



Agenda
Page County Board of Supervisors
Regular Meeting
Board of Supervisors Room – County Government Center
103 South Court Street, Luray, VA
January 21, 2020 – 7:00 p.m.

Call to Order

- Moment of Silence/Invocation (District 5)
- Pledge of Allegiance

Adoption of Agenda

Presentations, Proclamations and Awards

Employee Recognition
Fiscal Year 2019 Audit
Radio System Proposals

Amity Moler
James Kelly
Cheryl Giggets

Public Comments on Agenda Items

Action Matters

School Resolution Requesting Sale of Property
Budget Changes
Board and Commission Appointments

Dennis Click (p. 3)
Dennis Click (p. 4)
Regina Miller (p. 48)

Consent Agenda (p. 51)

- Approval of Financial Reports
- Approval of Accounts Payable
- Approval of Minutes – November 6, 2019, November 19, 2019
December 3, 2019
- Coyote Claim

Old Business

Board of Supervisors Comment on DEQ Permit – JP Salyards
Transportation, LLC

Chairman Phenix

New Business

Open Public Comments

Agenda - Board of Supervisors
January 21, 2020

Administrator's Report

Amity Moler

Supervisors Time

Adjourn

Mission Statement

To provide our citizens and businesses with a superior quality of life by delivering County services and programs in a fiscally prudent and responsible manner.



**RESOLUTION TO
THE PAGE COUNTY BOARD OF SUPERVISORS TO PERMIT THE SALE OF
AND ALLOCATE PROCEEDS FOR THE SALE OF THE PROPERTY
LOCATED AT 601 FIRST STREET**

WHEREAS, the Code of Virginia § 22.1-129. Surplus property; sale, exchange or lease of real and personal property, outlines the procedures for disposition of real property

WHEREAS, it is the prerogative of the Board to permit the use of proceeds from the sale of the donated property located at 601 First Street, Luray, Virginia for use by the Page County School Board.

WHEREAS, it is understood that the proceeds from the sale of the property Located at 601 First Street, Luray, Virginia be used for Capital Improvement projects.

NOW, THEREFORE, BE IT RESOLVED, that the Page County Board of Supervisors authorizes the Page County Public Schools to conduct the sale of aforementioned property and allocate the proceeds from the sale of the property located at 601 First Street, Luray, Virginia to Fund 530, the School Contingency Fund.

Morgan Phenix, Chairman

Amity Moler, Clerk



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:
Morgan Phenix – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Jeff Vaughan – District 5

County Administrator:
Amity Moler

TO: Chairman Phenix and Board of Supervisors

FROM: Dennis Click, Director of Finance

SUBJECT: Budget Appropriations

DATE: January 14th, 2020

SUMMARY:

The Page County Sheriff's Department requests appropriation of carryover revenues in the amount of \$116,776.10, state revenues in the amount of \$54,770, and federal revenues in the amount of \$200,000.

The Page County Animal Shelter requests appropriation of carryover funds in the amount of \$2,371.63 and local funds in the amount of \$8,537.25

The Page County General Properties, through an Animal Shelter request, seeks appropriation of local donations in the amount of \$1,000.

The Page County Public Schools requests appropriation of carryover funds in the amount of \$105,566.29.

RECOMMENDATIONS:

Staff recommends appropriation of carryover funding, local funding and donations, state funding, and federal funding in the amount of \$489,021.27.

BACKGROUND:

The Page County Sheriff's Department requests appropriation of \$4,770 in state revenues associated with compensation board funded salary increases, and \$50,000 in state homeland security funding to be used towards a digital microwave network as part of the radio system. \$200,000 in federal funds are also requested, as a partial appropriation of the \$600,000 Opioid Abuse Grant for cognitive behavioral treatment of individuals involved with the justice system. Carryover funding is requested in the amount of \$1,804.05 for Electronic Summons revenues, a dedicated revenue source required to be used for its generated purpose. Additionally, Summer

Youth Camp carryover donations in the amount of \$12,041.11 and federal asset forfeiture carryover in the amount of \$59,929.53. LAWFIT grant revenue is requested for carryover in the amount of \$138 and MDT Grant revenue in the amount of \$157.68. A PACA grant is requested for carryover in the amount of \$130.17 and a TRIAD grant (from Project Lifesaver) in the amount of \$995.20. A \$2,536.69 PSAP education grant is requested for carryover and \$14,043.67 in state asset forfeiture funds. Lastly, \$25,000 in funds generated as a signing bonus from the PayTel Communications system is requested for carryover.

The Page County Animal Shelter requests appropriation of local spay and neuter funds in the amount of \$8,537.25. These are restricted funds, and must be utilized for designated support of activities related to their generation. Further, \$2,371.63 in carryover funds and designated for the same purpose are requested.

The Page County Animal Shelter is requesting that \$1,000 in donations be appropriated to the general properties' division for repairs and improvements to their storage building.

Page County Public Schools requests \$105,566.29 in textbook funds be carried over from the prior fiscal year. These are designated funds to be utilized and spent for the intended purpose until depleted.

ISSUES:

None.

ALTERNATIVES:

I see no restrictions present in the \$25,000 signing bonus associated with renewing the Paytel Communications agreement. The County should have no obligation to grant this carryover funds request if they do not wish to. If the County choose not to do so, motion 2 would move forward with this alternative. Otherwise, staff recommends motion 1.

FISCAL IMPACT:

Appropriation of the requested funding for the Page County Sheriff's department will increase the total County budget by \$371,546.10.

Appropriation of the requested funding for the Page County Animal Shelter will increase the total County budget by \$10,908.88.

Appropriation of the requested funding for the Page County General Properties department will increase the total County budget by \$1,000.

Appropriation of the requested funding for the Page County Public Schools will increase the total County budget by \$105,566.29.

The total fiscal impact is an increase to the county budget of \$489,021.27.

MOTION(S):

- 1) I move to approve the appropriation of carryover, local funding and donations, state funding, and federal funding in the amount of \$489,021.27.
- 2) I move to approve the appropriation of carryover, local funding and donations, state funding, and federal funding in the amount of \$464,021.27.

ATTACHMENT(S):

Letter(s) of request, Page County Sheriff's Department

Letter(s) of request, Page County Animal Shelter

Letter(s) of request, Page County Public Schools



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Chad W. Cubbage, Sheriff

Date: November 19, 2019

Subject: Comp Board Position #79090

Effective 10/9/19, Comp Board position #79090 received a 4.56% salary increase. This is an annual increase for any '7' position, which remains filled for one year from date of hire. Please appropriate \$1,536.00 from the following:

From - Revenue Line #101-0000-323.02-01

To - Expenditure Line #3310-433-1103

Sincerely,

A handwritten signature in blue ink that reads "Chad W. Cubbage".

Chad W. Cubbage, Sheriff
Page County Sheriff's Office



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PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

TO: Board of Supervisors

FROM: *Sheriff Chad W. Cabbage*
Sheriff Chad W. Cabbage

THRU: Dennis Click, Finance

DATE: December 6, 2019

SUMMARY:

The Page County Sheriff's Office has been awarded funds through the Commonwealth of Virginia Department of Emergency Management FY 19 State Homeland Security Program Grant (SHSP) Assistance Listing No. 97.067. The grant project: Page County Digital Microwave Network needs to be budget appropriated to the Law Enforcement-Sheriff Budget 101-3120-431-59--.

RECOMMENDATIONS:

1. Staff recommends approval to budget appropriate **new** grant funds of \$50,000.00 for the Page County Digital Microwave Network.

BACKGROUND:

The Page County Sheriff's Office has applied for grant funding to assist with the county radio project based on the radio needs assessment that was conducted with grant funds obtained by the Commonwealth of Virginia of Emergency Management State Homeland Security Program Grant (SHSP) Assistance Listing No. 97. 067.

ALTERNATIVES:

The only alternatives will be not to accept the grant funds.

FISCAL IMPACT:

The grant will provide funding of \$50,000.00 to assist with purchasing the microwave as part of the radio project.

MOTION(S):

I move to approve the Commonwealth of Virginia Department of Emergency Management FY 19 State Homeland Security Program Grant (SHSP) Assistance Listing No. 97.067 for the microwave project grant funding of \$50,000.00 and to budget appropriate to the Page County Sheriff's Office Law Enforcement-Sheriff Budget 101-3120-431-59--.

ATTACHMENT(S): Grant Award Letter

JEFFREY D. STERN, Ph.D.
State Coordinator

CURTIS C. BROWN
Chief Deputy State Coordinator/
Chief Diversity and Inclusion Officer



JOHN NORTON
Deputy State Coordinator – Disaster Services

ANDRES ALVAREZ
Deputy State Coordinator – Mission Support

COMMONWEALTH of VIRGINIA
Department of Emergency Management

10501 Trade Court
North Chesterfield, Virginia 23236-3713
Tel: (804) 897-6500 TDD (804) 874-2417 FAX (804) 897-6506

October 07, 2019

Ms. Amity Moler
County Administrator
Page County
103 S Court Street Suite F
Luray, VA 22835

RE: FY 2019 State Homeland Security Program Grant (SHSP)

Dear Ms. Moler:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of a **2019 State Homeland Security Program Grant (SHSP) Assistance Listings No. 97.067** from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation authority for this program is *The Department of Homeland Security Appropriations Act, 2019 (Public Law 116-6)*. Your locality has been allocated funding for:

EGMS Award Title: FY 19 SHSP Law Enforcement
Proposal Title: Page County Digital Microwave Network
Federal Grant Allocation: \$50,000.00
Subrecipient's Required Cost Share/Match Amount: N/A
Total Grant Award: \$50,000.00
Obligation Period: October 01, 2019 to June 30, 2021

***This letter serves as notification of your allocation and is not an authorization to incur expenditures.** Funds will be formally awarded to your locality through a Grant Agreement issued by VDEM upon its satisfactory review of your application package submission and approval of a budget application in VDEM's electronic Grants Management System (eGMS).* You must initiate these steps, described under *Accessing Your Allocation*, **within 30 days from the date of this notification.**

*Saving lives through effective emergency management and homeland security.
"A Ready Virginia is a Resilient Virginia."*



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PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Chad W. Cubbage, Sheriff

Date: December 13, 2019

Subject: Comp Board Positions Increase

Effective 12/9/19, Comp Board position #00011 and #79090 received a 4.56% salary increase. This is an annual increase for any '7' position, which remains filled for one year from date of hire. Please appropriate \$3,234.00 from the following:

From - Revenue Line #101-0000-323.02-01

To - Expenditure Line #3310-433-1103

Sincerely,

Handwritten signature of Chad W. Cubbage in cursive.

Chad W. Cubbage, Sheriff
Page County Sheriff's Office



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PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

TO: Chairman Morgan Phenix and Board of Supervisors

FROM: Major Peter Monteleone *pm*

THRU: Dennis Click, Director of Finance

DATE: July 12, 2019

SUMMARY:

The Page County Sheriff's Office has received revenue from Court Fee Code to support electronic summons. The revenue needs to be budget appropriated to the Law Enforcement-Budget 101-3120-431-5844.

RECOMMENDATIONS:

1. Staff recommends approval to budget appropriate of \$1,264.05 to the electronic summons expenditure link per County Code § 150--- Fee imposed; collection; use.

BACKGROUND:

The courts have collected court fees. Page County Treasurer's Office has provided a revenue spreadsheet with the revenue amount collected for the Page County Sheriff's Office.

ALTERNATIVES:

None

FISCAL IMPACT:

The revenue collected will be utilized to offset the operational cost of electronic summons.

MOTION(S):

I move to approve the appropriation of \$1,264.05 to the Page County to the Page County Sheriff's Office Law Enforcement-budget line 101-3120-431-5844.

ATTACHMENT(S):

1. Revenue Sheet from the Treasurer's Office

Check w/ Dennis to see how he wants to handle this account

DATE	COURT	241 COUNTY	262 LURAY	267 STANLEY	272 SHENANDOAH	2X0 SPILT EVEN	
8/1/2018	GENERAL	\$20.00	\$10.00	\$0.00	\$5.00	\$15.00	\$50.00
9/1/2018	GENERAL	\$55.00	\$25.00	\$5.00	\$20.00	\$45.00	\$150.00
10/1/2018	GENERAL	\$30.00	\$0.00	\$5.00	\$0.00	\$80.00	\$115.00
10/1/2018	J & D	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
11/1/2018	GENERAL	\$70.00	\$30.00	\$15.00	\$0.00	\$95.00	\$210.00
11/1/2018	J & D	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
12/1/2018	GENERAL	\$55.00	\$15.00	\$5.00	\$5.00	\$70.00	\$150.00
12/1/2018	J & D	\$5.00	\$0.00	\$0.00	\$10.00	\$0.00	\$15.00
1/1/2019	GENERAL	\$84.94	\$25.00	\$10.00	\$5.00	\$50.00	\$174.94
1/1/2019	J & D	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
1/1/2019	CIRCUIT	\$0.00	\$0.00	\$0.00	\$0.00	\$9.50	\$9.50
2/1/2019	GENERAL	\$90.00	\$50.00	\$20.00	\$0.00	\$85.00	\$245.00
2/1/2019	J & D	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$5.00
		\$70.00	\$110.00	\$25.00	\$5.00	\$110.00	\$320.00
		\$4.75	\$0.00	\$0.00	\$0.00	\$3.80	\$8.55
		\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00
	C	\$9.50	\$0.00	\$0.00	\$0.00	\$0.00	\$9.50
	948.75 +	\$130.00	\$75.00	\$0.00	\$0.00	\$160.00	\$365.00
	948.75 ÷	\$20.00	\$5.00	\$0.00	\$5.00	\$0.00	\$30.00
	3. =	\$4.75	\$0.00	\$0.00	\$0.00	\$0.00	\$4.75
	316.25 *	\$120.00	\$70.00	\$25.00	\$0.00	\$90.00	\$305.00
		\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
	C	\$0.00	\$0.00	\$0.00	\$0.00	\$10.45	\$10.45
	892.80 +	\$78.86	\$50.00	\$25.00	\$0.00	\$125.00	\$278.86
	316.25 +	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00

0002

1,209.05 *

C

1,209.05 +

55.00 +

\$892.80

\$470.00

\$140.00

\$55.00

\$948.75

/bx 3

\$2,506.55

0002

1,264.05 *



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PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

TO: Board of Supervisors
FROM: Sheriff Chad W. Cabbage *Chad Cabbage*
THRU: Dennis Click, Finance
DATE: November 15, 2019

SUMMARY:

The Page County Sheriff's Office has been awarded funds through the US Department of Justice Office of Justice Programs FY 19 Comprehensive Opioid Abuse Site-based Program. The grant needs to be budget appropriated to the Law Enforcement-Jail Budget 101-3310-433-59--.

RECOMMENDATIONS:

1. Staff recommends approval to budget appropriate **new** grant funds of \$600,000.00 for the Comprehensive Opioid Abuse Site-based Program.

BACKGROUND:

The Page County Sheriff's Office has applied for grant funding to assist with the Page County Mental Health and Substance Abuse Treatment Project. The program will provide cognitive behavioral treatment for individuals who are involved with the justice system as a result of the opioid epidemic.

ALTERNATIVES:

The only alternatives will be not to accept the grant funds. Without the grant funds, the Page County Sheriff's Office will not have the funds to provide these services to individuals that are involved in the justice system.

FISCAL IMPACT:

The grant will provide funding of \$600,000.00 over the next 36 months.

MOTION(S):

I move to approve the US Department of Justice Office of Justice Programs FY 19 Comprehensive Opioid Abuse Site-based Program grant funding of \$600,000.00 and to budget appropriate to the Page County Sheriff's Office Law Enforcement-Jail budget 101-3310-433-59--.

ATTACHMENT(S): Grant Award Letter



U.S. Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 30, 2019

Sheriff Chad W. Cabbage
Page County Sheriff's Office
108 South Court Street
Luray, VA 22835-1225

Dear Sheriff Cabbage:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 19 Comprehensive Opioid Abuse Site-based Program in the amount of \$600,000 for Page County Sheriff's Office.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Dawn Hill, Program Manager at (202) 616-1704; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Katharine T. Sullivan", is written over a horizontal line.

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Enclosures



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

TO: Board of Supervisors
FROM: Sheriff Chad W. Cabbage *Chad Cabbage*
THRU: Dennis Click, Finance Director
DATE: July 31, 2019

SUMMARY:

The Page County Sheriff's Office has received donations from local businesses and local citizens to assist the upcoming Page County Sheriff's Office Summer Youth Camp. The donations need to be budget appropriated to the Law Enforcement-Crime Prevention Budget 101-3130-431-5807.

RECOMMENDATIONS:

1. Staff recommends approval to budget appropriate grant funds of \$5,330.00 to help support the Virginia Rules Sheriff Youth Camp at the Front Royal, VA 4-H Campgrounds.

BACKGROUND:

The Page County Sheriff's Office will be conducting our first Summer Youth Camp. The donations along with the Office Attorney General Virginia Rules Grant Funds will cover the cost of the youth camp.

ALTERNATIVES:

The only alternatives would be not to accept the donations to assist with the cost of the Summer Youth Camp.

FISCAL IMPACT:

There will be no fiscal impact from the camp because between the donations and the grant funds the cost of the camp is being taken care of.

MOTION(S):

I move to approve budget appropriation of donation funds of \$5,330.00 to the Page County to the Page County Sheriff's Office Law Enforcement-Crime Prevention budget line 101-3130-431-5807.

ATTACHMENT(S):

1. Revenue Sheets

Commonwealth of Virginia
DEPARTMENT OF ACCOUNTS

Date: July 31, 20 19

REPORT OF FEES COLLECTED FOR THE MONTH OF July, 20 19

Chad W. Cabbage Title Sheriff of Page County

Date Collected	Style Of Case	Service Type	Check # Or Cash	Receipt #	Fee Collected From	Amount
7/31/2019	Youth Summer Camp	Donation	32279	—	The Bradley Funeral Home	500. ⁰⁰
	101-0000-318-0245	Revenue	Line			

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

THE BRADLEY FUNERAL HOME, INC.
187 EAST MAIN STREET
PO BOX 442
LURAY, VA 22835
(540) 743-5747

BLUE RIDGE BANK
LURAY, VA 22835
68-237/514

32279

07/18/2019

PAY TO THE ORDER OF Page Co Sheriffs Dept

\$ **500.00

Five hundred and 00/100*****

DOLLARS

PROTECTED AGAINST FRAUD

Page Co Sheriffs Dept
108 South Court St
Luray, VA 22835

MEMO Youth Program

[Handwritten Signature]

⑈032279⑈ ⑆051402372⑆ 113 618 3⑈

Approved By: Emily Holder Date: 7/31/19

Total \$ 500.⁰⁰

COPY

Treasurer's Office

Received By: _____

Date: _____

I herewith remit to you the sum of \$ 500.⁰⁰ representing the total of all fees collected by the Sheriff's Office during the month of July 31, 20 19 as shown in the detailed statement above.

Name: Tina Sompter
Title: Grant Specialist



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Chad W. Cubbage, Sheriff

Date: August 30, 2019

Subject: FY19 **Federal** Asset Forfeiture Carry Over to FY20
Revenue (Reference MNON)

Please carry over the Federal Asset Forfeiture from Revenue Line #101-0000-333.0104 to Investigations Federal Asset Forfeiture expenditure line #3121-431-5810, the amount of \$3,720.33 (see attached).

Thank you,

Handwritten signature of Chad W. Cubbage.

Chad W. Cubbage, Sheriff
Page County Sheriff's Office

ESHARE - SHARING DISTRIBUTION REPORT
VA0690000 Page County Sheriff's Office
Transactions from 07/01/2018 to 06/30/2019
Report Generated on 08/29/2019

Transaction Type	Asset ID	Asset Description
Cash Distribution	12-ATF-005702	Financial Instrument - Non-Interest Bearing Accc
Cash Distribution	13-ATF-025583	Financial Instrument - Non-Interest Bearing Accc
Cash Distribution	18-DEA-638899	\$12,583.00 U.S. Currency

Forfeiture Type	Decision Type	Transaction Date	Transaction Amount
Criminal	Cash/Proceeds	10/19/2018	\$1,448.01
Criminal	Cash/Proceeds	10/19/2018	\$1,290.85
Administrative	Cash/Proceeds	12/10/2018	\$981.47

Date: 8/29/19 Cash Register: 001 PAGE COUNTY Time: 14:38:59

Cashier: KIM D SLYE Acct#: 000000000 Cust Transactions:
Trans Type: PAY Dept#/Bill#: MNON 00010970001 Half: 1 Pen Date: 8/29/2019
Name: TREAS 310 MISC PAY Sup#: 00 Int Date: 8/29/2019
Name 2: _____
Address: _____ Status Codes: _____

Description: SHERIFF DEPT Soc. Sec. #: _____ Zip Code: 00000 - 0000
Soc. Sec. #: _____ - _____ - _____ Class: _____
Map. #: _____

Original Bill: \$.00 Payments: \$981.47
Penalty Paid: \$.00 Int. Paid: \$.00
Amount Owed: \$981.47 Other: \$.00 Last Date: 12/27/2018
Total Owed: \$981.47 Penalty: \$.00 Interest: \$.00
Prin. being Paid: 981.47- Pen Rate % Int Fact.
Corrected Penalty: _____ Corrected Interest: _____
Total Amount Paid: 981.47- Aging: _____
G/L Account to Charge: 0 0 0 0 _____
Promise to Pay Date: _____
ANOTHER SALE?.....: N (Y/N)
New Dept#.....: _____

F1=Amt Tender F2=Next Ticket F3=Exit F9=Search DMV F20=Attach

Date: 8/29/19 Cash Register: 001 PAGE COUNTY

Time: 14:38:49

Cashier: KIM D SLYE Acct#: 000000000 Cust Transactions:
Trans Type: PAY Dept#/Bill#: MNON 00010850001 Half: 1 Pen Date: 8/29/2019
Name: MISC PAY ACH 015 TREAS 3 Sup#: 00 Int Date: 8/29/2019
Name 2: _____
Address: _____ Status Codes: _____

Description: DD 10/19/18 Soc. Sec. #: _____ Zip Code: 00000 - 0000
Soc. Sec. #: _____ - _____ - _____ Class: _____
Map. #: _____

Original Bill: \$.00 Payments: \$1,448.01
Penalty Paid: \$.00 Int. Paid: \$.00
Amount Owed: \$1,448.01 Other: \$.00 Last Date: 10/29/2018
Total Owed: \$1,448.01 Penalty: \$.00 Interest: \$.00
Prin. being Paid: 1448.01- Pen Rate % Int Fact.
Corrected Penalty: _____ Corrected Interest: _____
Total Amount Paid: 1448.01- Aging: _____
G/L Account to Charge: 0 0 0 0 _____
Promise to Pay Date: _____
ANOTHER SALE?.....: N (Y/N)
New Dept#.....: _____

F1=Amt Tender F2=Next Ticket F3=Exit F9=Search DMV F20=Attach

These three was enter in
account 101-318-0291
need to be moved
to 101-333-01-04
for FY 19

Date: 8/29/19 Cash Register: 001 PAGE COUNTY

Time: 14:38:18

Cashier: KIM D SLYE Acct#: 000000000 Cust Transactions:
 Trans Type: PAY Dept#/Bill#: MNON 00010840001 Half: 1 Pen Date: 8/29/2019
 Name: MISC PAY ACH015 TREAS 3 Sup#: 00 Int Date: 8/29/2019
 Name 2: _____
 Address: _____ Status Codes: _____

Description: DD 10/19/18 Soc. Sec. #: _____ Zip Code: 00000 - 0000
 Soc. Sec. #: _____ - _____ - _____ Class: _____
 Map. #: _____

Original Bill:	\$.00	Payments:	\$1,290.85
Penalty Paid:	\$.00	Int. Paid:	\$.00
Amount Owed:	\$1,290.85	Other:	\$.00
Total Owed:	\$1,290.85	Penalty:	\$.00
Prin. being Paid:	1290.85	Pen Rate	% Int Fact.
Corrected Penalty:	_____	Corrected Interest:	_____
Total Amount Paid:	1290.85	Aging:	_____

G/L Account to Charge: 0 0 0 0 _____
 Promise to Pay Date: _____
 ANOTHER SALE?....: N (Y/N)
 New Dept#.....: _____

F1=Amt Tender F2=Next Ticket F3=Exit F9=Search DMV F20=Attach



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Chad W. Cubbage, Sheriff

Date: August 19, 2019

Subject: FY19 **Federal Asset Forfeiture Carry Over to FY20 Revenue**

Please carry over the Federal Asset Forfeiture from Revenue Line #101-0000-333.0104 to Investigations Federal Asset Forfeiture expenditure line #3121-431-5810, the amount of \$56,209.20 (see attached).

Thank you,

A handwritten signature in cursive that reads "Chad W. Cubbage".

Chad W. Cubbage, Sheriff
Page County Sheriff's Office

2019

Tina Runyon

From: Asset Forfeiture Programs - eNotes Messaging Service <CATS.HelpDesk@usdoj.gov>
Sent: Friday, August 30, 2019 8:28 AM
Subject: Equitable Sharing Program -- Page County Sheriff's Office has been made compliant.(AA001)

[NOTICE: DO NOT CLICK on links or open attachments unless you are sure the content is safe. No email should ever ask you for your username or password.]

Your annual Equitable Sharing Agreement and Certification (ESAC) form has been received, reviewed, and accepted.

Your agency's status is now "compliant". Your agency is eligible to receive sharing proceeds through the Department of Justice Equitable Sharing program.

If you have any questions and/or concerns regarding this email, please contact the AFP Customer Service Center (202-616-2287 or Forfeiture.Systems@usdoj.gov).



Dai's - here is a
copy of the LAWFIT
Carryover. (signed)
Thank you, Tina R. [unclear] Agency

COPY



PAGE COUNTY SHERIFF'S OFFICE

PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Peter J. Monteleone, Major

Date: July 19, 2019

Subject: LAWFIT Carryover to FY20.

Please carry over \$138.00 from expenditure line #3120-431-5978 LAWFIT Challenge from FY19 to FY20 Sheriff/LE Budget expenditure line #3120-431-5978. The LAWFIT monies were generated through donations and are to be used specifically for deputies who wish to attend the LAWFIT Challenge.

Thank you,

Peter J. Monteleone, Major
Page County Sheriff's Office



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

TO: Board of Supervisors

FROM: Sheriff Chad W. Cubbage *Chad Cubbage*

THRU: Dennis Click

DATE: August 15, 2019

SUMMARY:

The Page County Sheriff's Office has been awarded grant funding to strengthen law enforcement, conduct activities and etc. When budget was completed for FY 19-20 grant carryover was projected.

RECOMMENDATIONS:

1. Staff recommends approval to carry over grant funds from the 2018-2019 budget. This carryover of funds will allow us to continue to meet the grant conditions and to complete the project.

BACKGROUND:

The grant carryover was projected based on the progress of the projects. There are a couple adjustments that need to be made to allow completion of the grant requirements.

ALTERNATIVES:

The only alternative would be not to utilize the funds to complete the project.

FISCAL IMPACT:

3120-431.59-78	\$ 138.00
3120-431.59-97	\$ 157.68
3120-431.58-44	\$ 540.00
3130-431.59-92	\$ 130.17
3130-431.58-07	\$6,711.11
3130-431.60-19	\$ 995.20
3140-431.59-70	\$2,536.69

MOTION(S):

I move to approve the following budget carryovers from FY 2018-2019 to FY 2019-2020 to allow grant.

ATTACHMENT(S):

none

Dennis Click

From: Tina Sumpter
Sent: Thursday, August 22, 2019 7:59 AM
To: Dennis Click
Subject: RE: New Carryover Request

Good morning,

Here is some clarification.

3120-431.59-78 Law fit Challenge (Tina R. added it to her carryover)
3120-431.59-97 MDT Grant-revenue line #101-0000-324-04-94 (reimbursement grant)
3120-431.58-44 Electronic Summons-revenue line #101-314-01-54 (court fees)
3130-431.59-92 PACA Anti. Drug Coalition-revenue line #101-0000-324-0482 (reimbursement grant)
3130-431-58.07 Summer Youth Camp-revenue line #101-0000-318-02-45 (reimbursement grant and donations)
3130-431-60.19 TRIAD-Project Lifesaver-revenue line #101-319-0203 (monthly maintenance fees and donations)
3140-431.59-70 PSAP Education Grant-revenue line #101-0000-324-04-63 (reimbursement grant)

Let me know if you have any additional questions.

Thanks,
Tina Sumpter
Page County Sheriff's Office

From: Dennis Click <dclick@pagecounty.virginia.gov>
Sent: Wednesday, August 21, 2019 4:37 PM
To: Tina Runyon <trunyon@pagesheriff.com>; Tina Sumpter <grants@pagesheriff.com>
Subject: New Carryover Request

Good Afternoon everyone!

I'm filing this memo (attached) in my carryover requests folder so I can get it put in your budgets when I do the big carryover meeting.

However, I need some clarification.

What grant(s) is the memo referring to and what revenue lines did those grant(s) go towards?

Thanks!

Dennis Click
Director of Finance
Page County Government
Direct Dial: 540-843-3433
Extension: 1205



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Chad W. Cubbage, Sheriff

Date: July 1, 2019

Subject: PayTel Signing Bonus / Carryover to FY20

Page County Sheriff's Office received a signing bonus from PayTel Communications and was deposited with the Treasurer on June 11, 2019. Please carry over the following:

From - Revenue Line #101-0000-316.05-05

To - Expenditure Line #3120-431-3040

Sincerely,

A handwritten signature in black ink, appearing to read "Chad W. Cubbage".

Chad W. Cubbage, Sheriff
Page County Sheriff's Office

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TOTALS: \$25,000.00 \$0.00 \$25,000.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PAY TEL COMMUNICATIONS, INC.
P.O. BOX 8179
GREENSBORO, NC 27419
(336) 852-7419

CAPITAL BANK
capitalbank-us.com
63-1176-670

128108

Twenty Five Thousand Dollars And 00 Cents

PAY TO THE ORDER OF: Page County Jail
108 SOUTH COURT STREET
LURAY, VA 22835

DATE	AMOUNT
Jun 4, 2019	\$25,000.00

Vincent Townsend

AUTHORIZED SIGNATURE



⑈ 1 28 108 ⑈ ⑆ 06 70 1 1 760 ⑆ 5600099 1 3606 ⑈



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Chad W. Cubbage, Sheriff

Date: August 19, 2019

Subject: FY19 State Asset Forfeiture Carry Over to FY20
Revenue

Please carry over the State Asset Forfeiture from Revenue Line #101-0000-324.04-01 to Investigations State Asset Forfeiture expenditure line #3121-431-5809, the amount of \$5,041.67 (see attached).

Thank you,

Chad W. Cubbage, Sheriff
Page County Sheriff's Office



Acc

Dennis



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • PETER J. MONTELEONE, MAJOR

To: Dennis Click, Director of Finance

From: Chad W. Cubbage, Sheriff

Date: August 19, 2019

Subject: FY19 **State** Asset Forfeiture Carryover to FY20
Expenditures

Please carry over the remaining FY19 balance of \$9,002 from the Investigations Budget State Asset Forfeiture expenditure line #3121-431-5809 to the FY20 Investigations Budget State Asset Forfeiture expenditure line #3121-431-5809.

Thank you,

Chad W. Cubbage, Sheriff
Page County Sheriff's Office

Dennis Click

From: Page County Animal Shelter
Sent: Tuesday, December 10, 2019 10:14 AM
To: Dennis Click
Subject: spay/neuter funds

I would like to request that \$2,371.63 left over from 2019 line 101-3510-435.31-00 for spaying/neutering be carried over to the same line for the 2020 fiscal year. These funds can only be used for spaying and neutering.

I would also like to request that \$8,537.25 of unclaimed deposits in account 714-0000-101.00-00 be transferred to 101-3510-435.31-00. These funds would be used for spaying and neutering dogs eligible for adoption, therefore, increasing their chances of finding a permanent home and reducing pet overpopulation. Thank you for your consideration.

Jami Cooper
Shelter Manager

Dennis Click

From: Page County Animal Shelter
Sent: Tuesday, December 10, 2019 4:23 PM
To: Dennis Click
Subject: repairs to storage building

I would like to request that \$1,000 be moved from 101-0000-318-02-35 to line 101-4320-443-6007. These funds will be used to repair our storage building that was purchased in 2005. We store all of our extra dog food, cat food, cat litter, and various other supplies in the building. Thank you for your consideration.

Jami Cooper
Shelter Manager

SUPPLEMENTAL APPROPRIATIONS REQUESTS:

Item #	Department	Funding Type	Description/Reason	Revenue Source	Expenditure	Requested Amt.
A	Sheriff	State	Comp Board Position Increase	Comp Board Revenues 101-0000-323.02-01	Departmental Salaries 101-3310-433.11-03	\$4,770.00
B	Sheriff	State	SHSP Grant Funds	SHSP Grant Funds	SHSP Grant	\$50,000.00
C	Sheriff	Federal	Opiod Abuse Grant Funding	Opiod Abuse Grant Funding	Opioid Abuse Grant 101-3310-433.59-XX	\$200,000.00
D	Sheriff	Carryover	Electronic Summons	Budget/Carryover Funds 101-0000-341.04-07	Electronic Summons 101-3120-431.58-44	\$1,264.05
E	Sheriff	Carryover	Summer Youth Camp	Budget/Carryover Funds 101-0000-341.04-07	Summer Youth Camp 101-3130-431.58-07	\$5,330.00
F	Sheriff	Carryover	Federal Asset Forfeiture	Budget/Carryover Funds 101-0000-341.04-07	Federal Asset Forfeiture 101-3121-431.58-10	\$3,720.33
G	Sheriff	Carryover	Federal Asset Forfeiture	Budget/Carryover Funds 101-0000-341.04-07	Federal Asset Forfeiture 101-3121-431.58-10	\$56,209.20
H	Sheriff	Carryover	LAWFIT Challenge	Budget/Carryover Funds 101-0000-341.04-07	LAWFIT Challenge 101-3120-431.59-78	\$138.00
I	Sheriff	Carryover	MDT Grant	Budget/Carryover Funds 101-0000-341.04-07	MDT Grant Revenue 101-3120-431.59-97	\$157.68
J	Sheriff	Carryover	Electronic Summons	Budget/Carryover Funds 101-0000-341.04-07	Electronic Summons 101-3120-431.58-44	\$540.00
K	Sheriff	Carryover	PACA Anti-Drug Coaliation	Budget/Carryover Funds 101-0000-341.04-07	PACA 101-3130-431.59-92	\$130.17
L	Sheriff	Carryover	Summer youth Camp	Budget/Carryover Funds 101-0000-341.04-07	Summer Youth Camp 101-3130-431.58-07	\$6,711.11
M	Sheriff	Carryover	TRIAD - Project Lifesaver	Budget/Carryover Funds 101-0000-341.04-07	TRIAD - Project Lifesav. 101-3130-431.60-19	\$995.20
N	Sheriff	Carryover	PSAP Education Grant	Budget/Carryover Funds 101-0000-341.04-07	PSAP Education Grant 101-3140-431.59-70	\$2,536.69
O	Sheriff	Carryover	PayTel Communications	Budget/Carryover Funds 101-0000-341.04-07	Contractual Services 101-3120-431.30-40	\$25,000.00
P	Sheriff	Carryover	State Asset Forfeiture	Budget/Carryover Funds 101-0000-341.04-07	State Asset Forf. 101-3121-431.58-09	\$5,041.67
Q	Sheriff	Carryover	State Asset Forfeiture	Budget/Carryover Funds 101-0000-341.04-07	State Asset Forf. 101-3121-431.58-09	\$9,002.00
TOTAL REQUESTS:						\$371,546.10

BUDGET TRANSFER REQUESTS:

Item #	Department	Description/Reason	Transfer From	Transfer to	Requested Amt.

TOTAL REQUESTS:

\$0

State Funding	\$54,770.00
NGO Funding	\$0.00
Carryover Funding	\$116,776.10
Federal Funding	\$200,000.00
Local Funding	\$0.00
Local Match	\$0.00
Recovered Costs	\$0.00
Total Funding	<u>\$371,546.10</u>

SUPPLEMENTAL APPROPRIATIONS REQUESTS:

<i>Item #</i>	<i>Department</i>	<i>Funding Type</i>	<i>Description/Reason</i>
A	PCPS	Carryover	Textbook Fund Carryover

TOTAL REQUESTS:

BUDGET TRANSFER REQUESTS:

<i>Item #</i>	<i>Department</i>	<i>Description/Reason</i>

TOTAL REQUESTS:

State Funding	\$0.00
NGO Funding	\$0.00
Carryover Funding	\$105,566.29
Federal Funding	\$0.00
Local Funding	\$0.00
Local Match	\$0.00
Recovered Costs	\$0.00
Total Funding	\$105,566.29



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:
Morgan Phenix – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
Allen Louderback – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Jeff Vaughan – District 5

County Administrator:
Amity Moler

TO: Chairman Phenix and Board of Supervisors
FROM: Regina Miller, Assistant County Administrator
THRU: Amity Moler, County Administrator
SUBJECT: Board and Commission Appointments
DATE: January 16, 2020

Economic Development Authority:

1. A vacancy exists on the EDA for District 1. An individual needs to be appointed to fill that seat for an unexpired term through January 31, 2022.

Motion: I move to appoint _____ (District 1) to the Economic Development Authority for an unexpired term through January 31, 2022.

2. Missie Deibert's (District 2) term on the EDA expires January 31st. She is eligible to serve another four-year term or another individual can be nominated. The new term would run from February 1, 2020 through January 31, 2024.

Motion: I move to appoint _____ (District 2) to the Economic Development Authority for a four- year term from February 1, 2020 through January 31, 2024.

3. A vacancy exists on the EDA for District 3. An appointment is needed for a four-year term through January 31, 2023.

Motion: I move to appoint _____ (District 3) to the Economic Development Authority for a four-year term through January 31, 2023.

4. Jay Dedman's (At-Large) term on the EDA expires January 31st. He is eligible to serve another four-year term or another individual can be nominated. The new term would run from February 1, 2020 through January 31, 2024.

Motion: I move to appoint _____ (At-Large) to the Economic Development Authority for a four-year term through January 31, 2024.

5. A vacancy exists on the EDA for the Town of Shenandoah representative. The EDA voted to remove Ian Rudolph from the EDA because if a member is absent more than three consecutive meetings they are considered inactive. The Town of Shenandoah is aware and is seeking someone to serve. The term would be for a four-year term from February 1, 2020 through January 31, 2024.

Motion: I move to appoint _____ (Town of Shenandoah) to the Economic Development Authority for a four-year term from February 1, 2020 through January 31, 2024.

Planning Commission:

The term of Paul Otto (District 1) has expired. Mr. Otto is eligible to serve another term or another individual can be appointed. The new four-year term would run from January 15, 2020 through January 14, 2024.

Motion: I move to appoint _____ (District 1) to the Planning Commission for a four-year term through January 14, 2024.

Board of Zoning Appeals:

The term of Dale Karnes (District 5) has expired. He is eligible to serve another five-year term. With appointments to the BZA, the Board makes the recommendation to the Circuit Court Judge who then makes the official appointment. The new term would run through November 8, 2024.

Motion: I move to appoint _____ (District 5) to the Board of Zoning Appeals for a five-year term through November 8, 2024.

Building Code Appeals Board:

The terms of Steve Cave (District 2) and Emmett Brooks (District 3) have expired. All are eligible to serve another four-year term through December 31, 2023.

Motion: I move to appoint _____ (District 2) to the Building Code Appeals Board for a four-year term through December 31, 2023.

Motion: I move to appoint _____ (District 3) to the Building Code Appeals Board for a four-year term through December 31, 2023.

Massanutten Regional Library Board:

A vacancy exists on the Massanutten Regional Library Board. An appointment is needed for a three-year term through September 30, 2022. The Board of Trustees meets the third Wednesday of every other month, at 7:00 p.m., at the Central Library in Harrisonburg.

Motion: I move to appoint _____ to the Massanutten Regional Library Board of Trustees for a three-year term from October 1, 2019 through September 30, 2022.

Northwestern Community Services Board:

The County has two seats on the Northwestern Community Services Board. One seat is currently vacant. The other is held by Dominika Seal. Mrs. Seal's term has expired and she is interested in serving another term. In addition, Northwestern Community Services Board has requested that she be reappointed, since she is Chair of the Board. The new term would run through December 31, 2022. An appointment is also needed for the vacant seat, with a term through December 31, 2022.

Board meetings are held the third Wednesday of each month beginning at 6:30 at their office in Front Royal. The Board's responsibility is to review and evaluate mental health, developmental, and substance abuse services and facilities and to provide services authorized under the performance contract with the governing body of each city or county.

Motion: I move to appoint _____ to the Northwestern Community Services Board of Directors for a term through December 31, 2022.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Morgan Phenix – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
Allen Louderback – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Jeff Vaughan – District 5

County Administrator:

Amity Moler

TO: Chairman Phenix and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Consent Agenda
DATE: January 16, 2020

SUMMARY:

The Consent Agenda is a part of the Board's regular meeting agenda, which includes the financial reports, accounts payable and payroll, the meeting minutes for the prior month, and any other items, which would not require discussion.

RECOMMENDATION:

Approval of the Consent Agenda.

BACKGROUND:

The purpose of the Consent Agenda is to provide a method for the expeditious handling of items, which will not require discussion by the Board. The Code of Virginia requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic fund transfers. According to the Board's Rules of Procedure, all warrants must be presented to the Board of Supervisors for action as a consent agenda item at their regular meeting.

FISCAL IMPACT:

The accounts payable checks, payroll checks, payroll direct deposit, and payroll tax electronic fund transfers totaled \$1,840,900.88 for the month of November 2019 and \$1,249,924.88 for the month of December 2019. One coyote claim totaling \$50 has been submitted. If this coyote claim is approved, there will be no remaining funds.

MOTION:

I move to approve the Consent Agenda as follows:

- Financial reports for the periods of November 1-30, 2019 and December 1-31, 2019;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,840,900.88 for the month of November 2019 and \$1,249,924.88 for the month of December 2019;
- Minutes of November 6, 2019, November 19, 2019 and December 3, 2019;
- Coyote claim totaling \$50.

ATTACHMENTS:

1. Financial Reports for November 1-30, 2019 (provided separately)
2. Financial Reports for December 1-31, 2019 (provided separately)
3. Warrant Report for November 1-30, 2019
4. Warrant Report for December 1-31, 2019

5. Board of Supervisors Minutes of November 6, 2019
6. Board of Supervisors Minutes of November 19, 2019
7. Board of Supervisors Minutes of December 3, 2019
8. Coyote claim

MOTION: I move to accept the Financial Reports for the period November 1 – November 30, 2019.

AGENDA **BOARD OF SUPERVISORS** **December 17, 2019**

SUBJECT: Financial Reports

ISSUE: Approval by the Board of Supervisors of monthly Financial Reports in accordance with county policy and the Code of Virginia.

RECOMMENDATION: Approval

FISCAL IMPLICATIONS: These are summaries of all fiscal activity for the month.

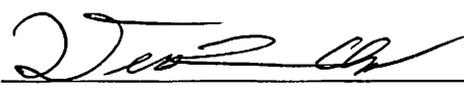
TIMING: Routine

POLICY IMPLICATIONS: None

DISCUSSION: The County's budget ended the month with an unencumbered balance of \$40,435,439.74. The general fund accounts for \$11,449,153.63 of the unencumbered amount.

The county's cash and investment portfolio equaled \$9,726,019.53 at the end of the month.

*Numbers were submitted based on reports generated by the computer and by a study of reports submitted in prior months by the Finance Department.

STAFF:  

ATTACHMENTS: Summary of Revenue and Expenditures
Balance Sheet
Departmental Expenditures

MOTION: I move to approve accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic funds transfers, which total \$ 1,840,900.88 as detailed in the discussion section and the supporting warrant lists.

SUBJECT: Warrant Lists

ISSUES: State law requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic funds transfers.

RECOMMENDATION: Approval.

FISCAL IMPLICATIONS: This action is necessary to fulfill the County’s financial obligations to vendors and employees.

TIMING: Routine.

POLICY IMPLICATIONS: This action complies with the policy that was set by the Board of Supervisors as to the payment of invoices, payroll, etc.

DISCUSSION:

	Beginning Check #	Ending Check #	Amount
Payroll Checks dated November 1, 2019	233745	233772	19,674.98
Direct Deposits			183,588.97
Tax Electronic Transfers			62,771.56
Payroll Checks dated November 15, 2019	233773	233793	15,812.99
Direct Deposits			182,030.98
Tax Electronic Transfers			60,848.49
Payroll Checks dated November 29, 2019	233794	233814	16,624.04
Direct Deposits			214,566.47
Tax Electronic Transfers			73,870.46
Payroll Total			829,788.94
Accounts Payable- November, 2019	199862	200170	959,877.61
Electronic Transfers	91830	91833	51,234.33
AP Total			1,011,111.94
November Check Total			1,840,900.88

ATTACHMENTS: Warrant Lists, Check Registers, Direct Deposit Registers, and Payroll Register summary pages, which details the Tax Electronic Transfer.

AGENDA**BOARD OF SUPERVISORS****December 17th, 2019****November, 2018 November, 2019**

Payroll Checks - 1st Monthly Period	17,706.79	19,674.98
Direct Deposits	176,619.74	183,588.97
Tax Electronic Transfers	59,218.30	62,771.56
Payroll Checks - 2nd Monthly Period	16,566.26	15,812.99
Direct Deposits	171,083.81	182,030.98
Tax Electronic Transfers	56,589.33	60,848.49
Payroll Checks - 3rd Monthly Period	15,851.92	16,624.04
Direct Deposits	204,296.34	214,566.47
Tax Electronic Transfers	68,907.90	73,870.46

	Payroll Total	786,840.39	829,788.94
Accounts Payable - Physical Checks		507,179.32	959,877.61
Electronic Transfers		49,008.17	51,234.33
	Accounts Payable Total	556,187.49	1,011,111.94

TOTAL Accounts Payable and Payroll	1,343,027.88	1,840,900.88
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Year over Year Increase (Decrease)		497,873.00
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Warrant Report
November 1, 2019
through
November 30, 2019

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/06/2019	91830	TREASURER OF VA. - VRS	256	16,953.40
11/13/2019	91831	SUNTRUST BANK	3632	26,954.93
11/13/2019	91832	USDA RURAL DEVELOPMENT	2751	3,663.00
11/13/2019	91833	USDA RURAL DEVELOPMENT	2751	3,663.00
11/06/2019	199862	WALTER W. ADKINS	4055	135.00
11/06/2019	199863	SCOTT A. ALEXANDER	3639	135.00
11/06/2019	199864	AMAZON.COM	4580	305.69
11/06/2019	199865	AMERIGAS	3494	51.53
11/06/2019	199866	ANTHEM HEALTH PLANS OF VIRGINI	4751	32.02
11/06/2019	199867	SHIRRON BALLARD	4057	160.00
11/06/2019	199868	ERIC WILLIAM BENSON	4833	135.00
11/06/2019	199869	BLUE MOUNTAIN ANIMAL CLINIC	15	1,269.90
11/06/2019	199870	BMS DIRECT INC	4216	3,424.93
11/06/2019	199871	BOB BARKER COMPANY INC.	17	87.96
11/06/2019	199872	BROADWAY METAL WORKS, INC.	679	23.62
11/06/2019	199873	CARTER MACHINERY CO., INC.	2346	20,562.35
11/06/2019	199874	STEVEN A. CAVE	3411	135.00
11/06/2019	199875	CENTURYLINK	3616	593.48
11/06/2019	199876	SHIRLEY M. COMER	1533	145.00
11/06/2019	199877	CORNET, INC.	4730	90.90
11/06/2019	199878	ANN DARNELL	4552	135.00
11/06/2019	199879	DENNIS DONAK	4553	135.00
11/06/2019	199880	NANCY A. DONAK	4311	145.00
11/06/2019	199881	DIANA EMBREY	4428	135.00
11/06/2019	199882	EMERGENCY MEDICAL PRODUCTS INC	2032	71.92
11/06/2019	199883	DONNA B. EPPING	4834	135.00
11/06/2019	199884	FAMILY INSIGHT, PC	4994	1,125.00
11/06/2019	199885	JAMES E. FARGO	2200	145.82
11/06/2019	199886	FLOWERS BAKING CO. OF LYNCHBUR	59	192.82
11/06/2019	199887	GALLS LLC	116	1,233.17
11/06/2019	199888	ALANDA H. GREGORY	3099	135.00
11/06/2019	199889	TANNER HART	4992	135.00
11/06/2019	199890	DENESE HATHAWAY	4916	135.00
11/06/2019	199891	ALICE B. HILLIARD	4556	135.00
11/06/2019	199892	MARSHALL HOBSON	2533	145.00
11/06/2019	199893	HOLTZMAN OIL CORP	1167	2,881.11
11/06/2019	199894	J REX BURNER CO.	22	81.20
11/06/2019	199895	HANNAH MARIE JACKSON	4804	721.00
11/06/2019	199896	ELIZABETH DARLENE JOHNSON	4432	135.00
11/06/2019	199897	BRENDA M. SIMMONS KEMP	4054	120.00
11/06/2019	199898	KEPLINGER REPAIR SERVICE INC	4231	3,162.87
11/06/2019	199899	GUADALUPE KNOTT	2778	135.00
11/06/2019	199900	NANCY J. KRAUSE	4689	135.00
11/06/2019	199901	ILUMINADA KUHN	4987	135.00
11/06/2019	199902	LAWRENCE ENVIRONMENTAL	4830	25.00
11/06/2019	199903	LORD FAIRFAX EMS COUNCIL	141	64.00
11/06/2019	199904	LURAY-PAGE CO CHAMBER OF COMME	146	25,000.00
11/06/2019	199905	TOWN OF LURAY	147	1,847.88
11/06/2019	199906	TOWN OF LURAY	147	2,214.00
11/06/2019	199907	KAREN M. MARCUM	3626	135.00
11/06/2019	199908	JOANNE MARTIN	3763	153.92

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/06/2019	199909	LEXISNEXIS MATTHEW BENDER	1339	1,621.89
11/06/2019	199910	JOHN C. MAYEUX	4433	110.00
11/06/2019	199911	MCGRIFF INSURANCE SERVICES, IN	4906	3,871.00
11/06/2019	199912	MOSELEY ARCHITECTS	4934	15,198.00
11/06/2019	199913	MUNDY STONE COMPANY	3855	6,827.52
11/06/2019	199914	KRISTA NEALIS	4979	135.00
11/06/2019	199915	JEARLIEN E. OWEN	4056	135.00
11/06/2019	199916	PAGE CO-OP FARM BUREAU, INC.	175	179.10
11/06/2019	199917	PAGE NEWS & COURIER	185	95.40
11/06/2019	199918	JUDITH H. PAINTER	326	135.00
11/06/2019	199919	PENDER & COWARD, ATTORNEY'S	4968	5,801.58
11/06/2019	199920	PENN VETERINARY SUPPLY, INC.	171	590.21
11/06/2019	199921	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,904.78
11/06/2019	199922	JESSICA M. PIZANO	4952	2,513.00
11/06/2019	199923	AMBER KAY POWELL	4814	1,169.00
11/05/2019	199924	ELVENA PRICE	1013	135.00
11/06/2019	199925	PRINTELECT	2779	909.75
11/06/2019	199926	AMANDA G. PRINTZ	330	135.00
11/06/2019	199927	MONICA F. PRINTZ	331	180.16
11/06/2019	199928	PROTEAN LLC	4306	1,092.00
11/06/2019	199929	REED'S TIRE CENTER #1 INC.	887	613.00
11/06/2019	199930	RICOH USA INC	3973	557.04
11/06/2019	199931	PATRICIA ROBERTS	2884	135.00
11/06/2019	199932	ROCAN INDUSTRIAL PRODUCTS, INC.	4639	456.34
11/06/2019	199933	ROCKINGHAM PRECAST	2760	.00
11/06/2019	199934	RUFFNER FAMILY DENTISTRY	4763	67.00
11/06/2019	199935	BRIAN PAUL SCHENNUM	4990	3,498.76
11/06/2019	199936	FRANCES J. SHACKELFORD	1401	135.00
11/06/2019	199937	SHENANDOAH VOLUNTEER FIRE CO.,	336	156.57
11/06/2019	199938	SHENANDOAH VOLUNTEER FIRE CO.,	336	13,000.00
11/06/2019	199939	TOWN OF SHENANDOAH	598	1,066.00
11/06/2019	199940	SHENANDOAH VALLEY ELECTRIC COO	3703	4,836.24
11/06/2019	199941	STELLA SMITH	1537	110.00
11/06/2019	199942	MELODY L. SNIDER	4394	10,461.00
11/06/2019	199943	BONNIE SNYDER	4986	135.00
11/06/2019	199944	CHARLES SOURS	1917	338.95
11/06/2019	199945	DIANE R. SOURS	3418	164.92
11/06/2019	199946	LANA E. SOURS	4305	135.00
11/06/2019	199947	STANLEY AUTO PARTS & SERVICE	4226	60.00
11/06/2019	199948	STANLEY VOLUNTEER FIRE DEPARTM	340	337.86
11/06/2019	199949	STANLEY VOLUNTEER RESCUE SQUAD	226	10,638.42
11/06/2019	199950	TOWN OF STANLEY	227	260.30
11/06/2019	199951	TOWN OF STANLEY	227	1,021.00
11/06/2019	199952	SUNTRUST BANK	1274	6,197.64
11/06/2019	199953	THE SUPPLY ROOM COMPANIES	205	24.96
11/06/2019	199954	TIFFANY TAYLOR	4991	135.00
11/06/2019	199955	ELISA THOMPSON	4958	3,294.00
11/06/2019	199956	SUSAN KAY TROBOUGH	4462	135.00
11/06/2019	199957	ETHEL JOY TURNER	4426	135.00
11/06/2019	199958	ULINE, INC.	3514	237.81
11/06/2019	199959	UNIVERSITY OF VIRGINIA MEDICAL	4383	325.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/06/2019	199960	VALLEY HEALTH	4320	21.70
11/06/2019	199961	VFW POST 8613 AVIS O. COMER	1001	100.00
11/06/2019	199962	SARAH M. VIANDS	1931	150.00
11/06/2019	199963	VISA	1914	4,988.81
11/06/2019	199964	MITCHELL W. WALLACE	4562	135.00
11/06/2019	199965	COTY YOUNG	4467	110.00
11/06/2019	199966	ZERO9 HOLSTERS	4993	1,493.30
11/13/2019	199967	AIR MEDICAL EXPERTS, LLC	4995	3,050.00
11/13/2019	199968	AMERICAN FAMILY LIFE ASSURANCE	270	1,291.71
11/13/2019	199969	AMERIGAS	3494	289.56
11/13/2019	199970	ANTHEM BLUE CROSS BLUE SHIELD	276	97,730.00
11/13/2019	199971	BLUE RIDGE EDUCATIONAL CENTER,	4970	4,241.16
11/13/2019	199972	BLUE RIDGE LEGAL SERVICES, INC	2486	931.25
11/13/2019	199973	BMS DIRECT INC	4216	605.00
11/13/2019	199974	MITCHELL BREEDEN	2819	59.89
11/13/2019	199975	CARSON LAND CONSULTANTS	4416	648.75
11/13/2019	199976	CENTURYLINK	3616	275.04
11/13/2019	199977	CHARM-TEX	4304	33.80
11/13/2019	199978	CIVIC ACCESS, LLC	4988	10,575.00
11/13/2019	199979	COMCAST	2892	43.86
11/13/2019	199980	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
11/13/2019	199981	CULLIGAN OF FRONT ROYAL	4806	31.95
11/13/2019	199982	DAILY NEWS-RECORD	48	216.75
11/13/2019	199983	DISCOVERY SCHOOL OF VA FOR GIR	4113	6,262.00
11/13/2019	199984	EMERGENCY MEDICAL PRODUCTS INC	2032	950.52
11/13/2019	199985	FAMILY EDUCATIONAL SERVICES, L	4508	402.50
11/13/2019	199986	FLOWERS BAKING CO. OF LYNCHBUR	59	176.09
11/13/2019	199987	FORM NETWORKS LLC	4242	5,200.00
11/13/2019	199988	FREE RANGE PSYCHIATRY	4740	525.00
11/13/2019	199989	GENERAL CODE LLC	487	1,195.00
11/13/2019	199990	HALLMARK YOUTHCARE-RICHMOND, I	3138	6,762.00
11/13/2019	199991	HUGHESNET	4286	105.93
11/13/2019	199992	LD&B INSURANCE & FINANCIAL SER	4135	679.61
11/13/2019	199993	LORD FAIRFAX EMS COUNCIL	141	46.00
11/13/2019	199994	LURAY COPY SERVICE, INC.	145	434.10
11/13/2019	199995	COUNTY OF AUGUSTA	3657	63.70
11/13/2019	199996	MINNESOTA LIFE	257	202.52
11/13/2019	199997	MKM SUPPORT SERVICE, LLC	4757	362.50
11/13/2019	199998	PAGE CO-OP FARM BUREAU, INC.	175	289.30
11/13/2019	199999	PAGE COUNTY SHERIFF,PETTY CASH	404	5.00
11/13/2019	200000	PAGE VALLEY VETERINARY CLINIC	802	115.00
11/13/2019	200001	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,461.41
11/13/2019	200002	POLLYNOG PLACE	4965	850.00
11/13/2019	200003	RAPPAHANNOCK CREATIVE HEALTH C	2887	3,750.70
11/13/2019	200004	RICOH USA INC	3999	56.38
11/13/2019	200005	SATELLITE TRACKING OF PEOPLE,	4540	117.80
11/13/2019	200006	SHENANDOAH VALLEY ELECTRIC COO	3703	2,780.03
11/13/2019	200007	LYNETTE M. SHENK	2027	135.14
11/13/2019	200008	SOUTHSIDE REGIONAL JAIL AUTHOR	4876	12,008.00
11/13/2019	200009	SPRINT	3238	1,403.42
11/13/2019	200010	THE SUPPLY ROOM COMPANIES	205	24.95

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/13/2019	200011	TANNER'S RIDGE PROPERTIES, LLC	4937	400.00
11/13/2019	200012	KEVIN TESTER A.	4732	100.00
11/13/2019	200013	TREASURER OF PAGE COUNTY	811	627.39
11/13/2019	200014	TREASURER OF VIRGINIA	4411	228.60
11/13/2019	200015	TREASURER OF VIRGINIA (DCSE)	4587	202.12
11/13/2019	200016	UNITED WAY OF NORTHERN SHEN VA	1556	1.00
11/13/2019	200017	VACORP HYBRID DISABILITY PROGR	880	286.27
11/13/2019	200018	VALIC	1231	687.50
11/13/2019	200019	VBEOA REGION III	519	60.00
11/13/2019	200020	VGFOA	1133	50.00
11/13/2019	200021	VIRGINIA CREDIT UNION	385	275.00
11/13/2019	200022	WALMART COMMUNITY/GECRB	1790	241.98
11/13/2019	200023	WILLIAM "BILL" KIBLER MEM LIBR	3836	10,000.00
11/20/2019	200024	ADVANCE AUTO PARTS	2956	33.48
11/20/2019	200025	AIRGAS USA LLC	2509	68.17
11/20/2019	200026	AMBULANCE MEDICAL BILLING	4470	2,284.89
11/20/2019	200027	AUTOZONE INC.	2703	516.76
11/20/2019	200028	AXON ENTERPRISE, INC	4680	1,410.60
11/20/2014	200029	THE BERKLEY GROUP	4996	8,375.00
11/20/2019	200030	BOUND TREE MEDICAL, LLC	3669	152.70
11/20/2019	200031	BREEDEN'S AUTO SERVICE	544	1,497.47
11/20/2019	200032	BURNER ELECTRICAL SERVICE, INC	21	2,171.80
11/20/2019	200033	C&C EXTERMINATING	4523	255.00
11/20/2019	200034	TINA M. CAMPBELL	3493	150.00
11/20/2019	200035	CARTER MACHINERY CO., INC.	2346	1,873.30
11/20/2019	200036	CATERPILLAR FINANCIAL SERVICES	4076	6,290.49
11/20/2019	200037	CENTURYLINK	3616	3,053.61
11/20/2019	200038	CHILDHELP, INC. -PHILADELPHIA	2233	12,132.00
11/20/2019	200039	COMCAST	2892	59.94
11/20/2019	200040	CONTRACT PHARMACY SERVICES INC	4126	2,838.07
11/20/2019	200041	COUNTY OF PAGE	2040	4.80
11/20/2019	200042	CRYSTAL SPRINGS	4599	308.38
11/20/2019	200043	DOMINION VIRGINIA POWER	255	24.18
11/20/2019	200044	DONALD B. RICE TIRE CO. INC.	2472	1,769.04
11/20/2019	200045	EMERGENCY MEDICAL PRODUCTS INC	2032	55.00
11/20/2019	200046	FLOWERS BAKING CO. OF LYNCHBUR	59	235.50
11/20/2019	200047	FORM NETWORKS LLC	4242	4,740.15
11/20/2019	200048	FREEZE'S TOWING & AUTO REPAIR	1816	49.50
11/20/2019	200049	GALLS LLC	116	809.46
11/20/2019	200050	GRANITE TELECOMMUNICATIONS, LL	4950	2,205.19
11/20/2019	200051	HALLMARK YOUTHCARE-RICHMOND, I	3138	236.79
11/20/2019	200052	SCOTT C. HIGGS	2838	150.00
11/20/2019	200053	HOLTZMAN OIL CORP	1167	2,119.73
11/20/2019	200054	HOLTZMAN OIL CORPORATION	1872	10,624.00
11/20/2019	200055	ID NETWORKS, INC.	2621	293.00
11/20/2019	200056	J.D. POWER/NADA	4425	159.00
11/20/2019	200057	KUSTOM SIGNALS, INC.	1579	97.00
11/20/2019	200058	LABELLA ASSOCIATES, D.P.C., P.	4873	19,800.36
11/20/2019	200059	LAWRENCE ENVIRONMENTAL	4830	320.00
11/20/2019	200060	LD&B INSURANCE & FINANCIAL SER	4135	60.00
11/20/2019	200061	LUTHERAN FAMILY SERVICES OF VA	3224	7,012.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/20/2019	200062	MARLOW FORD	1777	4,066.37
11/20/2019	200063	MASSANUTTEN REGIONAL LIBRARY	199	55,760.25
11/20/2019	200064	NORTHWESTERN COMMUNITY SERVICE	796	22,634.50
11/20/2019	200065	PAGE CO-OP FARM BUREAU, INC.	175	741.78
11/20/2019	200066	PAGE NEWS & COURIER	185	408.00
11/20/2019	200067	PENN VETERINARY SUPPLY, INC.	171	597.72
11/20/2019	200068	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,662.31
11/20/2019	200069	PITNEY BOWES GLOBAL FINANCIAL	2788	150.00
11/20/2019	200070	PITNEY BOWES INC.	1473	484.44
11/20/2019	200071	RICOH USA INC	3973	916.32
11/20/2019	200072	ROBERTS OXYGEN COMPANY, INC.	2583	464.30
11/20/2019	200073	SHELL FLEET/WEX BANK	4966	160.85
11/20/2019	200074	SHENANDOAH AREA AGENCY ON AGIN	334	16,250.00
11/20/2019	200075	TREASURER OF SHENANDOAH COUNTY	2318	16.94
11/20/2019	200076	SHENANDOAH VALLEY ELECTRIC COO	3703	2,318.32
11/20/2019	200077	SHENANDOAH VALLEY S.O.T.P.	2745	160.00
11/20/2019	200078	SKYLINE PAINT & HARDWARE	3784	41.23
11/20/2019	200079	SPEECH AND LANGUAGE CENTER, PL	4358	280.00
11/20/2019	200080	STANLEY AUTO PARTS & SERVICE	4226	397.04
11/20/2019	200081	TOWN OF STANLEY	227	5,371.94
11/20/2019	200082	STONEWALL TECHNOLOGIES, INC.	507	4,600.00
11/20/2019	200083	SUNRISE MEDICAL LABORATORIES,	4181	12.00
11/20/2019	200084	THE SUPPLY ROOM COMPANIES	205	62.97
11/20/2019	200085	THREE RIVERS TREATMENT CENTER,	4969	2,975.00
11/20/2019	200086	TREASURER OF VA.-AUDITOR OF PU	819	2,106.19
11/20/2019	200087	TURNER'S BODY SHOP INC	592	8,218.75
11/20/2019	200088	UMFS	3724	10,382.50
11/20/2019	200089	VALLEY MEDICAL TRANSPORT	4455	338.57
11/20/2019	200090	VERIZON	1645	60.48
11/20/2019	200091	VETERAN'S HEATING & AIR	508	75.00
11/26/2019	200092	ACOM SOLUTIONS INC	2762	950.00
11/26/2019	200093	ADVANCE AUTO PARTS	2956	9.18
11/26/2019	200094	WILLIAM W. ALESHIRE	69	80.00
11/26/2019	200095	APPALACHIAN MURAL TRAIL	4998	150.00
11/26/2019	200096	MARY ANN ARRINGTON	645	120.00
11/26/2019	200097	MIKE ATKINS	2447	96.00
11/26/2019	200098	BLUE 360 MEDIA, LLC	4665	74.75
11/26/2019	200099	BMS DIRECT INC	4216	3,759.50
11/26/2019	200100	JOYCE BURKE	371	104.00
11/26/2019	200101	FAITH CARLSON	4141	20.00
11/26/2019	200102	CENTURYLINK	3616	185.19
11/26/2019	200103	CHARM-TEX	4304	76.52
11/26/2019	200104	CLEAR COMMUNICATIONS & ELECTRO	27	72.27
11/26/2019	200105	COMCAST	2892	275.43
11/26/2019	200106	PETER J. CREATURO, JR.	4138	120.00
11/26/2019	200107	GLENROSE DAMERON	368	120.00
11/26/2019	200108	JAMES W. ELLIOTT	1975	395.26
11/26/2019	200109	EMERGENCY MEDICAL PRODUCTS INC	2032	687.31
11/26/2019	200110	FLOWERS BAKING CO. OF LYNCHBUR	59	239.82
11/26/2019	200111	TIM FOSTER	375	36.00
11/26/2019	200112	GALLS LLC	116	185.84

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/26/2019	200113	GANNETT FLEMING, INC	4885	3,172.00
11/26/2019	200114	CINDY GOOD	496	120.00
11/26/2019	200115	GRAFTON SCHOOL, INC.	1721	8,463.90
11/26/2019	200116	JACQUELINE E. GREEN	4137	48.00
11/26/2019	200117	EVELYN A. HARVEY	4139	72.00
11/26/2019	200118	BRENDA C. HILLIARD	781	120.00
11/26/2019	200119	HOLTZMAN OIL CORP	1167	604.76
11/26/2019	200120	HUFFY'S ROLLBACK & WRECKER SER	803	2,679.74
11/26/2019	200121	HUGHES CENTER, LLC	4517	15,050.61
11/26/2019	200122	MARY E. JOHNSON	513	128.00
11/26/2019	200123	SUE C. KEYTON	947	120.00
11/26/2019	200124	OTIS R. LAM, JR.	1467	120.00
11/26/2019	200125	LANGUAGE LINE SOLUTIONS	1388	40.13
11/26/2019	200126	LD&B INSURANCE & FINANCIAL SER	4135	679.61
11/26/2019	200127	MARLOW FORD	1777	28.70
11/26/2019	200128	LEXISNEXIS MATTHEW BENDER	1339	623.30
11/26/2019	200129	RONALD MCCLELLAND	3434	20.00
11/26/2019	200130	CAROLYN A. MILLER	3547	16.00
11/26/2019	200131	KAY MIMS	651	120.00
11/26/2019	200132	PHILIP MIMS	727	120.00
11/26/2019	200133	MIMSLYN INN, LLC	4453	448.56
11/26/2019	200134	NATIONAL COUNSELING GROUP, INC	2681	1,961.00
11/26/2019	200135	JAMES E. NICHOLSON, JR.	2280	28.00
11/26/2019	200136	PAGE CO-OP FARM BUREAU, INC.	175	171.95
11/26/2019	200137	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,313.29
11/26/2019	200138	PITNEY BOWES INC.	1473	721.50
11/26/2019	200139	DANIEL W. PRESGRAVES	996	40.00
11/26/2019	200140	ELVENA PRICE	1013	48.00
11/26/2019	200141	RICOH USA INC	3973	570.75
11/26/2019	200142	RICOH USA INC	3999	107.20
11/26/2019	200143	CHARLES W. ROSE	566	120.00
11/25/2019	200144	RSW REGIONAL JAIL	4765	64,539.32
11/26/2019	200145	EDWARD M. SEDWICK	4136	120.00
11/26/2019	200146	SHELLEY CUPP SCHULTE, P.C.	4929	235,000.00
11/26/2019	200147	SHENANDOAH VOLUNTEER FIRE CO.,	336	37.20
11/26/2019	200148	SHENANDOAH VALLEY ELECTRIC COO	3703	303.51
11/26/2019	200149	SHOWALTER SIGNS & SILKSCREENIN	568	650.00
11/26/2019	200150	STANLEY VOLUNTEER RESCUE SQUAD	226	2,238.19
11/26/2019	200151	STEVE'S AUTOMOTIVE & TOWING	2009	175.00
11/26/2019	200152	BETTY JO STILLWELL	1165	120.00
11/26/2019	200153	REBECCA W. STRAWDERMAN	4149	68.00
11/26/2019	200154	THE SUPPLY ROOM COMPANIES	205	80.71
11/26/2019	200155	TELEFLEX, LLC	4997	612.50
11/26/2019	200156	PATRICIA TEMPLE	1691	104.00
11/26/2019	200157	TFS LEASING A PROGRAM OF DE LA	4746	155.00
11/26/2019	200158	JOHN B. THOMAS	1670	24.00
11/26/2019	200159	TITAN CLEANING SERVICES, LLC	4283	500.00
11/26/2019	200160	TOM'S AUTO REPAIR	2677	1,901.11
11/26/2019	200161	TREASURER OF PAGE COUNTY	811	455.74
11/26/2019	200162	TREASURER OF VIRGINIA	4411	228.60
11/26/2019	200163	TREASURER OF VIRGINIA (DCSE)	4587	202.12

PREPARED 12/03/2019, 15:43:08
PROGRAM: GM350L
COUNTY OF PAGE

A/P CHECKS BY PERIOD AND YEAR
FROM 11/01/2019 TO 11/30/2019

PAGE 7

BANK CODE 00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/26/2019	200164	ULINE, INC.	3514	367.94
11/26/2019	200165	UMFS	3724	4,903.14
11/26/2019	200166	VALIC	1231	687.50
11/26/2019	200167	VALLEY EYE CLINIC	1094	96.00
11/26/2019	200168	VISA	1914	9.55
11/26/2019	200169	DONALD L. YOUNG	1732	120.00
11/26/2019	200170	ZOPP FAMILY DENTAL CENTER, PLL	4904	261.00
DATE RANGE TOTAL *				1,011,111.94 *

Payroll Warrant Report
Checks Dated November 1, 2019

		Gross	With	Net	Advance	Paid	Dir	Check
		Pay	Hold	Pay	Out	Back	Dep	Amount
***** Final Totals *****		300864.18	97600.23	203263.95	.00	.00	183588.97	19674.98
HR\$	OTHER PAY		7307.06	72.75	COMP TIME EARNED			
HR\$	19.25 COMP TIME PREMIUM			110.00	COMP TIME TAKEN		2168.63	
HR\$	457.25 HOLIDAY DAY		8321.74	317.75	OVERTIME PREMIUM		2059.97	
HR\$	188.25 OVERTIME		2661.43	4167.00	REGULAR PAY		74036.91	
HR\$	SALARY ADJUSTMENT	195852.75		202.50	SICK LEAVE		3551.16	
HR\$	258.75 VACATION	4863.31						300822.96 HR\$
ADD	SUPPLEMENTAL HEALTH		41.22					41.22 ADD
ABT	AFLAC		925.90		VRS DEFINED BENEFIT		2177.48	
ABT	FLEXIBLE SPENDING ACCT		679.61		HEALTH SINGLE W/ COMP		2645.50	
ABT	HEALTH DUAL W/ COMP		5492.50		HEALTH FAMILY W/ COMP		11528.00	
ABT	HEALTH/KEY ADV 500/SINGLE		180.00		HEALTH/KEY ADV 500/DUAL		401.00	
ABT	HEALTH/KEY ADV 500/FAMILY		3217.50		SUPP LIFE EMPLOYEE (TEMP)		202.52	
ABT	VALIC		687.50		VRS DEFINED CONT ICMA		544.39	
ABT	VRS		11343.54		VRS ICMA VOL .50%		99.49	
ABT	VRS ICMA VOL 1.00%		13.40		VRS ICMA VOL 2.50%		42.92	
ABT	VRS ICMA VOL 4.00%		148.78					40330.03 ABT
TAX	FEDERAL WITHHOLDING		22577.50		MEDICARE		3809.21	
TAX	FICA		16287.82		VIRGINA WITHHOLDING		12869.75	55544.28 TAX
DED	AFLAC		338.31		VA. CREDIT UNION		275.00	
DED	CHILD SUPPORT		228.60		CHILD SUPPORT		202.12	
DED	EMPLOYEE DONATION		46.00		GARNISHMENT		261.46	
DED	GARNISHMENT		104.95		GARNISHMENT		66.73	
DED	GARNISHMENT		119.25		GARNISHMENT		75.00	
DED	CORR PEACE OFFICERS FOUN		7.50		UNITED WAY OF PAGE COUNTY		1.00	1725.92 DED
BEN	GROUP LIFE INSURANCE		3685.10		HEALTH INS. DUAL		13018.00	
BEN	HEALTH INS. FAMILY		27258.00		HEALTH INSURANCE		23927.50	
BEN	VRS HYBRID ER 9.14%		1818.57		VRS HYBRID ER 7.89%		135.44	
BEN	VRS HYBRID ER 7.14%		265.58		HEALTH/KEY ADV 500/SINGLE		1625.00	
BEN	HEALTH/KEY ADV 500/DUAL		935.00		HEALTH/KEY ADV 500/FAMILY		7502.00	
BEN	VRS HYBRID ER 8.64%		115.73		VRS ICMA-RC		544.39	
BEN	MEDICARE		3809.21		VRS RETIREMENT EE		24139.04	
BEN	HYBRID DISABILITY		287.42		SOCIAL SECURITY		16287.82	
BEN	VRS HYBRID ER 9.64%		2676.44		VRS ICMA ER MATCH .50%		99.49	
BEN	VRS ICMA ER MATCH 1%		13.40		VRS ICMA ER MATCH 1.75%		30.04	
BEN	VRS ICMA ER MATCH 2.50%		92.99					128266.16 BEN
IMPUTED INCOME			635.79					
206 Employees	206 Checks							
	206 Regular checks amount -		19,674.98					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	82 Females paid							
	153 Full time employees paid							
	53 Part time employees paid							

Payroll Warrant Report
Checks Dated November 15, 2019

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	293470.31	95626.34	197843.97	.00	.00	182030.98	15812.99
	HR\$		5931.57	78.25	COMP TIME EARNED			
	HR\$	33.25		139.25	COMP TIME TAKEN		2133.57	
	HR\$	70.50	465.75	16.50	OVERTIME		285.97	
	HR\$	4468.75	79904.53		RETRO PAY		131.50	
	HR\$		192483.57	148.00	SICK LEAVE		3102.90	
	HR\$	350.50	7099.64	140.00	EMS VACATION		1890.09	293429.09 HR\$
	ADD		41.22					41.22 ADD
	ABT		953.40		VRS DEFINED BENEFIT		2117.03	
	ABT		679.61		HEALTH SINGLE W/ COMP		2645.50	
	ABT		5492.50		HEALTH FAMILY W/ COMP		11528.00	
	ABT		180.00		HEALTH/KEY ADV 500/DUAL		401.00	
	ABT		3217.50		SUPP LIFE EMPLOYEE (TEMP)		202.52	
	ABT		687.50		VRS DEFINED CONT ICMA		529.28	
	ABT		11183.32		VRS ICMA VOL .50%		99.49	
	ABT		13.40		VRS ICMA VOL 2.50%		42.92	
	ABT		148.78					40121.75 ABT
	TAX		21756.07		MEDICARE		3704.84	
	TAX		15841.37		VIRGINA WITHHOLDING		12476.39	53778.67 TAX
	DED		338.31		VA. CREDIT UNION		275.00	
	DED		228.60		CHILD SUPPORT		202.12	
	DED		46.00		GARNISHMENT		261.46	
	DED		104.95		GARNISHMENT		66.73	
	DED		119.25		GARNISHMENT		75.00	
	DED		7.50		UNITED WAY OF PAGE COUNTY		1.00	1725.92 DED
	BEN		3642.10		HEALTH INS. DUAL		13018.00	
	BEN		27258.00		HEALTH INSURANCE		23927.50	
	BEN		1818.57		VRS HYBRID ER 7.89%		135.44	
	BEN		265.58		HEALTH/KEY ADV 500/SINGLE		1625.00	
	BEN		935.00		HEALTH/KEY ADV 500/FAMILY		7502.00	
	BEN		115.73		VRS ICMA-RC		529.28	
	BEN		3704.84		VRS RETIREMENT EE		23797.34	
	BEN		286.27		SOCIAL SECURITY		15841.37	
	BEN		2530.78		VRS ICMA ER MATCH .50%		99.49	
	BEN		13.40		VRS ICMA ER MATCH 1.75%		30.04	
	BEN		92.99					127168.72 BEN

IMPUTED INCOME 634.85

200 Employees 199 Checks
 199 Regular checks amount - 15,812.99
 0 Supplemental checks amount - .00
 0 Advance checks amount - .00
 0 Deduction checks amount - .00
 80 Females paid
 153 Full time employees paid
 46 Part time employees paid

Payroll Warrant Report
Checks Dated November 29, 2019

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	298173.24	68056.66	230116.58	.00	.00	214566.47	15550.11
	HR\$		2912.33	81.25	COMP TIME EARNED			
	HR\$ 29.75			77.75	COMP TIME TAKEN		1824.14	
	HR\$ 441.50		8021.76	409.75	OVERTIME PREMIUM		2826.74	
	HR\$ 355.75		5071.70	4098.00	REGULAR PAY		72087.65	
	HR\$		220.58		SALARY ADJUSTMENT		194118.21	
	HR\$ 147.50		2120.71	338.50	VACATION		7100.13	
	HR\$ 138.50		1728.94					298032.89 HR\$
	ADD		140.35					140.35 ADD
	ABT		679.61		VALIC		687.50	1367.11 ABT
	TAX		28017.11		MEDICARE		4313.68	
	TAX		18444.59		VIRGINA WITHHOLDING		14981.71	65757.09 TAX
	DED		228.60		CHILD SUPPORT		202.12	
	DED		46.00		GARNISHMENT		261.46	
	DED		119.28		GARNISHMENT		75.00	932.46 DED
	BEN		4313.68		SOCIAL SECURITY		18444.59	22758.27 BEN
200 Employees	200 Checks							
	200 Regular checks amount -		15,550.11					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	82 Females paid							
	153 Full time employees paid							
	47 Part time employees paid							

Warrant Report
December 1, 2019
through
December 31, 2019

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/11/2019	91834	TREASURER OF VA. - VRS	256	16,526.68
12/11/2019	91835	SUNTRUST BANK	3632	26,954.93
12/11/2019	91836	USDA RURAL DEVELOPMENT	2751	3,663.00
12/11/2019	91837	USDA RURAL DEVELOPMENT	2751	3,663.00
12/04/2019	200171	ACF ENVIRONMENTAL INC	2335	576.00
12/04/2019	200172	AMAZON.COM	4580	239.40
12/04/2019	200173	AMERIGAS	3494	254.41
12/04/2019	200174	BLUE RIDGE EDUCATIONAL CENTER,	4970	2,827.44
12/04/2019	200175	BMS DIRECT INC	4216	35.00
12/04/2019	200176	BURNER ELECTRICAL SERVICE, INC	21	2.39
12/04/2019	200177	CARTER MACHINERY CO., INC.	2346	1,916.83
12/04/2019	200178	CATERPILLAR FINANCIAL SERVICES	4076	969.75
12/04/2019	200179	CENTURYLINK	3616	2,174.61
12/04/2019	200180	CHADRON STATE COLLEGE	4644	2,224.50
12/04/2019	200181	COMCAST	2892	97.58
12/04/2019	200182	COMSONICS, INC.	4127	169.00
12/04/2019	200183	CTA CONSULTANTS, LLC	4948	10,000.00
12/04/2019	200184	DONALD B. RICE TIRE CO. INC.	2472	531.36
12/04/2019	200185	EAGLE FLIGHT BUSINESS FORMS	1954	227.80
12/04/2019	200186	FORM NETWORKS LLC	4242	5,100.00
12/04/2019	200187	EMILY P. HOLDER	305	18.92
12/04/2019	200188	HOLTZMAN OIL CORP	1167	3,313.82
12/04/2019	200189	HOLTZMAN OIL CORPORATION	1872	1,575.89
12/04/2019	200190	HUFFY'S ROLLBACK & WRECKER SER	803	477.62
12/04/2019	200191	HUGHESNET	4286	105.93
12/04/2019	200192	LETTER PERFECT	758	48.00
12/04/2019	200193	LURAY COPY SERVICE, INC.	145	53.00
12/04/2019	200194	TOWN OF LURAY	147	2,012.06
12/04/2019	200195	MILLER, EARLE & SHANKS, PLLC	2647	9,268.50
12/04/2019	200196	MUNDY STONE COMPANY	3855	2,320.50
12/04/2019	200197	PAGE CO-OP FARM BUREAU, INC.	175	77.89
12/04/2019	200198	PAGE NEWS & COURIER	185	378.00
12/04/2019	200199	PAINTERS GARAGE TOWING & RECOV	3613	125.00
12/04/2019	200200	PENN VETERINARY SUPPLY, INC.	171	741.17
12/04/2019	200201	PITNEY BOWES GLOBAL FINANCIAL	2788	11.69
12/04/2019	200202	QUARLES ENERGY SERVICES	4039	156.14
12/04/2019	200203	QUINN ENTERPRISE	4364	172.50
12/04/2019	200204	REED'S TIRE CENTER #1 INC.	887	1,980.00
12/04/2019	200205	RICOH USA INC	3973	1,515.04
12/04/2019	200206	RICOH USA INC	3999	66.01
12/04/2019	200207	RONNIE'S ELECTRIC	103	1,600.00
12/04/2019	200208	SHENANDOAH VALLEY ELECTRIC COO	3703	3,857.61
12/04/2019	200209	SKYLINE PAINT & HARDWARE	3784	130.00
12/04/2019	200210	SPRINT	3238	1,232.98
12/04/2019	200211	STANLEY AUTO PARTS & SERVICE	4226	74.41
12/04/2019	200212	TOWN OF STANLEY	227	114.05
12/04/2019	200213	TOM'S AUTO REPAIR	2677	118.83
12/04/2019	200214	TREASURER OF VIRGINIA	412	200.00
12/04/2019	200215	TREASURER OF VIRGINIA (MED EXA	1843	20.00
12/04/2019	200216	TREASURER OF VIRGINIA/DEPT OF	1692	10.00
12/04/2019	200217	TREASURER OF VIRGINIA/DEPT OF	1692	10.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/04/2019	200218	UMFS	3724	25,314.89
12/04/2019	200219	VACORP RISK MANAGEMENT	4545	26,076.50
12/04/2019	200220	VECTOR SECURITY	2926	200.55
12/04/2019	200221	VETERAN'S HEATING & AIR	508	5,800.00
12/04/2019	200222	VISA	1914	1,724.26
12/04/2019	200223	W.B. MASON, INC	4539	783.02
12/04/2019	200224	WALMART COMMUNITY/GEGRB	1477	547.34
12/04/2019	200225	WINGATE APPRAISAL SERVICE	1968	40,410.00
12/04/2019	200226	WOLFE SPEECH THERAPY PLUS	4999	982.50
12/11/2019	200227	AIR QUALITY SYSTEMS, INC.	4925	1,182.50
12/11/2019	200228	AMERICAN FAMILY LIFE ASSURANCE	270	1,264.21
12/11/2019	200229	AMERIGAS	3494	412.20
12/11/2019	200230	ANTHEM BLUE CROSS BLUE SHIELD	276	96,112.50
12/11/2019	200231	AXON ENTERPRISE, INC	4680	9,768.00
12/11/2019	200232	BLUE MOUNTAIN ANIMAL CLINIC	15	1,143.02
12/11/2019	200233	BOB BARKER COMPANY INC.	17	2,831.14
12/11/2019	200234	JEFFREY R BREEDEN	5000	100.00
12/11/2019	200235	BURNER ELECTRICAL SERVICE, INC	21	85.50
12/11/2019	200236	KELLY M. BUTLER	4456	54.00
12/11/2019	200237	C&C EXTERMINATING	4523	255.00
12/11/2019	200238	CENTRAL ELEVATOR INSPECTION SE	4007	200.00
12/11/2019	200239	CENTURYLINK	3616	2,801.52
12/11/2019	200240	CHOICES	36	1,250.00
12/11/2019	200241	ROCKINGHAM AUTO GLASS, INC.	3819	195.00
12/11/2019	200242	COMCAST	2892	43.86
12/11/2019	200243	CORNET, INC.	4730	90.90
12/11/2019	200244	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
12/11/2019	200245	CULLIGAN OF FRONT ROYAL	4806	31.95
12/11/2019	200246	DOMINION VIRGINIA POWER	255	26.07
12/11/2019	200247	EMERGENCY MEDICAL PRODUCTS INC	2032	927.67
12/11/2019	200248	FLOWERS BAKING CO. OF LYNCHBUR	59	409.53
12/11/2019	200249	FORM NETWORKS LLC	4242	100.00
12/11/2019	200250	GALLS LLC	116	630.53
12/11/2019	200251	THE GUN SHOP	859	4,259.11
12/11/2019	200252	HOLTZMAN OIL CORP	1167	990.44
12/11/2019	200253	HOLTZMAN OIL CORPORATION	1872	1,421.90
12/11/2019	200254	INTELLICORP RECORDS, INC.	4879	105.90
12/11/2019	200255	JR'S TIRE CENTER, INC.	2541	1,471.12
12/11/2019	200256	LAWRENCE ENVIRONMENTAL	4830	92.88
12/11/2019	200257	LD&B INSURANCE & FINANCIAL SER	4135	739.61
12/11/2019	200258	LURAY COPY SERVICE, INC.	145	429.80
12/11/2019	200259	TOWN OF LURAY	147	253.49
12/11/2019	200260	MCKESSON MEDICAL-SURGICAL	4901	65.88
12/11/2019	200261	MIMSLYN INN, LLC	4453	371.21
12/11/2019	200262	MINNESOTA LIFE	257	202.52
12/11/2019	200263	NACO	1234	481.00
12/11/2019	200264	NATIONAL COUNSELING GROUP, INC	2681	66.30
12/11/2019	200265	BROOKE NEWMAN DOWNING	4838	22.18
12/11/2019	200266	NORTHWESTERN COMMUNITY SERVICE	796	20.00
12/11/2019	200267	PAGE CO-OP FARM BUREAU, INC.	175	144.18
12/11/2019	200268	PAGE NEWS & COURIER	185	224.25

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/11/2019	200269	PAGE TIRE & LUBE	1162	70.25
12/11/2019	200270	TONY PAINTER	1899	208.51
12/11/2019	200271	PERFORMANCE FOODSERVICE-VIRGIN	4480	6,926.52
12/11/2019	200272	PITNEY BOWES GLOBAL FINANCIAL	2788	146.34
12/11/2019	200273	QUARLES ENERGY SERVICES	4039	59.16
12/11/2019	200274	R.A.D. SYSTEMS	4072	75.00
12/11/2019	200275	RAPPAHANNOCK CREATIVE HEALTH C	2887	3,750.70
12/11/2019	200276	RICOH USA INC	3973	241.62
12/11/2019	200277	RICOH USA INC	3999	199.85
12/11/2019	200278	ROBERTS OXYGEN COMPANY, INC.	2583	545.54
12/11/2019	200279	ROCKINGHAM PRECAST	2760	400.00
12/11/2019	200280	SATELLITE TRACKING OF PEOPLE,	4540	93.00
12/11/2019	200281	SEAL'S SEPTIC SERVICE INC	407	425.00
12/11/2019	200282	SHENANDOAH VALLEY ELECTRIC COO	3703	5,808.46
12/11/2019	200283	SHENANDOAH VALLEY S.O.T.P.	2745	320.00
12/11/2019	200284	SOUTHSIDE REGIONAL JAIL AUTHOR	4876	11,552.00
12/11/2019	200285	SPRINT	3238	3,183.88
12/11/2019	200286	STANLEY AUTO PARTS & SERVICE	4226	122.07
12/11/2019	200287	TOWN OF STANLEY	227	104.99
12/11/2019	200288	SUNTRUST BANK	1274	6,826.41
12/11/2019	200289	THE SUPPLY ROOM COMPANIES	205	24.95
12/11/2019	200290	TANNER'S RIDGE PROPERTIES, LLC	4937	400.00
12/11/2019	200291	TARGETSOLUTIONS LEARNING, LLC	4389	1,691.25
12/11/2019	200292	THOMSON REUTERS - WEST	262	1,219.00
12/11/2019	200293	TREASURER OF PAGE COUNTY	811	336.46
12/11/2019	200294	TREASURER OF VIRGINIA	4411	228.60
12/11/2019	200295	TREASURER OF VIRGINIA (DCSE)	4587	202.12
12/11/2019	200296	UNITED WAY OF NORTHERN SHEN VA	1556	1.00
12/11/2019	200297	VACORP HYBRID DISABILITY PROGR	880	288.22
12/11/2019	200298	VALIC	1231	687.50
12/11/2019	200299	VEBA	1627	180.00
12/11/2019	200300	VERIZON	1645	60.48
12/11/2019	200301	VIRGINIA CREDIT UNION	385	275.00
12/11/2019	200302	WALMART COMMUNITY/GECRB	1790	143.68
12/11/2019	200303	WAYNE OXYGEN & WELDING SUPPLY	2518	31.01
12/11/2019	200304	ZOPP FAMILY DENTAL CENTER, PLL	4904	902.70
12/18/2019	200305	AIRGAS USA LLC	2509	66.39
12/18/2019	200306	WILLIAM W. ALESHIRE	69	80.00
12/18/2019	200307	AMAZON.COM	4580	1,988.75
12/18/2019	200308	AMBULANCE MEDICAL BILLING	4470	1,936.88
12/18/2019	200309	AMERIGAS	3494	840.32
12/18/2019	200310	MARY ANN ARRINGTON	645	120.00
12/18/2019	200311	MIKE ATKINS	2447	96.00
12/18/2019	200312	JOYCE BURKE	371	104.00
12/18/2019	200313	KELLY M. BUTLER	4456	52.40
12/18/2019	200314	FAITH CARLSON	4141	20.00
12/18/2019	200315	CARSON LAND CONSULTANTS	4416	589.50
12/18/2019	200316	CENTURYLINK	3616	68.24
12/18/2019	200317	CHARM-TEX	4304	547.58
12/18/2019	200318	COMCAST	2892	154.03
12/18/2019	200319	PETER J. CREATURO, JR.	4138	120.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/18/2019	200320	CRYSTAL SPRINGS	4599	246.08
12/18/2019	200321	GLENROSE DAMERON	368	120.00
12/18/2019	200322	DISCOVERY SCHOOL OF VA FOR GIR	4113	6,060.00
12/18/2019	200323	ECONOMIC DEV AUTHORITY OF PAGE	1573	14,000.00
12/18/2019	200324	FLOWERS BAKING CO. OF LYNCHBUR	59	216.71
12/18/2019	200325	FORM NETWORKS LLC	4242	35.37
12/18/2019	200326	TIM FOSTER	375	36.00
12/18/2019	200327	BRIANNA GOOD	5002	64.95
12/18/2019	200328	CINDY GOOD	496	120.00
12/18/2019	200329	JACQUELINE E. GREEN	4137	48.00
12/18/2019	200330	HALLMARK YOUTHCARE-RICHMOND, I	3138	5,586.00
12/18/2019	200331	EVELYN A. HARVEY	4139	72.00
12/18/2019	200332	BRENDA C. HILLIARD	781	120.00
12/18/2019	200333	BETSY HINES	5003	71.00
12/18/2019	200334	HOLTZMAN OIL CORPORATION	1872	8,778.05
12/18/2019	200335	HUFFY'S ROLLBACK & WRECKER SER	803	4,747.85
12/18/2019	200336	J & M AUTO PARTS, INC	4307	128.13
12/18/2019	200337	HANNAH MARIE JACKSON	4804	721.00
12/18/2019	200338	MARY E. JOHNSON	513	128.00
12/18/2019	200339	SUE C. KEYTON	947	120.00
12/18/2019	200340	KIDS IN FOCUS	1889	7,079.96
12/18/2019	200341	OTIS R. LAM, JR.	1467	120.00
12/18/2019	200342	LANGUAGE LINE SOLUTIONS	1388	36.92
12/18/2019	200343	LAWRENCE ENVIRONMENTAL	4830	356.56
12/18/2019	200344	LORD FAIRFAX EMS COUNCIL	141	120.00
12/18/2019	200345	LURAY VOLUNTEER RESCUE SQUAD	317	6,483.62
12/18/2019	200346	LURAY-PAGE CO CHAMBER OF COMME	146	25,125.00
12/18/2019	200347	LUTHERAN FAMILY SERVICES OF VA	3224	8,144.00
12/18/2019	200348	MARLOW FORD	1777	543.56
12/18/2019	200349	RONALD MCCLELLAND	3434	20.00
12/18/2019	200350	CAROYLN A. MILLER	3547	16.00
12/18/2019	200351	KAY MIMS	651	120.00
12/18/2019	200352	PHILIP MIMS	727	120.00
12/18/2019	200353	MIMSLYN INN, LLC	4453	20.04
12/18/2019	200354	MKM SUPPORT SERVICE, LLC	4757	587.50
12/18/2019	200355	NATIONAL COUNSELING GROUP, INC	2681	172.25
12/18/2019	200356	JAMES E. NICHOLSON, JR.	2280	28.00
12/18/2019	200357	NO. SHENANDOAH VALLEY REGIONAL	1469	2,012.04
12/18/2019	200358	OFFICE DEPOT BUSINESS ACCOUNT	4091	17.99
12/18/2019	200359	PAGE CO-OP FARM BUREAU, INC.	175	223.15
12/18/2019	200360	PAGE COUNTY HEALTH DEPARTMENT	402	69,020.50
12/18/2019	200361	PERFORMANCE FOODSERVICE-VIRGIN	4480	4,022.25
12/18/2019	200362	PITNEY BOWES INC.	1473	254.97
12/18/2019	200363	JESSICA M. PIZANO	4952	2,513.00
12/18/2019	200364	AMBER KAY POWELL	4814	1,169.00
12/18/2019	200365	DANIEL W. PRESGRAVES	996	40.00
12/18/2019	200366	ELVENA PRICE	1013	48.00
12/18/2019	200367	QUARLES ENERGY SERVICES	4039	762.31
12/18/2019	200368	RICOH USA INC	3973	4,577.76
12/18/2019	200369	ROBERTS OXYGEN COMPANY, INC.	2583	278.14
12/18/2019	200370	CHARLES W. ROSE	566	120.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/18/2019	200371	BRIAN PAUL SCHENNUM	4990	1,606.00
12/18/2019	200372	EDWARD M. SEDWICK	4136	120.00
12/18/2019	200373	SENTARA RMH OCCUPATIONAL HEALT	4282	224.00
12/18/2019	200374	SHELL FLEET/WEX BANK	4966	48.55
12/18/2019	200375	SHENANDOAH RESCUE SQUAD INC.	335	6,483.62
12/18/2019	200376	SHENANDOAH VALLEY ELECTRIC COO	3703	2,358.96
12/18/2019	200377	SHOWALTER SIGNS & SILKSCREENIN	568	320.00
12/18/2019	200378	MELODY L. SNIDER	4394	10,461.00
12/18/2019	200379	SPEECH AND LANGUAGE CENTER, PL	4358	210.00
12/18/2019	200380	STANLEY VOLUNTEER RESCUE SQUAD	226	6,483.62
12/18/2019	200381	BETTY JO STILLWELL	1165	120.00
12/18/2019	200382	REBECCA W. STRAWDERMAN	4149	68.00
12/18/2019	200383	THE SUPPLY ROOM COMPANIES	205	222.38
12/18/2019	200384	PATRICIA TEMPLE	1691	104.00
12/18/2019	200385	KEVIN TESTER A.	4732	100.00
12/18/2019	200386	TFS LEASING A PROGRAM OF DE LA	4746	155.00
12/18/2019	200387	JOHN B. THOMAS	1670	24.00
12/18/2019	200388	ELISA THOMPSON	4958	3,294.00
12/18/2019	200389	TROY & BANKS, INC.	4207	942.79
12/18/2019	200390	UMFS	3724	3,410.88
12/18/2019	200391	VALLEY HEALTH	4320	116.20
12/18/2019	200392	VALLEY MEDICAL TRANSPORT	4455	2,241.72
12/18/2019	200393	WHSV	114	1,800.00
12/18/2019	200394	WINCHESTER RADIOLOGISTS, PC	957	50.00
12/18/2019	200395	WITMER PUBLIC SAFETY GROUP, IN	4327	4,325.00
12/18/2019	200396	DONALD L. YOUNG	1732	120.00
12/23/2019	200397	AMERICAN FAMILY LIFE ASSURANCE	270	1,264.21
12/23/2019	200398	ANTHEM BLUE CROSS BLUE SHIELD	276	96,855.50
12/23/2019	200399	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
12/23/2019	200400	LD&B INSURANCE & FINANCIAL SER	4135	679.61
12/23/2019	200401	MINNESOTA LIFE	257	202.52
12/23/2019	200402	TREASURER OF PAGE COUNTY	811	336.46
12/23/2019	200403	TREASURER OF VIRGINIA	4411	228.60
12/23/2019	200404	TREASURER OF VIRGINIA (DCSE)	4587	202.12
12/23/2019	200405	UNITED WAY OF NORTHERN SHEN VA	1556	1.00
12/23/2019	200406	VACORP HYBRID DISABILITY PROGR	880	280.65
12/23/2019	200407	VALIC	1231	687.50
12/23/2019	200408	VIRGINIA CREDIT UNION	385	275.00

DATE RANGE TOTAL *

719,580.08 *

Payroll Warrant Report
Checks Dated December 13, 2019

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	297132.78	96443.29	200689.49	.00	.00	184435.81	16253.68
	HR\$ OTHER PAY		5331.02	65.50	COMP TIME EARNED			
	HR\$ 25.50 COMP TIME PREMIUM			216.62	COMP TIME TAKEN		4399.59	
	HR\$ 1070.50 HOLIDAY DAY	20268.62		58.00	OVERTIME PREMIUM		331.55	
	HR\$ 11.50 OVERTIME	159.97		3396.25	REGULAR PAY		60010.19	
	HR\$ RETRO PAY	884.57			SALARY ADJUSTMENT		194131.62	
	HR\$ 88.50 SICK LEAVE	1928.64		351.00	VACATION		9645.79	297091.56 HR\$
	ADD SUPPLEMENTAL HEALTH	41.22						41.22 ADD
	ABT AFLAC	925.90			VRS DEFINED BENEFIT		2126.09	
	ABT FLEXIBLE SPENDING ACCT	679.61			HEALTH SINGLE W/ COMP		2515.00	
	ABT HEALTH DUAL W/ COMP	5492.50			HEALTH FAMILY W/ COMP		11528.00	
	ABT HEALTH/KEY ADV 500/SINGLE	180.00			HEALTH/KEY ADV 500/DUAL		601.50	
	ABT HEALTH/KEY ADV 500/FAMILY	2925.00			SUPP LIFE EMPLOYEE (TEMP)		202.52	
	ABT VALIC	687.50			VRS DEFINED CONT ICMA		531.55	
	ABT VRS	11000.42			VRS ICMA VOL .50%		101.34	
	ABT VRS ICMA VOL 1.00%	13.40			VRS ICMA VOL 2.50%		42.92	
	ABT VRS ICMA VOL 4.00%	148.78						39702.03 ABT
	TAX FEDERAL WITHHOLDING	22683.89			MEDICARE		3764.03	
	TAX FICA	16094.67			VIRGINA WITHHOLDING		12763.68	55306.27 TAX
	DED AFLAC	338.31			VA. CREDIT UNION		275.00	
	DED CHILD SUPPORT	228.60			CHILD SUPPORT		202.12	
	DED EMPLOYEE DONATION	46.00			GARNISHMENT		261.46	
	DED GARNISHMENT	75.00			CORR PEACE OFFICERS FOUN		7.50	
	DED UNITED WAY OF PAGE COUNTY	1.00						1434.99 DED
	BEN GROUP LIFE INSURANCE	3578.36			HEALTH INS. DUAL		13018.00	
	BEN HEALTH INS. FAMILY	27258.00			HEALTH INSURANCE		22747.00	
	BEN VRS HYBRID ER 9.14%	1852.43			VRS HYBRID ER 7.89%		135.44	
	BEN VRS HYBRID ER 7.14%	265.58			HEALTH/KEY ADV 500/SINGLE		1625.00	
	BEN HEALTH/KEY ADV 500/DUAL	1402.50			HEALTH/KEY ADV 500/FAMILY		6820.00	
	BEN VRS HYBRID ER 8.64%	115.73			VRS ICMA-RC		531.55	
	BEN MEDICARE	3764.03			VRS RETIREMENT EE		23408.88	
	BEN HYBRID DISABILITY	280.65			SOCIAL SECURITY		16094.67	
	BEN VRS HYBRID ER 9.64%	2516.89			VRS ICMA ER MATCH .50%		101.34	
	BEN VRS ICMA ER MATCH 1%	13.40			VRS ICMA ER MATCH 1.75%		30.04	
	BEN VRS ICMA ER MATCH 2.50%	92.99						125652.48 BEN
	IMPUTED INCOME		633.39					
205 Employees	205 Checks							
	205 Regular checks amount -		16,253.68					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	79 Females paid							
	152 Full time employees paid							
	53 Part time employees paid							

Payroll Warrant Report
Checks Dated December 27, 2019

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	300441.67	97615.76	202825.91	.00	.00	186940.11	15885.80
	HR\$ OTHER PAY		5297.13	3.75	ABSENT WITHOUT PAY			99.02-
	HR\$ 116.00 COMP TIME EARNED			55.00	COMP TIME PREMIUM			
	HR\$ 131.50 COMP TIME TAKEN		1974.48	235.50	HOLIDAY DAY		3518.91	
	HR\$ 438.75 OVERTIME PREMIUM		3076.52	350.75	OVERTIME		5214.62	
	HR\$ 4527.50 REGULAR PAY		80283.96		RETRO PAY		354.00	
	HR\$ SALARY ADJUSTMENT		191882.68	111.25	SICK LEAVE		2597.10	
	HR\$ 262.50 VACATION		5886.20					299986.58 HR\$
	ADD CLOTHING ALLOWANCE		413.87		SUPPLEMENTAL HEALTH		41.22	455.09 ADD
	ABT AFLAC		925.90		VRS DEFINED BENEFIT		2126.09	
	ABT FLEXIBLE SPENDING ACCT		679.61		HEALTH SINGLE W/ COMP		2471.50	
	ABT HEALTH DUAL W/ COMP		5735.00		HEALTH FAMILY W/ COMP		11639.50	
	ABT HEALTH/KEY ADV 500/SINGLE		180.00		HEALTH/KEY ADV 500/DUAL		601.50	
	ABT HEALTH/KEY ADV 500/FAMILY		2925.00		SUPP LIFE EMPLOYEE (TEMP)		202.52	
	ABT VALIC		687.50		VRS DEFINED CONT ICMA		531.55	
	ABT VRS		10984.21		VRS ICMA VOL .50%		101.34	
	ABT VRS ICMA VOL 1.00%		13.40		VRS ICMA VOL 2.50%		42.92	
	ABT VRS ICMA VOL 4.00%		148.78					39996.32 ABT
	TAX FEDERAL WITHHOLDING		23167.78		MEDICARE		3816.83	
	TAX FICA		16320.36		VIRGINIA WITHHOLDING		12925.48	56230.45 TAX
	DED AFLAC		338.31		VA. CREDIT UNION		275.00	
	DED CHILSD SUPPORT		228.60		CHILD SUPPORT		202.12	
	DED GARNISHMENT		261.46		GARNISHMENT		75.00	
	DED CORR PEACE OFFICERS FOUN		7.50		UNITED WAY OF PAGE COUNTY		1.00	1388.99 DED
	BEN GROUP LIFE INSURANCE		3574.13		HEALTH INS. DUAL		13584.00	
	BEN HEALTH INS. FAMILY		27518.00		HEALTH INSURANCE		22353.50	
	BEN VRS HYBRID ER 9.14%		1852.43		VRS HYBRID ER 7.89%		135.44	
	BEN VRS HYBRID ER 7.14%		265.58		HEALTH/KEY ADV 500/SINGLE		1625.00	
	BEN HEALTH/KEY ADV 500/DUAL		1402.50		HEALTH/KEY ADV 500/FAMILY		6820.00	
	BEN VRS HYBRID ER 8.64%		115.73		VRS ICMA-RC		531.55	
	BEN MEDICARE		3816.83		VRS RETIREMENT EE		23374.41	
	BEN HYBRID DISABILITY		280.65		SOCIAL SECURITY		16320.36	
	BEN VRS HYBRID ER 9.64%		2516.89		VRS ICMA ER MATCH .50%		101.34	
	BEN VRS ICMA ER MATCH 1%		13.40		VRS ICMA ER MATCH 1.75%		30.04	
	BEN VRS ICMA ER MATCH 2.50%		92.99					126324.77 BEN
	IMPUTED INCOME		635.12					
203 Employees	203 Checks							
	203 Regular checks amount -		15,885.80					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	84 Females paid							
	151 Full time employees paid							
	52 Part time employees paid							

Minutes
Board of Supervisors
Work Session
November 6, 2019

Members Present: Morgan Phenix, Chairman At-Large
 D. Keith Guzy, Jr., District 1
 David Wiatrowski, District 2
 Mark Stroupe, District 3
 Larry Foltz, District 4
 Jeff Vaughan, District 5

Staff Present: Amity Moler, County Administrator
 Regina Miller, Assistant County Administrator
 Nathan Miller, County Attorney
 Janeena Zalipski, Office Aide

Call to Order:

Chairman Morgan Phenix called to order the work session of the Page County Board of Supervisors on November 6, 2019, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to order was followed by a Moment of Silence and the *Pledge of Allegiance*.

VDOT Update:

Don Komara, Virginia Department of Transportation Residency Administrator, gave an update to the Board on VDOT projects and road maintenance items. He said repairs should begin in the spring of 2020 to the eastbound side of White House Bridge on Route 211. It is projected that the project will be finished in 2022. The boat landing at the bridge will have to be closed during the project. The roundabout in Luray at the intersection of West Main Street and Northcott Drive will go out for advertisement for bids in December 2019 and work should commence the spring of 2020. He reviewed the rural rustic projects and said the Peach Orchard Road (Route 701) project is complete; the pipes and stone for the Printz Mill Road (Route 696) project have been installed and it will be tarred and graveled in the spring; the Fox Hollow Road project will begin in the summer of 2020; South Page Valley Road work will begin in the summer of 2021. He stated that several routes have been surface treated and paved. In addition, fall mowing is complete and they are getting ready for snow plowing. The Smart Scale program is getting underway and some of the guidelines have changed to expedite the wait time. Mr. Komara said he has spoken with Mrs. Moler concerning the traffic light at the Food Lion intersection, in Luray, on Route 211, and will work to move the project along. Supervisor Vaughan asked Mr. Komara to look into the concern from a citizen on Hook Hill Road. He also asked him to check the Shenandoah Bridge VDOT just repaved for water drainage.

Broadband Authority Update:

Bernie Miller, Chairman of the Broadband Authority, said the Authority has been working on their strategic plan. They have also been working with Liz Lewis on applications for VATI grants for broadband. He said he has been working to get contacts with Centurylink and Comcast so they can start a conversation. Mrs. Lewis explained that the grant is through the Department of Housing and Community Development and its in partnership with third party providers. The goal with the grant is to provide the last mile internet connection. She noted that the FCC maps says the County is served by internet, even though it is not. Comcast is interested in providing internet to the south end of the County in the Overlook Mountain area to 100 addresses. Centurylink is interested in serving internet to the Ida area, which is over 900 houses. They are coming to the table with 45% of the funds. She noted that they are asking the state to help with a \$2.2 million internet investment. Supervisor Guzy indicated that he wants to see an accurate coverage map. Mr. Miller indicated that the Broadband Authority was created to provide the middle mile. Bill Shuler, Broadband Authority Member, indicated that the County has a widely disbursed population, with the population centers located in the three towns, where the citizens are very well served with internet. Supervisor Vaughan asked what is the likelihood of Page County receiving the VATI grants and if it doesn't happen then what is plan B? He said the educational system is moving in a direction where the students need to be connected. Mrs. Lewis said that the award is based on how much match localities bring to the table and Comcast said they would pay 45%. She said this makes the grant application score higher.

After discussion, it was consensus of the Board to direct Mrs. Lewis to setup meetings with internet providers along with the Board and Authority.

Economic Development Update:

Liz Lewis, Economic Development/Tourism Coordinator, highlighted that she has been working to build a better economic foundation for Page County. She said she has been working with individuals at the state and federal level on industrial hemp. Page County currently has two farmers growing hemp and more are interested in growing next season. She said the County needs this crop because it is bringing new farmers to rural communities. The County needs to be receptive to new crop alternatives and support next generation farming. She said she is also reaching out to small growers in hopes of matching them with a better supported food supply chain. She has written a DHCD grant to help with this. She said that food is the number one spending category for travelers.

With regards to tourism, she mentioned that "Pay for Your Stay" was a tourism development strategy launched last year. This creates TOT revenue in the off-season, not only for winter stays, but also for summer mid-week stays. This program grows TOT and generates TOT for the County in the winter, before when we were not receiving any. Last year, they paid \$6,000 in stays and \$2,000 in marketing promotions and 40 new reservations were generated, which equates to \$25,000 in new winter business. She said

she also launched a new program called CREATE Page County, which is a grassroots arts initiative designed to promote creative industries and encourage business development to support Page County's cultural tourism offerings and provide a targeted audience to fill gaps during the off-season. It is meant to target the overnight visitor and art enthusiast and inviting skilled reputable instructors to Page County. The workshop students are paying over \$1,000 to experience their craft in a destination setting. She said the department is developing a central reservation system that will house the tourism inventory and make it easy to book a trip in Page County. Mrs. Lewis pointed out that 78% of the top employers in the County are small businesses. The current manufacturers desperately need workers and we do not have a skilled labor force to sustain new industrial development nor do we have basic site infrastructure in place. The current employment rate is 3%. She indicated that she has been working with the EDA to have a senior living community on property they own adjacent to the animal shelter. The need for this market has been conveyed to the Shenandoah Valley Partnership in hopes they will use their contacts to help the County generate development leads. She said she is working on small-scale manufacturing business development and there are three potential businesses in negotiations. They are working with a consultant using USDA ready funds on outdoor recreation manufacturing and gateway community tourism development. The County did not receive the Department of Conservation and Recreation grant for the bike park. She has applied for a Dupont Department of Game and Inland Fisheries grant for a river access grant at the Alma bridge. Page County along with other economic development organizations from surrounding counties are working on an initiative to attract and retain talent to the region in order to support new and existing employers using funds from a Go Virginia grant. Regarding the Comprehensive Plan, she said that Volume 2 of the Plan is ready for review and adoption and Volume 1 will be ready the following week. She told the Board that she needs them to approve the strategic plan and tourism zone she presented to them in 2018. This will ensure that there is a clear understanding of who we are and what we want to be. She said she also needs them to establish and support a tourism bureau at the County level. This office will house tourism marketing and tourism development.

Supervisor Guzy asked for an update on the new businesses that are looking at coming to Page and would like updates more often. He asked why she wanted a tourism bureau. Mrs. Lewis responded that most localities have an office of tourism. It is funded through the locality and they do tourism marketing and development. Supervisor Guzy said that is what the Chamber of Commerce does and he would not want to re-create it. He said the County needs to do economic development not tourism.

Chairman Phenix asked what is being done to establish businesses in the County with regard to incentives that could be offered. Mrs. Lewis said there are no incentives in place for small businesses, but she is working with the EDA on this.

Mrs. Moler reminded the Board that they adopted the Cardinal Plan, which said the County's main industry is agriculture and tourism.

Review of Landfill Fees:

Jeff Blevins, Solid Waste Manager, reviewed the current tipping fees and disposal rates. He also reviewed all the materials that are currently not assessed a fee for disposal. He said his objective is to lower the tipping fee for residents that bring in bulk items. He pointed out the fees he felt needed to be changed:

- The County pays \$35 per ton to have our brush ground, and don't charge a tip fee.
- Page One produces a large amount of material annually and pays no tip fee.
- 355,460 pounds of animals were landfilled in FY19 at no charge.
- All 3 towns charge their residents and businesses to pick up trash and landfills it at no charge.

Mr. Blevins provided the Board with hard numbers of what is charged now and with his recommendation what the revenue would be with his new fees.

Supervisor Guzy asked Mr. Blevins to have a discussion with the towns about the possibility of charging for commercial waste. He suggested Mr. Blevins also meet with Page One.

(Clerks note: Supervisor Wiatrowski left the meeting at 8:48 p.m.)

Courthouse Exterior Remediation:

C.L. Rexrode, Maintenance Supervisor, reviewed the quotes to restore the exterior of the courthouse. He said the quotes he has received to paint, fix the bricks, replace the roof over the Commonwealth Attorney's Office and the lead paint abatement range from \$330,000-\$500,000. With the building being on the National Historic listing and federal guidelines all of the lead abatement has to take place at once; it's not a project that can be done in phases. Mr. Rexrode said there are no grants at this time to help with the funding.

The Board was in consensus to move forward with a Request for Proposals (RFP) to complete the exterior restoration of the entire courthouse.

Cash Flow Update:

Penny Gray, Treasurer, said that the County is in good shape, with about \$9 million currently. Tax bills have gone out and people are coming in to pay as well as using online payments. The investment money is at 1.67%.

Conveyance of Real Estate Properties:

Mrs. Gray said she has received calls from citizens who would like to donate real estate to the County. The first property is currently owned by Leslie L. Ingle consisting of 1.41

acres, with no improvements. It is assessed at \$12,100. There are delinquent taxes of \$50.61 for the first half of 2019 and the second half will be due December 5th in the amount of \$44.16. Ms. Ingle is deceased and has no living heirs. The second property is currently owned by James G. Talley. Mr. Talley no longer wants the property and he wants to convey it to the County. It is located in the Land of Shenandoah and has no assessment acreage and is valued at \$1,500, with no improvements. It has delinquent taxes of \$0.74 due for the first half of 2019 and \$0.65 due on December 5th. The last property is in the estate of Christine Larragoite in care of Elana Byrd. Ms. Byrd would like to donate the property to the County. It is located in Shenandoah Forest, with 3 acres and an assessed value of \$32,000.

County Attorney Miller said if the titles are clear the County could make some money selling them.

Motion: Supervisor Guzy moved the Board accept the real estate properties, as presented. Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Phenix, Guzy, Stroupe, Foltz, Vaughan. Nay: None. Absent: Wiatrowski.

EMS Update:

Woody Brown, Emergency Services Coordinator, updated the Board on EMS with regard to staffing, buildings, and apparatus. He gave a summary of the staffing in each sector of the County, which is for 3 shifts. Due to lack of staffing, he has had to pull the Trainer from her position into the field to cover a shift. He reviewed the costs for each of the facilities, with the only costs to the County being the utilities for the house on South Court Street and the sewer pumping at Grove Hill Elementary. Mr. Brown gave the mileage of the ambulances along with the year and cost of repairs from April 2019 to present. He stressed that ambulances will have to be replaced soon and he is actively looking. There is the possibility that the County may be able to get grants to purchase the ambulances. A new ambulance is approximately \$240,000. One issue with obtaining grants is there is a large number of ambulances currently in the County, even though a majority of them belong to the volunteer agencies. He noted that currently there are two open EMT positions for Medics. The County has advertised for approximately two months and received one application. He noted that other jurisdictions were experiencing the same difficulty and they raised their pay. He suggested pay increases in order to meet the current trend. The future staffing may include a request from Stanley for 24-hour coverage. He then gave the revenue recovery breakdown and said the revenues have increased. He said they are on pace to receive \$603,822 for the year. In order to cover costs, he said the Board could review and increase the EMS billing rates and consider hard billing non-County zip codes. He then reviewed his recommendations for staffing the volunteer stations. He recommended meeting with the volunteer agencies individually along with the County Administrator and two Supervisors.

Re-write of the Zoning Ordinance:

Mrs. Moler said she has received a quote from The Berkeley Group for rewriting the zoning ordinance. The cost provided was \$135,000. The process would take 18 months to complete and would be paid for over two fiscal years.

Supervisor Foltz asked Mrs. Moler to check with Cory Childs with the Virginia Cooperative Extension to see if he would be able to do this. Mrs. Moler said she would and bring it back to the Board.

Adjourn: 10:05 p.m.

With no further business, Chairman Phenix adjourned the meeting.

Morgan Phenix, Chairman

Amity Moler, County Administrator

DRAFT

Minutes
Board of Supervisors
Regular Meeting
November 19, 2019

Members Present: Morgan Phenix, Chairman At-Large
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4

Absent: D. Keith Guzy, District 1
Jeff Vaughan, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Nathan Miller, County Attorney

Chairman Phenix apologized for letting the last Board meeting go back and forth, with one Department Head to the point of it becoming unproductive. He further stated that the decorum of the Board should be respectful and this needs to be discussed by the entire Board when all are present.

Call to Order:

Chairman Morgan Phenix called to order the regular meeting of the Page County Board of Supervisors on November 19, 2019, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to order was followed by a Moment of Silence and the *Pledge of Allegiance*.

Adoption of Agenda:

Mrs. Moler said that she would like to add EMT Pay Scale under Old Business and the Stanley Well under New Business.

Motion: Supervisor Stroupe moved to adopt the agenda, with the additions. Supervisor Wiatrowski seconded and the motion carried by a vote of 4-0. Aye: Phenix, Wiatrowski, Stroupe, Foltz. Nay: None. Absent: Guzy, Vaughan.

Public Comments on Agenda Items:

Donald Jenkins expressed that he would like to see Page County become a second amendment sanctuary. He was opposed to red flag laws as proposed by the General Assembly and Governor and doesn't want citizens or law enforcement officers in danger. These proposals violate the First, Fourth, and Fifth Amendments to the Constitution. He doesn't think the government should offer to buy back guns they never owned and use taxpayer's money to do it.

Action Matters:

Budget Changes:

Dennis Click, Director of Finance, reviewed the budget changes. He said the Page County Sheriff's Department requested an appropriation of local revenues in the amount of \$1,209.05 and the appropriation of local donations in the amount of \$5,000. He recommended approval of the appropriations in the amount of \$6,209.05.

The Sheriff's Department request for appropriation of \$1,209.05 is for of local revenues associated with the electronic summons court fee. These are restricted funds and must be utilized for the designated support of activities related to their generation. The Sheriff's Department request for appropriation of local donations in the amount of \$5,000 was made available for crime prevention outreach through a generous grant from the Anderson Corporate Foundation.

Supplemental Appropriations Requests:

Department	Description	Revenue Source	Expenditure	Amount
Sheriff	E-Summons Revenue	Courts E-Summons Fee 101-0000.314.01-54	Electronic Summons 101-3120-431.58-44	\$1,209.05
Sheriff	Foundation Grant	Anderson Corporation Foundation 101-0000-324.04-47	CP educational Outreach 101-3130-431.59-58	\$5,000.00
Total requests				\$6,209.05

Motion: Supervisor Stroupe moved to approve the appropriation of local funding and donations in the amount of \$6,209.05. Supervisor Wiatrowski seconded and the motion carried by a vote of 4-0. Aye: Wiatrowski, Stroupe, Foltz, Phenix. Nay: None. Absent: Guzy, Vaughan.

Board and Commission Appointments:

Ms. Miller reviewed the Board and Commission Appointments as follows:

Economic Development Authority:

A vacancy exists on the EDA for District 1. An individual needs to be appointed to fill that seat for an unexpired term through January 31, 2022. In addition, a vacancy exists on the EDA for District 3. An appointment is needed for a four-year term through January 31, 2023.

No names were given for consideration. The appointments were deferred until the December meeting.

Planning Commission:

A vacancy exists for the District 4 seat. An individual needs to be appointed for a four-year term expiring on January 11, 2023.

Motion: Supervisor Foltz moved to appoint David Dean (District 4) to the Planning Commission for a four year term through January 11, 2023. Supervisor Wiatrowski seconded and the motion carried by a vote of 4-0. Aye: Wiatrowski, Stroupe, Foltz, Phenix, Nay: None. Absent: Guzy, Vaughan.

Massanutten Regional Library Board:

A vacancy exists on the Massanutten Regional Library Board. An appointment is needed for a three-year term through September 30, 2022. The Board of Trustees meets the third Wednesday of every other month, at 7:00 p.m., at the Central Library in Harrisonburg.

No name was given for consideration. The appointments were deferred until the December meeting.

Northwestern Community Services Board:

A vacancy exists on the Northwestern Community Services Board to fill the unexpired term through December 31, 2022. Board meetings are held the third Wednesday of each month beginning at 6:30 at their office in Front Royal. The Board's responsibility is to review and evaluate mental health, developmental, and substance abuse services and facilities and to provide services authorized under the performance contract with the governing body of each city or county.

No name was given for consideration. The appointments were deferred until the December meeting.

Consent Agenda:

Motion: Supervisor Stroupe moved to approve the Consent Agenda as follows:

- Financial reports for the period of October 1-31, 2019;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$2,198,105.31 for the month of October 2019;
- Minutes of October 1, 2019 and October 15, 2019.

Supervisor Wiatrowski seconded and the motion carried by a vote of 4-0. Aye: Stroupe, Foltz, Phenix, Wiatrowski. Nay: None. Absent: Guzy, Vaughan.

Old Business:

Zoning Ordinance Re-write:

Mrs. Moler said at the last meeting she had received a proposal from the Berkley Group to rewrite the entire Zoning Ordinance. She said she also tried to get a proposal from the Northern Shenandoah Valley Regional Commission (NSVRC), but at this time, they could not take on this project due to lack of staff and time. The Berkley Group's total cost is \$134,00. This is an 18-month project and the payments could be staggered over two years. The cost includes all of the joint meetings with the Planning Commission and the public hearings. She informed the Board that she also contacted Mr. Corey Childs, with the Virginia Cooperative Extension about rewriting the ordinance, but he said he does not have the expertise to handle this project. Mr. Childs said he would, however, assist with any agriculture related items. The Berkley Group is recognized by both VACO and VML

and they are currently working on the Solar Ordinance. She added that the Berkley Group is very impressed with what our Zoning Administrator has put together for them.

Supervisor Foltz asked if we rewrite and reclassify land, will this increase the tax revenue. Mrs. Moler replied that it depends on what is put in the ordinance. If the Board takes all residential out of land use that would be about \$100,000 year we would add to our revenue. She informed that the funding is available for the project, but it would have to come from the Fund Balance.

Motion: Supervisor Foltz moved to hire the Berkley Group to re-write the Zoning Ordinance. Supervisor Stroupe seconded and the motion carried by a vote of 4-0. Aye: Foltz, Phenix, Wiatrowski, Stroupe. Nay: None. Absent: Guzy, Vaughan.

EMT Pay Scale:

Mrs. Moler said that there are currently three vacancies for EMT's that we cannot fill. The County is losing staff to Warren, Shenandoah, and Clark Counties because of pay increases in those areas. She indicated that the revenue recovery is far ahead of projections, so the money is available. The staff is working as much as 48 hours to cover shifts. She said she would like to increase the salaries for the EMT staff, effective January 1, 2020, in order to maintain the current staff. Since there is money from the revenue recover, she said they could also set some aside for an ambulance.

Motion: Supervisor Wiatrowski moved to give a pay raise to the EMT's, as presented. Supervisor Foltz seconded and the motion carried by a vote of 4-0. Aye: Phenix, Wiatrowski, Stroupe, Foltz. Nay: None. Absent: Guzy, Vaughan.

New Business:

Second Amendment Sanctuary:

Supervisor Stroupe said it was brought to his attention that several Virginia counties are adopting resolutions to declare themselves as Second Amendment sanctuaries. He mentioned that Delegate Todd Gilbert is preparing a resolution for the Board to consider declaring Page County as a Second Amendment sanctuary. He stated that the resolution will be presented at the December 3rd for adoption.

Stanley Well:

Mrs. Moler said in 2015 the Economic Development Authority and the Board of Supervisors approved to deed the well to the Town of Stanley. The Town had five years to bring the well online or it reverts back to the County and EDA. The deadline for the five years is November 2019. She indicated that she spoke with Terry Pettit and the Town has been working on it and have obtained proposals for the work. The Town is working with Rural Development to secure a loan for the project, but that is a long process. Therefore, the Town has requested an extension of one year. She recommended approving the extension, since the work is in process.

Motion: Supervisor Stroupe moved to extend the Stanley well project being online for a one-year period from today. Supervisor Wiatrowski seconded and the motion carried by a vote of 4-0. Aye: Wiatrowski, Stroupe, Foltz, Phenix. Nay: None. Absent: Guzy, Vaughan.

Open Public Comments:

Donald Jenkins asked the Board of their plans to retain deputies, since so many has left employment.

Lee Stelmach commented that it's our morale duty as Americans to recognize and stand up to tierney. No police officer or judge should be asked to violate the Constitutional rights of the American people. Other counties in Virginia have passed the second amendment resolution. Page County needs to take a stand and ban together to send a message to the Governor.

Clyde Humphrey remarked that in order to amend the Constitution it will take $\frac{3}{4}$ of the States to ratify the amendment, which would be 38 States. He asked what Second Amendment sanctuary means.

Damien Ljungquist spoke in favor of the Second Amendment sanctuary. He said this has already passed in other counties. We need to send a message to northern Virginia

Administrator's Report:

Mrs. Moler said the budget packets have been sent out to departments and any requested increases must be justified. A draft of the jail study has been received. The study has projected a 72% rise in the inmate population over the next ten years. The jail is currently operating at 234% of its rated capacity and has been one of the Commonwealth's most overcrowded jails since 2011. They recommend a long-range study to develop and implement new jail and community-based programs to target mental and substance abuse. Reported crime has increased 24% between 2014-2017, with a 61.5% growth in weapons and law violations, 57% in assaults, 36% in larceny, 76% in fraud, and 13.8% in drug and narcotics. She said once she receives the final study, she will pass it along to the Board. The cost to construct a new jail that would hold the inmates projected for 2029, which is 316 inmates is a cost of \$54 million. The State would reimburse part of this, so the cost to Page County would come in at about \$41 million. Lastly, she reminded that the Luray and Stanley Christmas Parades are coming up in December. She said staff will call Board members to see who wants to participate.

Supervisors Time:

All the Supervisors thanked everyone for coming out.

Closed Session: 8:08 p.m.

Motion: Supervisor Stroupe moved that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act for consultation with legal counsel and briefings by staff members pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating

posture of the Board of Supervisors, pursuant to Section 2.2-3711(A)(7). Supervisor Wiatrowski seconded and the motion carried by a vote of 4-0. Aye: Stroupe, Foltz, Wiatrowski, Phenix. Nay: None. Absent: Guzy, Vaughan.

Exit Closed Session: 8:22 p.m.

Motion: Supervisor Stroupe moved the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session. Supervisor Foltz seconded and the motion carried by a vote of 4-0. Aye: Foltz, Wiatrowski, Phenix, Stroupe. Nay: None. Absent: Guzy, Vaughan.

Certification of Closed Meeting:

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

<u>Recorded Roll Call Vote:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
D. Keith Guzy, Jr.			X	
David Wiatrowski	X			
Mark Stroupe	X			
Larry Foltz	X			
Jeff Vaughan			X	
Morgan Phenix	X			

Adjourn: 8:24 p.m.

With no further business, Chairman Phenix adjourned the meeting.

Morgan Phenix, Chairman

Amity Moler, County Administrator

Minutes
Board of Supervisors
Work Session
December 3, 2019

Members Present: Morgan Phenix, Chairman-At-Large
D. Keith Guzy, Jr., District 1
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Jeff Vaughan, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Becky Smith, Commissioner of the Revenue
Nathan Miller, County Attorney

Call to Order:

Chairman Morgan Phenix called to order the work session of the Page County Board of Supervisors on December 3, 2019, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to order was followed by the Invocation given by Duane Painter and the *Pledge of Allegiance*.

Resolution – Second Amendment Sanctuary:

Supervisor Guzy said that local government has a limited amount of power and the Board needs to send a message to Richmond and let it be known that our vote matters. We are protecting our Constitutional rights. Supervisor Guzy then read a short part of Delegate C. Todd Gilbert's letter regarding the Second Amendment.

Supervisor Stroupe read the Resolution as follows:

* * * * *

#2019-12

RESOLUTION

SECOND AMENDMENT SANCTUARY

WHEREAS, the Second Amendment of the United States Constitution reads: "A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed," and

WHEREAS, Article 1, Section 13, of the Constitution of Virginia provides "that a well regulated militia, composed of the body of the people, trained to arms, is the

proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed;... and that in all cases the military should be under strict subordination to, and governed by, the civil power;” and

WHEREAS, certain legislation introduced in the 2019 session of the Virginia General Assembly, and certain legislation introduced in the current session of the United States Congress could have the effect of infringing on the rights of law-abiding citizens to keep and bear arms, as guaranteed by the Second Amendment of the United States Constitution; and

WHEREAS, the current Governor of Virginia has stated that he intends to endorse and pass into law legislation that, we believe, may be construed unconstitutional as it pertains to the rights enumerated in the United States & Virginia Constitutions; and

WHEREAS, the Page County Board of Supervisors is concerned about the passage of any bill containing language which could be interpreted as infringing the rights of the citizens of Page County to keep and bear Arms or could begin a slippery slope of restrictions on the Second Amendment rights of the citizens of Page County; and

WHEREAS, the Page County Board of Supervisors wishes to express its deep commitment to the rights of all citizens of Page County to keep and bear Arms; and

WHEREAS, the Page County Board of Supervisors wishes to express opposition to any law that would unconstitutionally restrict the rights under the Second Amendment of the citizens of Page County to bear arms; and

WHEREAS, the Page County Board of Supervisors wish to express its intent to stand as a Sanctuary County for Second Amendment rights and to oppose, within the limits of the Constitutions of the United States and the Commonwealth of Virginia, any efforts to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the right of the citizens to keep and bear arms.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PAGE COUNTY, VIRGINIA:

That the Board of Supervisors hereby expresses its intent to support the Second Amendment rights of the citizens of Page County, Virginia and its intent that public funds of the County not be used to restrict Second Amendment rights and/or to aid in the unnecessary and unconstitutional restriction of the rights under the Second Amendment of the citizens of Page County, Virginia to bear arms; and

That the Board of Supervisors hereby declares its opposition to unconstitutional restrictions on the right to keep and bear arms; and,

That the Board of Supervisors hereby declares Page County, Virginia as a “Second Amendment Sanctuary.”

This Resolution was adopted by the Page County Board of Supervisors this 3rd day of December, 2019.

* * * * *

Motion: Supervisor Stroupe moved to adopt the Resolution to declare Page County, Virginia as a “Second Amendment Sanctuary”. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Phenix, Guzy, Wiatrowski, Stroupe, Foltz, Vaughan. Nay: None.

Recess: The Board took a brief recess at 7:18 p.m.

Reconvene: Chairman Phenix reconvened the meeting at 7:29 p.m.

Annual Report from People Incorporated:

Rob Goldsmith, President and CEO of People Incorporated, stated that in 2018 their total budget was \$18.5 million which served over 7,000 people providing a wide range of services. They provided training and technical services in Page County for people wanting to start or expand a small business. In addition, they have also provided housing counseling for first time homeowners. They tried to get funding for early head start programs, but the cost per child was higher than what the Federal Government would fund. A 54-unit apartment complex, which will provide affordable housing in Luray is still moving forward, but at a slow pace. They have received an extension and are waiting on the Town of Luray getting under contract with the State. The land has been purchased and an architect and engineering company have been hired. They are hoping construction will begin next spring.

Resolution – People Incorporated 55th Anniversary:

In recognition of People Incorporated’s 55th Anniversary, they requested the Board adopt a Resolution, as follows:

* * * * *

#2019-13
RESOLUTION
PEOPLE INCORPORATED of VIRGINIA
55TH ANNIVERSARY

WHEREAS, People Incorporated of Virginia was founded on August 4, 1964; and

WHEREAS, People Incorporated, a private non-profit Community Action Partnership has dedicated fifty-five years to innovative and compassionate service to the citizens and communities of Virginia; and

WHEREAS, People Incorporated is the designated Community Action Agency of Page County; and

WHEREAS, People Incorporated is widely regarded as one of the most innovative and successful Community Action Partnerships in the nation, last year providing human development and community development services to 7,720 individuals and 4,478 families across the Commonwealth; and

WHEREAS, People Incorporated's founders recognized that people, no matter their circumstances, have hopes and dreams for themselves, their families and their communities; and

WHEREAS, the Board of Directors and staff of People Incorporated remain true to this core principle and demonstrate excellence in providing opportunities for economically disadvantaged people to reach their goals to enhance their lives, their families and their communities; and

WHEREAS, the Page County Board of Supervisors care about all of the citizens of Page County, including economically disadvantaged people.

NOW THEREFORE, BE IT RESOLVED that the Page County Board of Supervisors hereby commends People Incorporated on the occasion of its 55th anniversary.

BE IT FURTHER RESOLVED that a copy of this resolution be prepared for presentation to Robert G. Goldsmith, President and CEO of People Incorporated, as an expression of the Page County Board of Supervisors recognition and admiration of People Incorporated's tireless work on behalf of the citizens and communities of the Commonwealth of Virginia.

This Resolution was adopted this 3rd day of December, 2019.

* * * * *

Motion: Supervisor Vaughan moved to adopt the Resolution for People Incorporated of Virginia's 55th Anniversary. Supervisor Wiatrowski seconded the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Vaughan, Phenix. Nay: None.

Update from the Chamber:

Gina Hilliard, Executive Director of the Luray-Page County Chamber of Commerce, said movie nights with the Chamber has ended for the year and in the future each town will be holding their own. The mud race was successful, with 360 participants. As a result, they presented PACA (Page Alliance for Community Action) with a \$3,500 donation from the event. The Annual Banquet was very successful, and the Chamber has three new board members. The turnout for Small Business Saturday was great. The Chamber's Holiday

Open House will be held on December 6, 2019. Last, the new visitor's guide is in progress and they have already sold ads for it. It should be out by the spring of 2020.

Tax Relief for Disabled Veterans:

Becky Smith, Commissioner of the Revenue, said that the state allows real estate tax relief for veteran's that are totally disabled. Therefore, a refund in the amount of \$10,682.52 is due for Taxpayer A.

Motion: Supervisor Foltz moved to direct the Treasurer of Page County to refund the amount of \$10,682.52, as allowed by the Code of Virginia, to Taxpayer A. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Vaughan, Phenix, Guzy. Nay. None.

Payment if Lieu of Taxes (PILT):

Mrs. Moler informed the Board that the County receives payment in lieu of taxes from the federal government for federal land in Page County, since the federal government is tax exempt. The amount of revenue has decreased over the years and is not as much as what the actual tax would be on the land. This program may be in jeopardy and will be several hundred thousand dollars lost for the County and the schools. She said both her and Chairman Phenix have been online to push for HR3043 to fund PILT to localities in perpetuity. She said she would send the Board the link.

Cancellation of December 17th Meeting:

Motion: Supervisor Guzy moved to cancel the December 17, 2019, regular meeting of the Board. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Vaughan, Phenix, Guzy, Wiatrowski. Nay: None.

Presentation of Plaque to Supervisor Wiatrowski:

Chairman Phenix presented a plaque to Supervisor Wiatrowski, on behalf of the Board, for his service on the Board of Supervisors.

Broadband RFP:

Supervisor Vaughan asked that the RFP for the Broadband be on the next meeting agenda.

Conduct for Board Meetings:

Chairman Phenix addressed the Board on the rules of conduct for meetings. He read item 14 of the Board's Rules of Procedures concerning the Standards of Conduct. He expressed concern about verbal communication with others during meetings. He stressed that Board members need to be courteous and models of what the citizens expect.

Adjourn: 7:58 p.m.

With no further business, Chairman Phenix adjourned the meeting.

Morgan Phenix, Chairman

Amity Moler, County Administrator

DRAFT

APPLICATION FOR BOUNTY ON COYOTES

Applicant Information

Name of Applicant: ROBERT TOM PARKER Phone: (540) 860-9979
Address of Applicant: 3241 US Hwy 340 North Lenoir VA, 22835

Coyote Information

Is the animal for which the bounty is being claimed a coyote? Yes No
Physical description of animal killed: (photo to be attached) Brown / Black / Red female

Was the coyote killed within 72 hours before the application was made for the bounty? Yes No

Was the coyote killed in Page County? Yes No

Date killed: 11/20/19 Time killed: 07:30 AM

Property Information

Was the coyote killed on applicants own property? (if no, please continue) Yes No

Was the coyote killed on property in which the applicant is the lawful tenant in possession? Yes No

Was the coyote killed on property in which the applicant has written permission to kill coyote? Yes No

Was the coyote killed on property in which the applicant has written acknowledgement of the owner or lawful tenant in possession, that coyote was killed on such owner's or tenant in possession's property? Yes No

Name of Property Owner on which the coyote was killed: (if different than applicant)

Name: DAVID FOSTER & MELICIA FOSTER

Address: PEACH ORCHARD ROAD 7707 RL

Phone Number: (540) 842-3781

Applicant Certification

I certify and swear that the information given on this form and to the Animal Control Officer is true and accurate. Signature of Applicant: [Signature] Date: 11/20/19

Land Owner's or Tenant's Certification (if not applicant)

I certify and swear that the information given on this form and to the Animal Control Officer is true and accurate. Signature of Land Owner or Tenant: [Signature] Date: 11/20/19

Animal Control Officer / Deputy Certification

I certify and swear that according to my findings the applicant did kill a coyote within the boundaries of Page County. Applicant did kill such coyote on his/her own property, on property in which he/she is the lawful tenant in possession, or on property in which he/she has the written permission of the owner or the lawful tenant in possession of the property to kill such coyote.

Signature of Animal Control Officer / Deputy: [Signature] Date: 11/20/2019

Board of Supervisors Approval

Approved: Yes No

Signature of Board of Supervisor's Chairman: _____

Date: _____

2/2/2015