



FESTIVAL OR EVENT PERMIT APPLICATION
COUNTY OF PAGE- COMMUNITY DEVELOPMENT
103 SOUTH COURT STREET LURAY, VA 22835

ECONOMIC DEVELOPMENT AND TOURISM COORDINATOR 540-743-1216

1. Name of Event: _____

2. Date/Dates of Event: _____

3. Time/times of Event: _____

4. Location where Event is to be held (911 Address): _____

5. Name of organization/promoter(s): _____

6. Address of organization/promoter(s): _____

7. Name and address of person/organization financially responsible for festival:

8. List names of all performers or groups who will perform at the festival:

9. Maximum number of tickets to be offered for sale: _____

Attach a copy of the ticket or badge of admission to this application

10. Number of persons reasonably expected to attend: _____

11. Will temporary short-term outdoor lodging be offered: _____

12. What is the fee being charged for temporary short-term outdoor lodging: _____

13. Name and address of the owner of the property on which the Event is to be held?

Signature of Property Owner

15. Information and plans required for this application to be processed:

A. Festival License Fee _____ (*initials Page County Commissioner of Revenue*)

Page County Code states: a promoter or sponsor of a festival pursuant to Chapter 55 of the Page County Code shall make satisfactory arrangements with the Commissioner of Revenue in advance of the festival or gathering for payment of the license fee imposed by this section 105-56 (a). Section 7 of this code states for itinerant merchants, peddlers or festivals: \$300 per year

B. Proof of Liability Insurance _____ (*initials Page County ED Staff*)

C. A lighting plan showing lighting locations and devices used to shield properties from unreasonable glow or glare _____ (*initials Page County ED Staff*)

D. A plan showing all minors will be supervised by adults at the event
_____ (*initials Page County ED Staff*)

E. A plan for adequate sanitation facilities and garbage, trash and sewage disposal for _____ persons at the Event
_____ (*initials Page County Health Officer*)

F. A plan for providing food, water and lodging for persons at the Event
_____ (*initials Page County Health Officer*)

G. A plan for providing adequate medical facilities for persons at the Event
_____ (*initials Page County Emergency Manager*)

H. A parking plan for adequate parking and traffic control in and around the Event area
_____ (*initials Page County Sheriff*)

I. A plan for adequate fire protection
_____ (*initials Page County Emergency Manager*)

J. A site plan for temporary short-term outdoor lodging that includes the following:
(show plan using a layout drawing)

- (1) The proposed number, locations, and dimensions of all campsites. (show a layout)
- (2) The proposed number and types of camping units.
- (3) The proposed sources and location of the water supply including showers if available.
- (4) The proposed method and location of sewage disposal system including items such as toilets, dump stations, etc.
- (5) The proposed location of parking, entrances, and exits.

_____ (*initials Page County Health Officer*) _____ (*initials Page County Zoning Officer*)

16. Will additional land locations be used for temporary short-term outdoor lodging? _____

If yes, please name of the land owner, specify the parcel of land and show permission is granted for use.

Land Owner Name: _____

Parcel Map#: _____ Owners Signature: _____

Land Owner Name: _____

Parcel Map#: _____ Owners Signature: _____

(more land owners, list on back of sheet)

Note: Land owner granting permission for temporary short-term outdoor lodging must also apply for a Special Entertainment Permit.

18. Will music or other sound be created by either a mechanical device or live performance? _____ If yes, describe what steps will be taken to ensure that such sound will not be unreasonably audible beyond the property on which the festival is being held. _____

I certify that the information contained in this application is correct to the best of my knowledge and further certify that I will be the individual responsible for conducting this festival in accordance with a permit issued by the County of Page and that the festival will be conducted in accordance with these regulations. I hereby grant permission for the Page County Board of Supervisors, its lawful agents and law enforcement officers the unrestricted right to go upon the property of the Event at any time for the purpose of determining compliance with the provisions of this permit.

I have read Chapter 55-1 thru 55-9 of the Page County Festivals code: _____ (initial)

Required Signatures before application is approved

For Official Use Only

This permit was (approved) (denied) by the Page County Board of Supervisors on _____.

Conditions:

Permit Fee Paid: _____ Date: _____

Permit Fees: One event \$50 per year, Multiple events at the same location \$100 per year

Festival License Fee Paid: \$300 _____ (initials) Date: _____

Application created February 2018