to</i>	<i>Requested Amt.</i>
TOTAL REQUESTS:					\$ -

Review of Plastic Bag Tax:

Amity Moler, County Administrator, presented the proposed plastic bag tax, which is five cents per bag, with four cents going to the county and one cent to the retailer. The funds collected must be used for environmental cleanup. Ms. Moler explained the next step is for the Board to schedule a public hearing.

Motion: Supervisor Vaughan moved that the Page County Board of Supervisors hold a public hearing on the proposed plastic bag tax at the June 5, 2023, work session and directs staff to provide adequate notice of such hearing, in accordance with Section

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15.2-2204, of the Code of Virginia. Supervisor Stroupe seconded and the motion carried by a vote of 5-1. Aye: Weakley, Guzy, Louderback, Stroupe, Vaughan. Nay: Foltz.

Adjourn: 7:43 p.m.

With no further business to discuss, Chairman Weakley adjourned the meeting.



Keith Weakley, Chairman



Amity Moley, County Administrator