

**MINUTES**  
**PAGE COUNTY BOARD OF BUILDING CODE APPEALS**  
**November 9, 2021**

**Members Present**

Steve Cave - District 2, Vice Chairman  
Ronald Comer - District 5, Chairman

Keith Higgs – District 4  
Roger Houser - Alternate

**Members Absent**

Clay Gaunt – District 1  
Patrick Racey – Alternate

Emmett Brooks - District 3

**Staff Present**

James Campbell, Building Official  
Kelly Butler, LBBCA Secretary

**Call to Order**

Mr. Comer, Interim Chairman called the meeting to order in the Board of Supervisors Room located at the Page County Government Center, 103 S Court Street, Luray, Virginia at 2:00 p.m.

**Old Business**

- a. A motion was made by Steve Cave to approve the February 27, 2019 minutes as presented. Mr. Higgs seconded the motion. The motion to adopt the minutes as presented was unanimous.

**New Business**

**a. Election of chairman and vice chairman**

Mr. Comer volunteered to serve as chairman to the appeals board. All voted unanimously to keep him as chairman. Mr. Cave volunteered to serve as vice-chairman for the appeals board. All voted unanimously for Mr. Cave to serve as vice-chairman.

**b. Introduction of Building Official**

Mr. James Campbell introduced himself as Page County Building Official. All members present have worked with Mr. Campbell previously as inspector. A brief discussion was had concerning his position and how things are going.

**c. Page County Code Chapter 40 Article III Appeals**

Ms. Butler stated that the department was successful in having Chapter 40 Article III of the Page County Code amended to include the entirety of the appeals section language from the Virginia USBC.

**Open Citizen Comment Period**

There were no speakers.

**Secretary's Report**

Ms. Butler stated a couple of members terms will be ending at the end of the year. She explained that the Supervisor from their jurisdiction would be reaching out to them if they would like to continue in their position on the LBBCA.

**Adjourn**

Mr. Higgs made a motion to adjourn the meeting. Mr. Cave seconded the motion. The motion to adjourn was passed unanimously. The meeting was adjourned at 2:18 p.m.

  
Kelly Butler, Secretary