

**PAGE COUNTY BOARD OF SOCIAL SERVICES  
PO Box 47  
STANLEY, VA 22851  
540-778-1053**

January 12, 2026

Re: January 15, 2026 Board Meeting

We are inviting you to the board meeting of the Page County Board of Social Services to be held on **Thursday, January 15<sup>th</sup> at 8:35 a.m.**

The meeting will be held at the **Page County Department of Social Services office at 215 W. Main St, Ste A, Stanley, VA 22851** in the agency conference room.

We look forward to seeing you then.

***Page County Board of Social Services***

**PAGE COUNTY BOARD OF SOCIAL SERVICES**  
**AGENDA**  
**JANUARY 15, 2026**  
**8:35 A.M.**  
**PAGE COUNTY DEPT OF SOCIAL SERVICES AGENCY**

- I. CALL TO ORDER  
(TIME: \_\_\_\_\_ MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_)
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVE MINUTES OF PREVIOUS MEETING, OCTOBER 16, 2025  
(MOTION: \_\_\_\_\_ 2<sup>ND</sup>: \_\_\_\_\_)
- V. APPROVE ADMINISTRATIVE EXPENDITURES REPORT  
(MOTION: \_\_\_\_\_ 2<sup>ND</sup>: \_\_\_\_\_)
- VI: PROPOSED FY 27 BUDGET REVIEW
- VII: PUBLIC COMMENTS
- VIII: ADVISORY BOARD COMMENTS
- IX: DIRECTORS COMMENTS
- X. ADJOURNMENT  
(TIME: \_\_\_\_\_ MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_)

## PAGE COUNTY LOCAL BOARD OF SOCIAL SERVICES

JANUARY 15, 2026

### MINUTES OF THE MEETING OPEN SESSION AGENDA

The Page County Board of Social Services held its regular meeting on October 16, 2025. The following board members were present: Elisabeth Alger, James Printz, Amity Moler, Carla Taylor, Amy Huffman, Kristen Jenkins and Theresa Seastrom to take the minutes. It was noted that Keith Ryan has resigned from his board position.

- I. The motion was made to convene into the regular open session meeting at 8:43 am by motion from Elisabeth Alger.
- II. Roll Call.
- III. Agenda was reviewed. Motion was made by Elisabeth Alger and seconded by James Printz to approve the minutes of the October 16, 2025 meeting.
- IV. The minutes of the August 21, 2025 meeting were approved as presented by Elisabeth Alger and seconded by James Printz.
- V. The Administrative Expenditures for the months of July 2025 and August 2025 were approved as presented by Elisabeth Alger and seconded by James Printz.
- VI. **Statistical Reports:** The statistical reports for the months of August 2025 and September 2025 were presented for review by Kristen Jenkins. It was noted that there were additional cases during the period, SNAP interviews are booked, and SNAP applications have increased. The agency has only (3) SNAP workers interviewing currently. Workers conduct up to 7 interviews per interview day for new SNAP applications. In addition to conducting renewal interviews and processing Interim Reports for current ongoing SNAP cases. SNAP application processing time periods are good. Medicaid does have overdue renewals to process however there is no lack of benefits, only not closing timely. Workers are also performing ongoing training. The agency has also hired a new eligibility worker, Toni Chappell, as of October 16, 2025.

The Clerical and Eligibility staff are reorganizing to have the Human Services Assistants perform any clerical duties to assist Eligibility workers (scheduling, prepare paperwork, etc). The Eligibility unit caseloads have fallen behind due to under-performing employees and position vacancies. The vacancies have now been filled, and performance issues have been addressed. Carla Taylor, Interim Director, has authorized mandatory overtime for eligibility staff to bring caseloads up to date. Vacancies will offset overtime costs.

It was noted that the current fuel assistance program opened for applications on October 15, 2025.

VDSS has advised that SNAP benefits will only be covered through October 31, 2025 at this time due to the government shutdown. Agencies will be updated as new information is received.

Carla Taylor presented the CPS/FC report on behalf of Samantha Fox. It is noted that staff are working with families and providing services, but the paperwork and data entry still must be completed. The paperwork and data entry requirements continue to increase every year causing additional stress on staff.

Community meetings with law enforcement, schools, courts, etc. continue to improve as there becomes more understanding of agency requirements and cooperation. Law enforcement is interested in a round table meeting.

**VII.** There were no Public Comments.

**VIII.** The Advisory Board requested an update on the status of hiring a permanent agency Director. It was noted that originally the Interim Director position was expected to last 4 to 8 weeks. However, it is taking longer than expected to find, screen and interview for a permanent replacement. Discussion followed.

The board inquired about the date of the December meeting and Christmas luncheon. The Director advised that the date and location still needs to be determined and information will follow as updates are received.

**IX.** The Director advised that the agency would begin using a new budget summary report to present to the board for upcoming meetings. The report will provide a monthly and year-to-date expense detail as well as variances (sample of spreadsheet shown at meeting).

It was noted that the presentation of the upcoming FY27 budget will require the addition of new staff. The new budget is requested by the County in January 2026.

**X. Adjournment:** There being no further business the meeting was adjourned at 9:26 am by motion from Elisabeth Alger and seconded by James Printz.

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Elisabeth Alger, Board Chair

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Carla Taylor, Interim Director

**FY26 July 2025 - June 2026**

Expense	Dec-25			Fiscal Year-to-Date (Jul 25-Dec 25)			
	Actual	Budget	% Spent	Actual	Budget	Remaining	% Spent
Salaries	149,083.42	146,902.42	101%	855,706.99	1,762,829.00	907,122.01	49%
FICA Taxes	10,340.65	11,237.67	92%	59,269.38	134,852.00	75,582.62	44%
Virginia Retirement Ssystem	16,465.06	16,409.00	100%	93,086.27	196,908.00	103,821.73	47%
Health Insurance	26,626.00	32,440.00	82%	161,123.00	389,280.00	228,157.00	41%
Group Term Life Insurance	1,768.76	1,968.25	90%	10,147.37	23,619.00	13,471.63	43%
Unemployment Insurance	-	250.00	0%	-	3,000.00	3,000.00	0%
*Professional Health Services	430.00	41.67	1032%	1,755.00	500.00	(1,255.00)	351%
Legal Services	5,103.50	5,000.00	102%	18,625.25	60,000.00	41,374.75	31%
Professional Services	387.14	333.33	116%	2,276.88	4,000.00	1,723.12	57%
Repairs and Maintenance	-	1,833.33	0%	3,192.58	22,000.00	18,807.42	15%
Maintenance Service Contracts	(265.38)	395.83	-67%	1,575.78	4,750.00	3,174.22	33%
Computer Software Maintenance	-	166.67	0%	750.00	2,000.00	1,250.00	38%
Printing and Biniding	-	125.00	0%	328.00	1,500.00	1,172.00	22%
Advertising	-	20.83	0%	-	250.00	250.00	0%
Pur. Service	2.00	91.67	2%	323.03	1,100.00	776.97	29%
Electrical Services	398.10	416.67	96%	2,388.60	5,000.00	2,611.40	48%
Postal Services	33.40	666.67	5%	3,194.06	8,000.00	4,805.94	40%
Telecommunications	1,935.27	3,083.33	63%	13,420.72	37,000.00	23,579.28	36%
Public Officials Liability Insurance	-	125.00	0%	1,367.00	1,500.00	133.00	91%
Equipment Rent	-	83.33	0%	-	1,000.00	1,000.00	0%
Building Rent	-	12.50	0%	250.00	150.00	(100.00)	167%
Mileage	7.89	41.67	19%	59.05	500.00	440.95	12%
Conventions and Education	168.20	250.00	67%	2,152.70	3,000.00	847.30	72%
Employee Training	-	25.00	0%	-	300.00	300.00	0%
Other Payments	-	16.67	0%	-	200.00	200.00	0%
Dues and Associations	129.00	208.33	62%	449.00	2,500.00	2,051.00	18%
Fines and Penalties	244.18	8.33	2931%	244.18	100.00	(144.18)	244%
Office Supplies	4,619.41	2,666.67	173%	14,981.81	32,000.00	17,018.19	47%
Food Supplies	52.78	250.00	21%	861.39	3,000.00	2,138.61	29%
Medical and Laboratory Supplies	-	8.33	0%	2,898.41	100.00	(2,798.41)	2898%
Janitorial Supplies	-	62.50	0%	57.47	750.00	692.53	8%
Repair and Maintenance Supplies	-	16.67	0%	-	200.00	200.00	0%
Vehicle Fuel	279.97	500.00	56%	1,560.01	6,000.00	4,439.99	26%
Vehicle Supplies	10.52	291.67	4%	344.17	3,500.00	3,155.83	10%
Books and Subscriptions	-	41.67	0%	-	500.00	500.00	0%
Education and Rec. Supplies	-	29.17	0%	79.40	350.00	270.60	23%
Other Operating Supplies	-	166.67	0%	345.71	2,000.00	1,654.29	17%
Machinery and Equipment (Replacement)	-	20.83	0%	-	250.00	250.00	0%
Furniture and Fixtures (Replacement)	97.99	166.67	59%	217.56	2,000.00	1,782.44	11%
Computer Equipment (Replacement)	390.99	208.33	188%	1,391.74	2,500.00	1,108.26	56%
Furniture and Fixtures (Addition)	783.21	208.33	376%	1,004.33	2,500.00	1,495.67	40%
Computer Equipment (Addition)	478.90	83.33	575%	478.90	1,000.00	521.10	48%
Depreciation	1,337.22	1,337.25	100%	8,023.32	16,047.00	8,023.68	50%
Interest	-	-	0%	-	-	-	0%
Other Taxes	-	-	0%	-	-	-	0%
Family Support	7,991.30	166.67	4795%	11,998.32	2,000.00	(9,998.32)	600%
Foster Care Maintenance-Supp Clothing	-	-	0%	623.94	-	(623.94)	0%
Foster Care Maintenance-Travel	-	-	0%	401.07	-	(401.07)	0%
<b>Total</b>	<b>228,899.48</b>	<b>228,377.93</b>	<b>100%</b>	<b>1,276,952.39</b>	<b>2,740,535.00</b>	<b>1,463,582.61</b>	<b>47%</b>

\*Note: Professional Health Services is for client related expenses. These amounts will be reimbursed when client funding is received.

## FY26 - July 2025-June 2026

### Current Fiscal Year

Expense	Dec-25			FY26 Year to Date			
	Actual	Budget	% Spent	Actual	Budget	Remaining	% Spent
BL #804-Auxilliary Grants	7,198.00	7,656.25	94%	40,814.00	91,875.00	51,061.00	44%
BL #808-TANF-Manual Checks	-	83.33	0%	-	1,000.00	1,000.00	0%
BL #810-Emergency Assistance-TANF	-	125.00	0%	-	1,500.00	1,500.00	0%
BL #811-IV-E Foster Care	15,045.33	28,595.42	53%	84,351.01	343,145.00	258,793.99	25%
BL #812-IV-E Adoption Subsidy	70,252.00	45,101.42	156%	363,242.00	541,217.00	177,975.00	67%
BL#814-Fostering Futures Foster Care	6,902.33	6,784.17	102%	45,132.71	81,410.00	36,277.29	55%
BL #817-Special Needs Adoption	(6,172.00)	1,608.92	-384%	4,968.00	19,307.00	14,339.00	26%
BL #848-TANF-Up Manual Checks	-	83.33	0%	-	1,000.00	1,000.00	0%
BL #830-Child Welfare Substance Abuse Svcs	-	255.75	0%	2,520.00	3,069.00	549.00	82%
BL #833-Home Based Companion Svcs	553.71	791.67	70%	3,797.48	9,500.00	5,702.52	40%
BL #835-IV-E Prevention	-	1,666.67	0%	-	20,000.00	20,000.00	0%
BL #861-ILP Education & Training	-	166.67	0%	-	2,000.00	2,000.00	0%
BL#862-Independent Living	565.19	435.42	130%	1,717.27	5,225.00	3,507.73	33%
BL #866-Safe & Stable Families	-	146.83	0%	565.69	1,762.00	1,196.31	32%
BL #872-VIEW	89.07	1,060.25	8%	820.74	12,723.00	11,902.26	6%
BL #895-Adult Protective Services	(10.00)	58.50	-17%	166.55	702.00	535.45	24%
		-		-	-	-	
		-		-	-	-	
		-		-	-	-	
<b>Total</b>	<b>94,423.63</b>	<b>94,619.60</b>	<b>100%</b>	<b>548,095.45</b>	<b>1,135,435.00</b>	<b>587,339.55</b>	<b>48%</b>

**PAGE COUNTY BOARD OF SOCIAL SERVICES**

**2026 SOCIAL SERVICES BOARD MEETING SCHEDULE**

**JANUARY 15, 2026 - 8:35 AM**  
(December 2025 meeting)

**FEBRUARY 19, 2026 - 8:35 AM**

**APRIL 16, 2026 - 9:30 AM**

**JUNE 18, 2026 - 8:35 AM**

**AUGUST 20, 2026 - 8:35 AM**

**OCTOBER 15, 2026 - 8:35 AM**

**DECEMBER 2026 & Christmas Luncheon**  
**To Be Announced**