

Minutes
Board of Supervisors
Regular Session
April 21, 2020

Members Present: Morgan Phenix, Chairman At-Large
D. Keith Guzy, Jr., District 1 (remotely)
Allen Louderback, District 2
Mark Stroupe, District 3 (remotely)
Larry Foltz, District 4
Jeff Vaughan, District 5

Staff Present: Regina Miller, Assistant County Administrator
Nathan Miller, County Attorney
Janeena Zalipski, Office Aide

Call to Order:

Chairman Morgan Phenix called to order the work session of the Page County Board of Supervisors on April 21, 2020, in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray, VA 22835. Due to the COVID-19 pandemic, in-person attendance was not permitted; therefore, the meeting was live streamed, via Zoom. The Call to order was followed by a Moment of Silence and the *Pledge of Allegiance*.

Adoption of the Agenda:

Motion: Supervisor Louderback moved to adopt the agenda, as presented. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

Public Hearings:

Comprehensive Plan:

Chairman Phenix opened the public hearing on the Comprehensive Plan at 7:02 p.m.

Liz Lewis, Economic Development/Tourism Coordinator, explained that according to Virginia Code § 15.2-2230, the comprehensive plan must be reviewed by the Planning Commission once every five years. Since 2013, the Planning Commission Comp Plan Sub-Committee has been reviewing the Page County Comprehensive Plan (Volume I and II). The Planning Commission's public hearing was held on January 28, 2020 and they unanimously recommended approval to the Board of Supervisors. On March 3, 2020, the Board voted to hold a public hearing, at the Board's April 21, 2020 regular meeting, and directed staff to provide

adequate notice of such hearing in accordance with the Code of Virginia Section 15.2-2204.

There were no comments submitted for the hearing on the Comprehensive Plan. Chairman Phenix closed the public hearing at 7.04 p.m.

Supervisor Louderback suggested the following changes:

- Volume 1 – page 1-15, “The need to preserve our environment: The warming climate is threatening local streams, the diversity of plant and animal life in the forest, and the sustainability of agriculture in the fields. Page County *must* contribute to state, federal and *global* efforts to promote efficient energy management and renewable energy sources in order to protect local resources.” Suggestion was to remove the word *must* and replace with *may*. Also remove the word *global*.
- Volume 1 – page 1-81, Remove Policy 13.6 for redundancy.

Motion: Supervisor Guzy moved to replace the word “must” in Volume 1, page 1-15, with the word “may”. Supervisor Louderback seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Phenix. Nay: None.

Motion: Supervisor Louderback moved to remove the word “global” in Volume 1, page 1-15. There was no second to the motion. No vote was taken.

Motion: Supervisor Louderback moved to remove policy number 13.6 from Volume 1, page 1-81. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Phenix, Guzy. Nay: None.

Motion: Supervisor Louderback moved that the Page County Board of Supervisors approve the Page County Comprehensive Plan (Volume I and II), as amended. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Vaughan, Phenix, Guzy, Louderback. Nay: None

CDBG Funding Opportunities for COVID-19 Response:

Chairman Phenix opened the public hearing on Community Development Block Grant (CDBG) Funding Opportunities for COVID-19 Response at 7:13 p.m.

Liz Lewis, Economic Development/Tourism Coordinator, outlined that Page County Economic Development is submitting a letter of interest to the Virginia Department of Housing and Community Development (DHCD) for grant funding from the Community Development Block Grant (CDBG) Virginia Funding Opportunities for COVID-19 Response. The purpose of the grant funding is to

provide food assistance to the unemployed restaurant and hospitality workforce and masks to the essential and general population in Page County.

DHCD is making available current CDBG funding to small cities, towns, and rural counties to respond to local needs related to COVID-19 response. There is no fiscal impact to the County. She recommended the Board approve the Resolution of support for the proposed local need programs funded by the Community Development Block Grant Virginia Funding Opportunities for COVID-19 Response.

#2020-09
RESOLUTION OF SUPPORT
FOR
CDBG VIRGINIA FUNDING OPPORTUNITIES
FOR COVID-19 RESPONSE

WHEREAS, the Page County Board of Supervisors understand the importance of assistance for services needed to support segments of the population directly affected by the COVID-19 crisis; and

WHEREAS, funds are being requested to support assistance for service is estimated at \$125,000; and

WHEREAS, these programs offer economic security and contribute to community safety; and

WHEREAS, the Page County Board of Supervisors feel that it is in the best interest of the citizens of Page County to endorse said programs.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors hereby endorses the application to the Department of Housing and Community Development for Community Development Block Grant Virginia Funding Opportunities for COVID-19 Response.

There were no comments submitted for the public hearing for CDBG Funding Opportunities for COVID-19 Response. Chairman Phenix closed the public hearing at 7:14 p.m.

Supervisor Vaughan suggested that Mrs. Lewis contact Wrangler to see if they have any equipment available for use in making masks.

Motion: Supervisor Vaughan moved that the Board of Supervisors approve the Resolution of Support endorsing the proposed food assistance and mask production programs to be funded by the Community Development Block Grant Virginia Funding Opportunities for COVID-19 Response. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None.

Budget for FY 2020-2021:

Chairman Phenix opened the public hearing on the proposed budget for FY2020-2021 at 7:21 p.m.

Public Hearing
 Page County
 Synopsis of the Budget
 For Information and Fiscal Planning
 Purposes Only
 Fiscal year July 1, 2020 through June 30, 2021

Pursuant to the Code of Virginia Section 15.2-2503 and 15.2-2506, notice is hereby given that the Board of Supervisors will conduct a public hearing in the Page County Board of Supervisors Room, 103 South Court Street, Luray, VA 22835, at 7:00 p.m., on April 21, 2020, at which meeting any citizen of the County shall have the right to attend and state their written or oral views of the proposed budget for the fiscal year July 1, 2020 through June 30, 2021. The proposed budget will not be approved, adopted, or ratified by the Board of Supervisors until at least seven days following this public hearing.

Revenue Estimates	Adopted Revenue Budget Year Ending June 30, 2020	Proposed Revenue Budget Year Ending June 30, 2021
General Fund	\$19,664,754	\$20,941,895
VPA	2,752,700	3,118,300
Children's Services Act	2,552,410	2,552,410
Capital Improvement	376,728	590,191
School Operating	39,963,611	41,005,635
School Cafeteria	1,917,900	1,961,877
Parks and Recreation	25,000	25,000
VJCCCA	30,076	30,076
CVWP	81,554	81,554
Page County Water Quality	2,500	3,000
Airport Hangars	91,000	91,000
Total Revenue	\$67,458,233	\$70,400,938

Expenditure Estimates	Adopted Expenditure Budget Year Ending June 30, 2020	Proposed Expenditure Budget Year Ending June 30, 2021
General Fund	\$19,664,754	\$20,941,895
VPA	2,752,700	3,118,300
Children's Services Act	2,552,410	2,552,410
Capital Improvement	376,728	590,191
School Operating	39,963,611	41,005,635

School Cafeteria	1,917,900	1,961,877
Parks and Recreation	25,000	25,000
VJCCCA	30,076	30,076
CVWP	81,554	81,554
Page County Water Quality	2,500	3,000
Airport Hangars	91,000	91,000
Total Expenditures	\$67,458,233	\$70,400,938

Dennis Click, Director of Finance, reviewed the synopsis of the budget and said some changes will occur once the State’s figures are received.

There were no comments submitted for the public hearing. Chairman Phenix closed the hearing at 7:21 p.m. Budget adoption is scheduled for May 5, 2020.

Public Comments on Agenda Items:

There were no comments submitted for Public Comments on Agenda items:

Action Matters:

Set the PPTR Rate for 2020:

Ms. Miller, Assistant County Administrator, said that the reimbursement amount for PPTR (Personal Property Tax Relief) that the County receives from the Commonwealth of Virginia annually is \$1,640,790.80. This amount was set forth by the Commonwealth and frozen in Tax Year 2007. This reimbursement amount is given to taxpayers whose vehicles qualify as personal use. Each year the percentage granted to the taxpayers changes due to the number of vehicles qualifying, values and tax rate. The amount for tax year 2020 will be 27.5%.

Motion: Supervisor Vaughan moved to approve the Personal Property Tax Relief (PPTR) rate at 27.5% for tax year 2020. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Vaughan, Phenix, Guzy, Louderback, Stroupe, Foltz. Nay: None.

Budget Changes:

Dennis Click, Director of Finance, reviewed the budget changes with the Board. He stated that the Page County Sheriff’s Department requested an appropriation of state revenues in the amount of \$20,000, for the school resource officer program.

Department	Description	Revenue Source	Expenditure	Amount
Crime Prevention	School Resource Officer	DCJS/SRO program 101-0000-324.04-45	Part-Time 101-3130-431.11-04	\$20,000.00
Total				\$20,000.00

Motion: Supervisor Stroupe moved to approve the appropriation of state funding in the amount of \$20,000. Supervisor Vaughan seconded and the motion carried

by a vote of 6-0. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

Resolution – Page County ECC to Join the Central Shenandoah Criminal Justice Training Academy:

Woody Brown, Director of Emergency Services, asked the Board to approve the following Resolution which will enable the ECC staff to go to the Central Shenandoah Criminal Justice Training Academy, without having to go through the Sheriff's Department.

#2020-08
Resolution

WHEREAS, it has been recommended that this governmental unit join as a member of the Central Shenandoah Criminal Justice Training Academy; and

WHEREAS, the Central Shenandoah Criminal Justice Training Academy provides required basic and in-service training for the Page County Emergency Communications Center; and

WHEREAS, this governmental unit understands that the annual per dispatcher fee is to be charged to each participating locality for the operation of the training academy.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Page, Virginia, pursuant to Virginia Code Section 15.2-1747, 1950, as amended, that the Charter of the Central Shenandoah Criminal Justice Training Academy is hereby adopted and this governmental unit joins as a member of this Academy formed for the principal purpose of establishing and conducting criminal justice training and education for criminal justice personnel.

Motion: Supervisor Vaughan moved to adopt the Resolution, as presented. Supervisor Louderback seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Phenix, Nay: None.

Board and Commission Appointments:

Ms. Miller, Assistant County Administrator, reviewed the vacancies for the following Boards and Commissions:

Massanutten Regional Library Board:

A vacancy exists on the Massanutten Regional Library Board. Linda West is interested in serving. She resides in Shenandoah and serves on the local Shenandoah Community Library Board. She was recommended for the appointment. The term would begin immediately and expire September 30, 2022.

Motion: Supervisor Vaughan moved to appoint Linda West to the Massanutten Regional Library Board of Trustees for a term through September 30, 2022. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Phenix, Guzy. Nay: None.

Broadband Authority:

The term of Gary Grant (At-Large) has expired. He is eligible for reappointment to serve a four- year term, which will expire on April 1, 2024.

Motion: Supervisor Vaughan moved to reappoint Gary Grant (At-Large) to the Broadband Authority for a four-year term, which will expire on April 1, 2024. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Vaughan, Phenix, Guzy, Louderback. Nay: None.

Northwestern Community Services Board:

One seat on the Northwestern Community Services Board is currently vacant. An appointment is needed for a term through December 31, 2022.

Board meetings are held the third Wednesday of each month beginning at 6:30 at their office in Front Royal. The Board's responsibility is to review and evaluate mental health, developmental, and substance abuse services and facilities and to provide services authorized under the performance contract with the governing body of each city or county.

No names were given for consideration. The appointments were deferred until the May meeting.

Economic Development Authority:

Motion: Supervisor Guzy moved to appoint Alex White to the Economic Development Authority (District 1) to fill an unexpired term, which will expire on January 31, 2022. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None.

Consent Agenda:

Motion: Supervisor Stroupe moved to approve the Consent Agenda as follows:

- Financial reports for the period of March 1-31, 2020;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,579,545.57 for the month of March 2020
- Minutes of March 3, 2020, March 11, 2020, March 17, 2020, and March 24, 2020;
- Coyote claims totaling \$250.

Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Vaughan, Phenix, Guzy, Louderback, Stroupe, Foltz. Nay: None.

Old Business:

Update of COVID-19:

Woody Brown, Director of Emergency Services, reported that staff is participating in conference calls daily with the Virginia Department of Health, Virginia Department of Emergency Management, Office of EMS, and various other state agencies. As of April 21, 2020, there are 14 cases in Page County, none of which have been hospitalized or on ventilators. It is projected that April 23, 2020 will be the peak for the virus in the state, according to the models. Based on this, it is recommended to reopen on June 8th.

Update of Short Term Occupancy Restrictions Due to COVID-19:

The Board discussed action they previously took regarding restrictions on short term occupancy rentals, due to COVID-19. The action prohibited accommodations for less than 30 consecutive days in the rental of a hotel room, motel room, rental housing unit, condominium, RFV campsite, primitive campsite, rental cabin, or similar accommodation. This is effect until the safe of emergency is lifted in the Commonwealth or until other notice by the Board. After lengthy discussion, the Board did not take any action to set a date on when these accommodations can be reopened. It will be discussed further at the May 5th work session.

New Business:

Supervisor Vaughan said the Board needs to work harder to bring broadband to the entire county. The COVID-19 virus has made this clear, a lot of our children have suffered not being able to have on-line classes.

Open Public Comments:

Ms. Miller, Assistant County Administrator, read the open public comments submitted on-line due to prohibited in-person attendance because of the COVID-19 pandemic.

William Foltz wrote: "With the closing of the Shenandoah Recycle Center that occurred several weeks ago due to the outbreak of the COVID-19, looking at your reason for personal health precautions, I don't understand why this was shut down with only 1 employee working at any given time they were no more than 3 vehicles dispose of trash. The time that I used the facility, was one vehicle unloading and waiting to pull out before I could pull up to unload. I don't see where this was an issue with the county in closing the site. I don't know on the value at the Springfield facility. My concern is that this needs to be looked into and reconsidered to be made to reopen the Shenandoah site again. Most of the time each resident unloaded their own trash and not in contact with the worker. This has put an impact of the area residents that needs to make the travel to Battlecreek. I fill that this was a wrong move you all have decided to vote for. Voting needs to be reversed. I'm sure that there are no more than 10 people gathered at a single time and social distance was enforced. Please re-open this site!!!!!"

Administrator's Report:

No report was given.

Supervisors Time:

All the Supervisors asked the public to stay safe during the pandemic.

Budget Discussion:

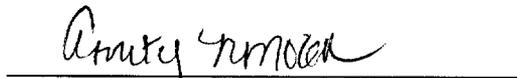
Dennis Click, Director of Finance, said since the last meeting, when the Board set the tax rates, there have been some slight reductions from the advertisement that kicked off the public hearing, in the amount of \$411,879 in revenue projection decreases, which was absorbed by the contingency money. The schools are looking at new forecasts from the state of about \$500,000 less in revenue. The state is looking at a revenue re-forecast maybe in the summer once everything is back open. TOT funds are at \$818,000 as of April 1, 2020, with a budgeted amount of \$1 million. We have a TOT reserve, but are about 18% short for the year, no money is coming in, but with the reserve we should be able to pay out everything this year. Most of the state projects are pre-COVID-19 shut down. Mr. Click said he should have more accurate numbers soon.

Adjourn: 8:40 p.m.

With no further business, Chairman Phenix adjourned the meeting.



Morgan Phenix, Chairman



Amity Moler, County Administrator